



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

MINUTES OF MEETING

September 17, 2019, 9:00 a.m.

Bids and Awards Committee Conference Room

I. Attendance

Chairperson: Assistant Secretary Achilles Gerard C. Bravo, Internal Management Group, (IM)

Vice Chairperson: Director Andrea Celene Magtalas, Information and Communications Technology Systems Service (ICTSS)

Members: OIC-Assistant Director Rosemarie Pagala, Legal Service
Ms. Eden Pangilinan, Finance Service
Mr. Virgilio Umpacan, Jr., B.U.D.G.E.T. Representative

Technical Working Group: Atty. Sarah Jane Abuel
(TWG) Atty. Keith Francis Briones
Ms. Jeana Lyn Caceres
Mr. George Sotelo
Ms. Darlene Reyes

Secretariat: Ms. Joyce Labao
Atty. Juan Emmanuel Reyes, Administrative Services (AS)
Ms. Rhonna Regina Puno
Ms. Judith Hakim
Ms. Abegail Igna

End-User Representatives: Director Thea Marie Corinne Palarca, AS
Engr. Argee Sta. Barbara, AS-General Services Division
Ms. Donna de Ocampo, AS-GSD

Observers: Mr. Jayvee Montecer, DBM-Commission on Audit
Ms. Odessa Ann Tugabao, IM

Bidder
Representatives:

Replacement of Basketball Gym Flooring

JME Supreme
Linksports Inc.
Firmbuilders Inc.
Spurway Enterprise
XTR-M Unlimited Inc.
Fel-gene Construction
Hiroki Construction

II. Call to Order

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 9:00 a.m. by Assistant Secretary Achilles Gerard Bravo, Bids and Awards Committee (BAC) Chairperson.

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions
A. Pre-bid Conference 1. Supply, Delivery, Installation, Testing, and Commissioning of Energy Recovery Ventilation System, Exhaust Fans and Associated Ductworks for the DBM Arcache Building	<ul style="list-style-type: none">• No prospective bidder attended the meeting.• Director Thea Marie Corinne Palarca discussed the consultation done with the University of the Philippines in mapping out a design for the use of exhaust fans with the same purpose and function for 3 to 5 years. This is an alternative project should there will be no bidders on the scheduled bidding on October 1, 2019.
B. Post-Qualification Report 1. Supply, Delivery, Installation, Testing, and Commissioning of Structured Cabling with Wired and Wireless Network Solution, Public Address System and IP-CCTV for the DBM Central Office	<ul style="list-style-type: none">• After careful evaluation, validation, and verification of the eligibility and technical proposals, the TWG member-in-charge of the Project found that the submission of AIT Business Services Corporation failed the criteria for post-qualification for failure to comply with the 2004 Rules on Notarial Practice, as indicated under Clause 12.1(b)(iii) of Section III. Bid Data Sheet of the Bidding Documents and in accordance with Sections 23.6 and 34.3 of the 2016 Revised IRR of R.A. No. 9184;• The BAC instructed the Secretariat to prepare letters recommending the following:<ol style="list-style-type: none">1. To declare the post-disqualification of AIT Business Services for the Project and to notify the said bidder in writing about its disqualification and the grounds for it.

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	<p>2. To declare the submission of Faire Technologies Inc. as the third Lowest Calculated Bid, and to conduct a post qualification of the same.</p>
<p>2. Supply, Delivery, Fabrication, and Installation of Window Blinds for the DBM Arcache Building</p> <p>3. Supply, Delivery, Fabrication, Testing, and Commissioning of Brand New Passenger Elevators for the DBM Arcache Building</p>	<ul style="list-style-type: none"> • After careful evaluation, validation, and verification of the eligibility and technical proposals, the TWG member-in-charge of the Project found that the submission of Bluestar Interiors Inc. passed all the criteria for post-qualification. • The BAC declared the same as the Lowest Calculated and Responsive Bid in the amount of Three Hundred Twenty Seven Thousand Five Hundred Fifty Five Pesos (P327,555.00). • However, one bidder, Distinctive Blinds, which was declared as “failed” during the submission and opening of bids held September 10, 2019 for failure to attach proof of project contract or purchase order requested for reconsideration. • The BAC recommended that the request for reconsideration of Distinctive Blinds and Office Systems Inc. must first be resolved before any award is made, pursuant to Section 37.1.3. of the 2016 Revised IRR of R.A. No. 9184. • After careful evaluation, validation, and verification of the eligibility and technical proposals, the TWG member-in-charge of the Project found that the submission of Isometric Enterprises failed the criteria for failure to comply with the 2004 Rules on Notarial Practice, as indicated in Clause 12.1(b)(iii) of the Bid Data Sheet of the Bidding Documents, and failure to show proof that the income tax return it had submitted was filed and paid through the BIR Electronic Filing and Payment System (eFPS), as required under Clause 29.2 of Section II. Instructions to Bidders of the Bidding Documents, and pursuant to Section 34.2 of the 2016 Revised IRR of R.A. No. 9184; • The BAC instructed the Secretariat to prepare letters recommending the following: <ol style="list-style-type: none"> 1. To declare the post-disqualification of Isometric Enterprises for the Project and to notify the said bidder in writing about its disqualification and the grounds for it.

