



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

MINUTES OF MEETING

October 11, 2019, 9:00 a.m.

Bids and Awards Committee Conference Room

I. Attendance

Vice Chairperson: Director Andrea Celene Magtalas, Information and Communications Technology Systems Service (ICTSS)

Members: OIC-Adir. Rosemarie Pagala, Legal Service
Ms. Eden Pangilinan, Finance Service
Mr. Virgilio Umpacan, Jr. – B.U.D.G.E.T. Representative

Technical Working Group (TWG): Ms. Darlene Reyes
Ms. Jeramic Ardi Simbre
Mr. George Sotelo

Secretariat: Ms. Joyce Labao
Atty. Juan Emmanuel Reyes
Ms. Rhonna Regina Puno
Ms. Judith Hakim
Ms. Abigail Igna

End-User Representatives: Mr. Henry Carandang, ICTSS
Ms. Josielyn Nicolas, ICTSS

Bidder Representatives: **Supply, Delivery, Installation, Testing and Commissioning of IP-CCTV Surveillance System of the DBM Central Office (Second Posting)**

Cinergi
Kempal
Lightnet Connect
Pronet
Guard-All
Armlink
SSEI
Unicenter
FTI

**Consultancy Services for the Environmental Compliance
of the Department**

BSI

II. Call to Order

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 9:00 a.m. by Director Andrea Celene Magtala, Bids and Awards Committee (BAC) Vice Chairperson.

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions
<p>A. Pre-bid Conference</p> <p>1. Supply, Delivery, Installation, Testing and Commissioning of IP-CCTV Surveillance System for the DBM Central Office</p>	<ul style="list-style-type: none"> • Nine (9) prospective bidders attended the Pre-bid Conference, namely; <ol style="list-style-type: none"> 1. Cinergi 2. Kempal 3. Lightnet Connect 4. Pronet 5. Guard-All 6. ArmLink 7. SSEI 8. Unicenter 9. FTI • The BAC Vice Chairperson, Director Andrea Celene Magtala, noted that this is the second posting for the Project. She mentioned that three (3) previous bidders were post-disqualified in the said Project. She encouraged everyone to raise any questions and concerns in order to prevent disqualification in the bidding process. • The TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the common reasons for disqualification. • One of the concerns by the bidders is the response time for repairs. Taking consideration of the traffic condition in Manila, they suggested that it should be adjusted to within 4 to 24 hours after verbal or written notice from DBM. • A Supplemental Bid Bulletin shall be issued by October 14 regarding the revisions on the Schedule of Requirements and Technical Specifications.

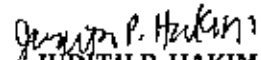
Topics/Issues	Comments/Decisions/Instructions
<p>2. Consultancy Services for the Environmental Compliance of the Department</p>	<ul style="list-style-type: none"> • One (1) prospective bidder, BSI, attended the pre-bid conference. • The TWG member-in-charge presented the technical and financial requirements of the Project and the common reasons for disqualification. • The bidder representative raised some questions such as the following: <ol style="list-style-type: none"> 1. Proof of ownership by DBM 2. Zoning Certificate 3. Permission to operate a generator and capacity of the generator 4. Drainage lay-out if connected to sewerage line 5. Certificate from Maynilad 6. Project timeline • A Supplemental Bid Bulletin shall be issued regarding the revisions on the Schedule of Requirements and Technical Specifications.
<p>B. Matters Arising</p> <p>1. Supply, Delivery, Fabrication, Installation, Testing and Commissioning of Structured Cabling with Wired and Wireless Network Solution, Public Address System and IP CCTV for the DBM Arcache Building</p> <p>2. Petroleum, Oil and Lubricant</p>	<ul style="list-style-type: none"> • Director Andrea Celenc Magtalas, Vice Chairperson of BAC, raised some concerns and reminded on the schedule and course of action on the following pending Projects; • The scheduled Bid Opening for the Project was re-scheduled from October 15 to October 22 due to failure to attend to the questions raised during the Pre-bid conference particularly regarding about the request for extension for the delivery of the project and posting of the Supplemental Bid Bulletin (SBB) on time. • The end-user decided to repost the said Project. • The BAC needs to schedule a Mandatory Review of the said Project to be able to discuss and document the basis for any revision of the requirements.

Topics/Issues	Comments/Decisions/Instructions
<p>3. Supply, Delivery, Fabrication, Installation, Testing and Commissioning of Energy Recovery Ventillation System, Exhaust Fans and Associated Ductworks for the DBM Arcache Building</p>	<ul style="list-style-type: none"> • As previously agreed upon, in view of the cancellation of the Project, a memorandum addressed to the Head of Procuring Entity (HoPE) citing the reasons for his approval is needed to be done. • A copy of the approved memorandum shall be furnish to the BAC for record.
<p>C. Pre-procurement Conference</p> <p>1. Subscription of CISCO Equipment Licenses and Support Services</p>	<ul style="list-style-type: none"> • Mr. George Sotelo, the TWG member-in-charge, presented the draft of the bidding documents for the project, with emphasis on the schedule of requirements and technical specifications. • Accordingly, the BAC determined the readiness of the bidding documents and instructed the BAC Secretariat and the TWG to proceed with the posting of the Project on October 14, 2019.

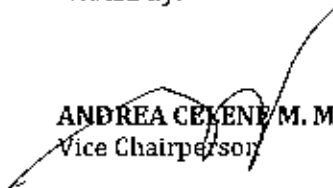
IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 1:00 p.m.

Prepared by:


JUDITH P. HAKIM
 Secretariat

Noted by:


ANDREA CEKENE M. MAGTALAS
 Vice Chairperson