

DEPARTMENT OF BUDGET AND MANAGEMENT  
 REGIONAL OFFICE IV-A (CALABARZON)  
 Procurement Monitoring Report  
 for the period July 1 to December 31, 2023

Item No.	Procurement Program/Project	PMO/End-User	Mode of Procurement	Actual Procurement Activity						Source of Funds	ABC (PhP)			Contract Cost (PhP)			Remarks (Explaining changes from the APP)
				Ads/Post of IB/RFO	Sub/Open of Bids	Bid Evaluation	Notice of Award	Contract Signing	Delivery/Completion		Total	MOOE	CO	Total	MOOE	CO	
	Postage and Courier Services	RO	NP - Small Value Procurement (Sec. 53.9)	12/9/22	12/19/22	12/21/22	01/4/23	01/28/23	02/01/23	GOP	80,000.00	80,000.00		12,448.14	12,448.14		July to December 2023
	Repair and Maintenance of Motor Vehicle	RO	NP - Small Value Procurement (Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	200,000.00	200,000.00		57,711.84	57,711.84		Repair and maintenance of DBM RO IV-A vehicles
	Communication Services - Mobile	RO	NP - Small Value Procurement (Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	179,000.00	179,000.00		42,562.50	42,562.50		June to December 2023
	Provision of Internet Services	RO	NP - Small Value Procurement (Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	180,000.00	180,000.00		90,000.00	90,000.00		July to December 2023
	Procurement of Various Common-use Supplies	RO	NP - Small Value Procurement (Sec. 53.9 and 52.1.b)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	118,000.00	118,000.00		68,009.41	68,009.41		
	Procurement of Expendable Machinery and Equipment- ICT Equipment	RO	NP - Small Value Procurement (Sec. 53.9)	10/27/2023	10/27/2023	10/27/2023	10/27/2023	11/16/23	11/21/23	GOP	20,000.00	20,000.00		12,772.05	12,772.05		Purchase of Printer
	Provision of Meals	RO	NP - Small Value Procurement (Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	150,000.00	150,000.00		49,265.63	49,265.63		Conduct of FDU Meeting
	Provision of Meals	RO	NP - Small Value Procurement (Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	170,000.00	170,000.00		49,265.63	49,265.63		Conduct of FDU Meeting
	Lease of Venue for Office Activities	RO	NP - Small Value Procurement (Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	142,000.00	142,000.00		42,700.00	42,700.00		Conduct of GAD Mid-year and Year-end Assessments
	Fidelity Bond Premiums	RO	NP - Agency-to-Agency (Sec. 53.5)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	69,000.00	69,000.00		11,250.00	11,250.00		
	Insurance of Transportation Equipment	RO	NP - Agency-to-Agency (Sec. 53.5)	n/a	n/a	n/a	n/a	n/a	1/1/2023	GOP	30,000.00	30,000.00		18,815.24	18,815.24		
<b>TOTAL</b>											<b>1,338,000.00</b>	<b>1,338,000.00</b>	<b>-</b>	<b>454,800.44</b>	<b>454,800.44</b>	<b>-</b>	

Prepared by:  
  
 ELLA LORRAINE D. OBRA  
 Acting Chief Budget & Management Specialist  
 BAC Secretariat

Reviewed by:  
  
 JACQUELINE B. LUDOVICE  
 Acting Assistant Regional Director  
 Chairperson, BAC

Approved by:  
  
 NYMPHA R. MANALASTAS  
 Regional Director  
 Head of Procuring Entity

DBM RO IV-A  
 Charges to Petty Cash Fund (2nd Semester)  
 July to December 2023

PARTICULARS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Grand Total	₱6,938.50	₱8,569.00	₱14,469.00	₱14,982.00	₱15,347.00	₱1,730.50
Office Supplies	409.50			1,820.00		
Other Supplies (Janitorial, Electrical Medical, etc.)	4,290.00	3,122.00	6,650.00	4,172.00	4,402.00	
Minor Repairs and Maintenance - Transportation		560.00	170.00	390.00	1,450.00	220.00
Travelling Expenses (Toll fees/Parking fees)	1,000.00	3,652.00	239.00	5,700.00	6,945.00	1,181.00
Meals for Trainings/ Seminars/Workshops	1,139.00		3,990.00		1,350.00	
Printing & Publication Services- Tarpaulin Printing/ Printing Services		1,235.00	360.00	2,900.00	1,100.00	
Other MOOE - Notarial Fee	100.00		200.00		100.00	
Duties, Licenses and Taxes (LTO Registration & Other Fees)			2,860.00			
Auditing Services						329.50

Prepared by:

  
 ANN ROLDANIENE P. MALIGAYA  
 Administrative Officer III  
 Designated Petty Cash Custodian

Noted by:

  
 NYMPHA R. MANALASTAS  
 Regional Director