



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
MALACAÑANG, MANILA



REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement (Small Value Procurement) for *Fax Machine Consumables and Ink Jet Colored Printer* in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Approved Budget : Two Hundred Seventy Two Thousand Pesos (P272,000.00)
for the Contract

Location : Administrative Service, Mabini Hall, Malacanang, Manila

Delivery : Fifteen (15) calendar days upon signing of Purchase Order

Prospective bidders shall accomplish, provide correct and accurate information and submit the duly signed Price Quotation Form (Annex "A") not later than 10:00 a.m. on July 13, 2012. Open quotations may be submitted, manually or through facsimile at Administrative Service (AS) Conference Room, G/F Mabini Hall, Malacañang, Manila, Telephone No. 735-4979 or 735-1650.

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated therein.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The DBM shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

The DBM reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

ROWENA CANDICE M. RUIZ
Vice Chairperson
DBM BAC

PRICE QUOTATION FORM

 Date

The Bids and Awards Committee
 Department of Budget and Management
 Mabini Hall, Malacañang, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Qty	Description	Specification	Unit Price	Total Price
17	Drum	Panasonic KX-MB772CX Fax Machine		
7	Drum	Brother MFC-7450 Fax Machine (DR-2125)		
42	Toner Cartridge	Brother MFC-7450 (TN-2150)		
1	Ink Jet Colored Printer	Black: 17ppm, color: 4ppm; first page out as fast as 15.5 (black) and 27.5 (color) sec from ready mode 600 x 600 dpi; Image RET 2400 (Resolution Enhancement Technology) 8MB DRAM (Memory Enhancement Technology), one-250 sheet tray (expandable) USB 2.0 Hi speed 15,000 pages per month duty cycle, 200 to 850 monthly volume 266mhz processor		
		GRAND TOTAL		

Warranty: Drum and Toner – 6 months after acceptance
 Printer – 1 year after acceptance

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

Mayor's Permit No. _____
 DTI or SEC Registration Certificate No. _____
 PhilGEPS Registration No. _____

(please submit the photocopies of the above documents upon submission of quotation)