



REPUBLIC OF THE PHILIPPINES
Department of Budget and Management
Malacañang, Manila

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through the Corporate Planning and Reforms Service (CPRS), will undertake a Negotiated Procurement (Small Value Procurement) for the procurement of nine (9) units of laptop, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Approved Budget : Four Hundred Fifty Thousand Pesos (P450,000.00)
for the Contract

Location : CPRS, Mabini Hall, Malacañang, Manila

Delivery Date : Provision of the services shall start upon issuance of the Notice to Proceed.

Prospective bidders shall accomplish, provide correct and accurate information and submit the following attached documents: (i) Schedule of Requirements (Annex "A"); (ii) Technical Specifications (Annex "B"); and (iii) Price Quotation Form (Annex "C") not later than 3:00 p.m. on May 14, 2012. Open quotations may be submitted, manually or through facsimile at the Corporate Planning and Reforms Service, Mezzanine Floor Mabini Hall, San Miguel, Manila, Fax No. 735-4916 or 735-4806.

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated therein.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

The DBM reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

GIL P. MONTALBO
Director IV

DEPARTMENT OF BUDGET AND MANAGEMENT

Malacañang, Manila

Telephone Nos. 7354902 * 7351957

171-2012-V-675 ✓/24/12

PURCHASE ORDER NO.

Supplier: InfoBahn Communications, Inc.
 Address: DRB Bldg., Aurora Blvd. cor La Salle St.,
Cubao, Quezon City
 TIN: _____

Date: _____
 Mode of Procurement: _____

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated _____, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM, Mabini Hall
 Date of Delivery: _____

Delivery Term: _____
 Payment Term: _____

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	Unit	LENOVO Y480 59331366	9	50,000.00	450,000.
Note: Chargeable against EC- Grant Fund.					

(Total Amount In Words) **Four Hundred Fifty Thousand Pesos only** 450,000

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme: EVA M. REPIA
 Signature over Printed Name of Supplier
MAY 28, 2012
 Date

L. B. Pascua
LAURA B. PASCUA
 Authorized Official
 (Representing End User)

Funds Availability Certified by:
Esperanza Q. Ignacio
ESPERANZA Q. IGNACIO
 Chief Accountant

OS No : 1712012-V-675
 Amount : ₱450,000.00
 Date : ✓/23/2012

Distribution of Copies:
 / / Original copy for the Supplier's Conforme
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

NOTICE OF AWARD

Ms. EVA E. REPIA
Account Manager
InfoBahn Communications, Inc.
2/F DRB (Fil-American) Bldg.,
Aurora Blvd. cor La Salle St.
Cubao, Quezon City

Dear Ms. Repia :

Please be informed that the Purchase Order for the purchase of nine (9) units of laptop with a contract price of Four Hundred Fifty Thousand Pesos (P450,000.00) is hereby awarded to you.

Please proceed to the Corporate Planning and Reforms Service (CPRS) for the signing of the contract within ten (10) days from receipt hereof.

Very truly yours,

GIL P. MONTALBO
Director IV



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

NOTICE TO PROCEED

Ms. EVA E. REPIA

Account Manager
InfoBahn Communications, Inc.
2/F DRB (Fil-American) Bldg.,
Aurora Blvd. cor La Salle St.
Cubao, Quezon City

Dear Ms. Repia:

The attached Purchase Order having been approved, notice is hereby given to you that purchase of the nine (9) units of laptop may commence with a contract price of Four Hundred Fifty Thousand Pesos (P450,000.00).

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Budget and Management.

Very truly yours,

GIL P. MONTALBO
Director IV

I acknowledge receipt and acceptance of this Notice on: May 21, 2012

Name of Representative: _____

Authorized Signature: _____