

ANNEX B

Department of Budget and Management, Regional Office XI  
 Procuring Monitoring Report  
 For the period July 1 to December 31, 2023

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity	Mode of Procurement	Actual Procurement Activity												Source of Funds	ABC (PhP)			Contract Cost (PhP)			Remarks (Explaining changes from the APP)		
					Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution Recommending Award	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Inspection & Acceptance	Total	MCOE	CO	Total	MCOE		CO	
<b>COMPLETED PROCUREMENT ACTIVITIES</b>																										
06 001 03 0010	Common-use Office Supplies and Materials	ROXI	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5-Jul	5-Jul	5-Jul	5-Jul	5-Jul	5-Jul	GoP	43,000.00	43,000.00		43,000.00	43,000.00			
06 001 03 0010	Procurement of Semi-expendable ICT (Heavy Duty Multi Function Inkjet Printer)	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	19-Apr	N/A	N/A	24-Apr	N/A	N/A	24-Apr	27-Apr	27-Apr	27-Apr	27-Apr	29-Jun	29-Jun	GoP	49,500.00	49,500.00		48,777.77	48,777.77		ICT Semi-Expendable - One (1) Heavy Duty Multi Function Inkjet Printer
06 001 03 0010	Procurement of Other Supplies and Materials (Fabrication of Sticker Label)	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	30-May	N/A	N/A	2-Jun	N/A	N/A	2-Jun	5-Jun	5-Jun	5-Jun	5-Jun	5-Jun	GoP	7,000.00	7,000.00		5,600.00	5,600.00		Fabrication of Sticker Label	
06 001 03 0010	Procurement of Office Supplies (Epson 008 Black Ink)	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	5-Jun	N/A	N/A	14-Jun	N/A	N/A	14-Jun	16-Jun	16-Jun	16-Jun	19-Jun	19-Jun	GoP	7,700.00	7,700.00		6,496.00	6,496.00		Black Ink for EPSON M15140	
06 001 03 0010	Repairs and Maintenance of Motor Vehicle Commuter (Hi-Ace Change of Battery)	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	16-Jun	N/A	N/A	23-Jun	N/A	N/A	23-Jun	11-Jul	11-Jul	11-Jul	31-Jul	31-Jul	GoP	10,000.00	10,000.00		8,300.00	8,300.00			
06 001 03 0010	Repairs and Maintenance (ICT Equipment - Solid State Drive)	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	26-Jun	N/A	N/A	3-Jul	N/A	N/A	3-Jul	11-Jul	11-Jul	11-Jul	24-Jul	24-Jul	GoP	7,000.00	7,000.00		6,600.00	6,600.00		Repairs and Maintenance (ICT Equipment - Solid State Drive)	
06 001 03 0010	Procurement of Ink Supplies of Epson WF-C579R	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	5-Jun	N/A	N/A	14-Jun	N/A	N/A	14-Jun	16-Jun	16-Jun	16-Jun	14-Jul	14-Jul	GoP	170,000.00	170,000.00		163,120.00	163,120.00		Payment for Ink Supplies of EPSON WF- C579R	
06 001 03 0010	Procurement of Office Supplies - Epson 008 Black Ink	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	3-Aug	N/A	N/A	10-Aug	N/A	N/A	10-Aug	10-Aug	14-Aug	14-Aug	16-Aug	16-Aug	GoP	6,250.00	6,250.00		5,100.00	5,100.00		Black Ink for Epson 008	