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<p data-bbox="283 400 656 561">4. Supply, Delivery, Fabrication, Testing, and Commissioning of Brand New Passenger Elevators for the DBM Central Office</p> <p data-bbox="263 1240 636 1336">5. Replacement of VRF Multi Split System for the DBM Building II</p>	<p data-bbox="782 249 1456 349">2. To declare the submission of IFE Elevator Philippines, Inc. as the second Lowest Calculated Bid, and to conduct a post qualification of the same.</p> <ul data-bbox="729 415 1453 1588" style="list-style-type: none"> • After careful evaluation, validation, and verification of the eligibility and technical proposals, the TWG member-in-charge of the Project found that the submission of Isometric Enterprises failed the criteria for failure to comply with the 2004 Rules on Notarial Practice, as indicated in Clause 12.1(b)(iii) of the Bid Data Sheet of the Bidding Documents, and failure to show proof that the income tax return it had submitted was filed and paid through the BIR Electronic Filing and Payment System (eFPS), as required under Clause 29.2 of Section II. Instructions to Bidders of the Bidding Documents, and pursuant to Section 34.2 of the 2016 Revised IRR of R.A. No. 9184; • The BAC instructed the Secretariat to prepare letters recommending the following: <ul data-bbox="766 968 1438 1225" style="list-style-type: none"> 1. To declare the post-disqualification of Isometric Enterprises for the Project and to notify the said bidder in writing about its disqualification and the grounds for it. 2. To declare the submission of IFE Elevator Philippines, Inc. as the second Lowest Calculated Bid, and to conduct a post qualification of the same. • After careful evaluation, validation, and verification of the eligibility and technical proposals, the TWG member-in-charge of the Project found that the submission of Trademaster Resources Corp. passed all the criteria for post-qualification, • The BAC recommended that the contract for the Project be awarded to the same in the amount of Six Million Five Hundred Thirty Two Thousand Five Hundred Seventy Eight Pesos and 08/100 (P6,532,578.08).
<p data-bbox="209 1605 555 1667">C. Meeting with Interested Bidders</p> <p data-bbox="298 1705 540 1800">1. Replacement of Basketball Gym Flooring</p>	<ul data-bbox="699 1720 1418 1860" style="list-style-type: none"> • Seven bidders, namely: 1. JME Supreme, Linksports Inc., Firmbuilders Inc., Spurway Enterprise, XTR-M Unlimited Inc., Fel-gene Construction, Hiroki Construction attended the meeting.

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	<ul style="list-style-type: none"> • The TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the common reasons for disqualification. • The BAC Vice Chairperson, Dir. Andrea Celene Magtalas, also gave an overview of the Project and gathered feedback from the interested and prospective bidders. She also cited incidents of failed bidding because of incomplete submission. • One of the bidders suggested to also include levea color in the technical specifications. • An Illustration or Map will also be attached to the Bid Documents.
<p>D. Other Matters</p> <p>1. Inclusion in the Supplemental Annual Procurement Plan</p>	<p>The following projects shall be included in the SAPP No. 21 –</p> <ol style="list-style-type: none"> 1. Subscription to MySQL Enterprise Edition 2. Administration of Psychometric Exams for DBM Applicants and Employees 3. Lease of Venue for the Conduct of the 7th Government Quality Management Committee (GQMC) Recognition Ceremony 4. Supply and Delivery of Frames for the 7th Government Quality Management Committee (GQMC) Recognition Ceremony 5. Provision of Courier Services for 3.5 months.

IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 12:30 p.m.

Prepared by:

Judith P. Hakim
JUDITH P. HAKIM
 Secretariat

Noted by:

Achilles Gerard C. Bravo
ACHILLES GERARD C. BRAVO
 Chairperson