06 001 03 0010	Catering Services for Internal Quality Audit (IAQ) on August 24, 2023	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	22-Aug	N/A	N/A	23-Aug	N/A	N/A	23-Aug	23-Aug	23-Aug	23-Aug	24-Aug	24-Aug	GoP	24,300.00	24,300.00		24,000.00	24,000.00		Catering Services for Internal Quality Audit (IAQ) on August 24, 2023	
06 001 03 0010	Catering Services for conduct of General Staff Meeting on August 11, 2023	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	7-Aug	N/A	N/A	10-Aug	N/A	N/A	10-Aug	10-Aug	10-Aug	10-Aug	11-Aug	11-Aug	GoP	16,200.00	16,200.00		15,600.00	15,600.00		Catering Services for General Staff Meeting for the Preparation for CY 2023 IQA on August 11, 2023	
06 001 03 0010	Procurement of Other Supplies and Materials (Tubular LED, LED Bulb)	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	22-Aug	N/A	N/A	29-Aug	N/A	N/A	29-Aug	29-Aug	29-Aug	29-Aug	14-Sep	14-Sep	GoP	22,155.00	22,155.00		19,437.00	19,437.00			
06 001 03 0010	Repairs and maintenance of Motor Vehicle (Motorcycle NMAX155 V2)	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	11-Aug	N/A	N/A	29-Aug	N/A	N/A	29-Aug	29-Aug	29-Aug	29-Aug	14-Sep	14-Sep	GoP	3,700.00	3,700.00		3,400.00	3,400.00			
06 001 03 0010	Procurement of Plumbing Supplies for Repping of Dorm in DBM XI Building	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	11-Aug	N/A	N/A	17-Aug	N/A	N/A	17-Aug	17-Aug	17-Aug	17-Aug	17-Aug	17-Aug	GoP	7,370.00	7,370.00		6,900.00	6,900.00		Plumbing Supplies for Repping of Dorm in DBM XI Building	
6 001 03 0010	Procurement of Office Supplies (Epson LQ-2190 Ribbon Cartridge Ink)	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	7-Aug	N/A	N/A	10-Aug	N/A	N/A	10-Aug	10-Aug	14-Aug	14-Aug	31-Aug	31-Aug	GoP	5,700.00	5,700.00		4,860.00	4,860.00			
6 001 03 0010	Repair of two (2) Units Window Type Aircon- Replace Capacitor 40uf & 35uf	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	22-Aug	N/A	N/A	29-Aug	N/A	N/A	29-Aug	29-Aug	29-Aug	29-Aug	29-Aug	29-Aug	GoP	3,000.00	3,000.00		2,630.00	2,630.00		Repair of two (2) Units Window Type Aircon- Replace Capacitor 40uf & 35uf	
6 001 03 0010	Catering Services - Meeting for the Preparation for the External Audit (EQA) and Conduct of External Audit (EQA) by the Certification International Philippines on August 13, 2023	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	7-Sep	N/A	N/A	11-Sep	N/A	N/A	11-Sep	11-Sep	11-Sep	11-Sep	13-Sep	13-Sep	GoP	40,500.00	40,500.00		40,000.00	40,000.00		Preparation for the External Audit (EQA) September 12, 2023 and Conduct of External Audit (EQA) by the Certification International Philippines on September 13, 2023	
6 001 03 0010	Procurement of Office Supplies	ROXI	NO	NP-53.9 - Small Value Procurement	N/A	22-Aug	N/A	N/A	29-Aug	N/A	N/A	29-Aug	29-Aug	29-Aug	29-Aug	27-Sep	27-Sep	GoP	83,924.00	83,924.00		81,722.00	81,722.00			

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					Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution Recommending Award	Notice of Award	Contract Signing	Notice to Proceed		Delivery/Completion	Inspection & Acceptance	Total	MOOE	CO	Total		MOOE	CO		
6 001 03 0010	Procurement of Office Supplies	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	19-Sep	N/A	N/A	25-Sep	N/A	N/A	25-Sep	25-Sep	27-Sep	27-Sep	28-Sep	28-Sep	GoP	24,500.00	24,500.00		23,270.00	23,270.00				
6 001 03 0010	Procurement of Office Supplies (Toner for Kyocera Multifunction Laser Copier TK-5275M/C/Y)	ROXI	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	28-Sep	28-Sep	2-Oct	2-Oct	3-Oct	3-Oct	GoP	43,550.00	43,550.00		43,530.00	43,550.00				
6 001 03 0010	Repairs and Maintenance of Motor Vehicle (Isuzu DMAX)	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	2-Oct	N/A	N/A	3-Oct	N/A	N/A	3-Oct	4-Oct	4-Oct	4-Oct	4-Oct	4-Oct	GoP	9,500.00	9,500.00		9,300.00	9,300.00		Car Battery for Isuzu DMAX		
6 001 03 0010	Procurement of Other Supplies	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	27-Sep	N/A	N/A	2-Oct	N/A	N/A	2-Oct	2-Oct	3-Oct	3-Oct	9-Oct	9-Oct	GoP	24,948.00	24,948.00		20,080.00	20,080.00		Epson WF-C579R Maintenance Box		
6 001 03 0010	Maintenance of Office Equipment, Maintenance Kit for Kyocera Printer	ROXI	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5-Oct	28-Sep	2-Oct	2-Oct	11-Oct	11-Oct	GoP	43,050.00	43,050.00		43,050.00	43,050.00		Replacement of Capacitor for One (1) unit window type airconditioner		
6 001 03 0010	Catering Services for Lecture and Workshop on PFM Desk Validation conducted on October 6, 2023	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	3-Oct	N/A	N/A	5-Oct	N/A	N/A	5-Oct	5-Oct	5-Oct	5-Oct	6-Oct	6-Oct	GoP	15,600.00	15,600.00		15,500.00	15,500.00		Catering Services for Lecture and Workshop on PFM Desk Validation on October 6, 2023		
6 001 03 0010	Procurement of Office Supplies	ROXI	NO	NP-53 5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12-Oct	12-Oct	12-Oct	24-Oct	24-Oct	GoP	-	-		7,768.02	7,768.02				
6 001 03 0010	Monthly General Pest Control	ROXI	NO	NP-53 5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	30-Nov	30-Nov	30-Nov	26-Sep	26-Sep	GoP	-	-		9,600.00	9,600.00				
6 001 03 0010	Procurement of supplies at Procurement Service Depot	ROXI	NO	NP-53 5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	21-Dec	21-Dec	21-Dec	27-Dec	27-Dec	GoP	5,446.44	5,446.44		5,446.44	5,446.44				
6 001 03 0010	Catering Services for DBM RO XI for conduct of Year - End Activities on Dec. 6 & 7, 2023	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	1-Dec	N/A	N/A	5-Dec	N/A	N/A	5-Dec	5-Dec	5-Dec	5-Dec	7-Dec	7-Dec	GoP	55,800.00	55,800.00		55,500.00	55,500.00				
6 001 03 0010	Catering Services for DBM RO XI for conduct of Year - End Gathering on December 27, 2023	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	21-Dec	N/A	N/A	22-Dec	N/A	N/A	22-Dec	22-Dec	22-Dec	22-Dec	27-Dec	27-Dec	GoP	55,800.00	43,200.00		43,000.00	43,000.00				
6 001 03 0010	Preventive Maintenance Service of One (1) Unit Generator Set	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	21-Dec	N/A	N/A	22-Dec	N/A	N/A	27-Dec	27-Dec	28-Dec	28-Dec	28-Dec	28-Dec	GoP	42,000.00	42,000.00		39,000.00	39,000.00				
6 001 03 0010	Procurement of Battery for one (1) Unit Perkins Genset	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	27-Dec	N/A	N/A	28-Dec	N/A	N/A	28-Dec	28-Dec	28-Dec	28-Dec	29-Dec	29-Dec	GoP	25,000.00	25,000.00		22,000.00	22,000.00				
6 001 03 0010	Procurement of Office Supplies (Toner for Kyocera Multifunction Laser Copier TK-5275M/C/Y)	ROXI	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	27-Dec	27-Dec	28-Dec	28-Dec	29-Dec	29-Dec	GoP	130,650.00	130,650.00		130,650.00	130,650.00				
6 001 03 0010	Procurement of Office Supplies	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	20-Dec	N/A	N/A	28-Dec	N/A	N/A	28-Dec	28-Dec	28-Dec	29-Dec	29-Dec	29-Dec	GoP	90,486.00	90,486.00		89,260.00	89,260.00				
6 001 03 0010	Procurement of Office Supplies (Epson 008 Black Ink)	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	12-Dec	N/A	N/A	27-Dec	N/A	N/A	27-Dec	27-Dec	27-Dec	27-Dec	28-Dec	28-Dec	GoP	11,000.00	11,000.00		9,120.00	9,120.00				
<b>Total Alloted Budget of Procurement Activities</b>																			1,084,629.44								
<b>Total Contract Price of Procurement Activites Conducted</b>																						1,052,637.23					
<b>Total Savings (Total Alloted Budget - Total Contract Price)</b>																						31,992.21					
<b>ON-GOING PROCUREMENT ACTIVITIES</b>																											
6 001 03 0010	Common-use Office Supplies and Materials	ROXI	NO	NP-53 9 - Small Value Procurement	N/A	1-Jun	N/A	14-Jun	14-Jun	14-Jun	14-Jun	16-Jun	16-Jun	16-Jun	16-Jun			GoP	170,000.00	170,000.00		163,120.00	163,120.00		Ink Supplies for Epson WF-C579R		
<b>Total Alloted Budget of On-going Procurement Activities</b>																			170000								

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