



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

MINUTES OF MEETING

November 29, 2019, 9:00 a.m.

Bids and Awards Committee Conference Room

1. Attendance

Chairperson:	Assistant Secretary Achilles Gerard Bravo, Internal Management Group (IM)
Vice Chairperson:	Director Andrea Colone Magtala, Information and Communications Technology Systems Service (ICTSS)
Members:	OIC-Dir. Rowel Escalante, Ms. Eden Pangilinan, Finance Service OIC-Adir. Rosemarie Pagala, Legal Service
Technical Working Group: (TWG)	Atty. Keith Francis Briones Mr. Rainier Diaz Ms. Jeremie Ardi Simbre Ms. Jeana Lyn Caceres Ms. Darlene Reyes
Secretariat:	Ms. Joyce Labao Atty. Juan Emmanuel Reyes Ms. Rhonna Regina Puno Ms. Abegail Igna Ms. Judith Hakim
End-User Representatives:	Dir. Thea Marie Corinne Palarca, Administrative Services- General Services Division (AS-GSD) Mr. David Mateo, AS-GSD Ms. Donna de Ocampo, AS-GSD Mr. Henry Carandang, ICTSS Mr. Amiel del Rosario, ICTSS

Bidder Representatives:

Subscription of Freshdesk Ticketing Tool

Rosanie Satsatin, i4 Asia Inc.

Additional Servers for BTMS Infrastructure

Anya Francisco, SMS Global Technologies Inc.

Philip Gamlanga, Questech Co. Inc.

Claudine dela Cruz, Questech Co. Inc.

Jasper Gan, HPE

Charisse Carballo, HPE

II. Call to Order

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 9:00 a.m. by Assistant Secretary Achilles Gerard Bravo, Bids and Awards Committee (BAC) Chairperson.

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions
A. Submission/Opening of Bids 1. Petroleum, Oil and Lubricant for 2020 2. Fuel Products for the Vehicles of DBM Central Office & Regional Office for 2019	<ul style="list-style-type: none">• No bid was received before the 9:00 a.m. deadline• The BAC recommended for the reposting of the Project.• No bid was received before the 9:30 a.m. deadline• The BAC advised the end-user to discuss possible alternative mode of procurement as the Project is no longer feasible via public bidding.
B. Pre-bid Conference 1. Mobile Phone Lines 2. Subscription of Freshdesk Ticketing Tool	<ul style="list-style-type: none">• No prospective bidder attended the pre-bid conference.• Only one (1) bidder, i4 Asia Inc., attended the pre-bid conference.• Mr. Rainier Diaz, TWG member-in-charge, presented the technical and financial requirements of the Project, with emphasis on the specification, schedule and common reasons for disqualification.• The bidder inquired regarding Platinum PhilGeps membership registration. The BAC explained the option to submit Class A documents for purposes of submission and

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<p>1. Additional Servers for BTMS Infrastructure (2019)</p>	<p>opening of bids. However, it is required to have PhilGeps Platinum membership during post qualification.</p> <ul style="list-style-type: none"> • The bidder also inquired regarding the mode of payment and the BAC replied it will be processed as one-time payment as soon the Project is completed and verified as subscribed. • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specifications is warranted. • Three bidders attended the pre-bid conference, namely; <ol style="list-style-type: none"> 1. SMS Global Technologies Inc. 2. Questech Co. Inc. 3. HPE • Ms. Darlene Royce, TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the specification, schedule and common reasons for disqualification • The bidder inquired if they can submit aggregate contract amounts in their statement of Single Largest Completed Contract (SLCC) as the Approved Budget for the Contract (ABC) is P 118,500,000.00. The BAC advised that it can be a combination of two completed contracts provided that each amount reflect 25% and total will be more than 50% of the ABC. The project listed in the SLCC should also be within two years. If this option is considered it shall be included in the Supplemental Bid Bulletin. • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specification is warranted.
<p>C. Pre-procurement Conference</p> <p>1. Consultancy Services for Independent Functional and Technical Infrastructure Quality Assurance Services for the System Integration and Stabilization of the Budget and Treasury Management System (BTMS)</p>	<ul style="list-style-type: none"> • Mr. Rainier Diaz, the TWG member-in-charge presented the Technical specifications and Financial requirements for the Bid Documents of the Project for review and discussion. • The BAC recommended for the posting of the Project.

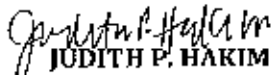
Topics/Issues	Comments/Decisions/Instructions
<p data-bbox="288 210 659 239">D. Post-qualification Report</p> <p data-bbox="336 271 632 327">1. Security Manpower Services</p> <p data-bbox="336 824 616 853">2. Janitorial Services</p>	<ul style="list-style-type: none"> <li data-bbox="743 271 1481 421">• After careful evaluation, validation and verification of the eligibility, technical and financial proposals of the bids, Atty. Keith Francis Briones, the TWG member-in-charge of the Project found the submission of 168 Security Inc. failed the criteria for post-qualification. <li data-bbox="743 456 1481 544">• 168 Security Inc. failed to file its Income Tax Return through electronic Filing and Payment System (eFPS) of the Bureau of Internal Revenue for 2018. <li data-bbox="743 580 1481 667">• The BAC instructed the BAC Secretariat and the TWG to notify bidder in writing about its post-disqualification and the grounds for it. <li data-bbox="743 703 1481 768">• The BAC recommended for the reposting of the said Project. <li data-bbox="743 826 1481 976">• Atty. Keith Francis Briones, the TWG member-in-charge of the Project conducted careful evaluation, validation and verification of the eligibility, technical and financial proposals of the bids and found the submission of Front Runner passed all the criteria for post-qualification. <li data-bbox="743 1012 1481 1099">• The BAC instructed the TWG and the Secretariat to prepare the necessary documents and shall recommend to the Head of the Procuring Entity the awarding of the Project.
<p data-bbox="288 1173 517 1202">E. Other Matters</p> <p data-bbox="336 1234 628 1290">1. Printing of FY 2021 Budget Documents</p>	<ul style="list-style-type: none"> <li data-bbox="743 1234 1481 1321">• The printing of the FY 2021 Budget Documents that can only be undertaken by the Recognized Government Printers (RGPs) are as follows: <ul style="list-style-type: none"> <li data-bbox="791 1357 1254 1386">1. National and Corporate Budget Call <li data-bbox="791 1388 1353 1417">2. National Expenditure Program and the GAA <li data-bbox="791 1420 1166 1449">3. President's Budget Message <li data-bbox="791 1451 1481 1507">4. Budget of Expenditures and Sources of Financing-Tables <li data-bbox="791 1509 1315 1538">5. Technical Notes on the Proposed Budget <li data-bbox="791 1541 1046 1570">6. Staffing Summary <li data-bbox="791 1572 1099 1601">7. Fiscal Risks Statement <li data-bbox="743 1637 1481 1693">• Only two (2) RGPs submitted their quotations and after careful evaluation were ranked accordingly: <ul style="list-style-type: none"> <li data-bbox="791 1729 1433 1758">1. APO Production Unit (APO) - P 20,842,192.00 <li data-bbox="791 1760 1433 1789">2. National Printing Office (NPO) 23,740,850.00

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	<ul style="list-style-type: none"> <li data-bbox="740 203 1495 331">• The BAC found that the submission of APO complied with the general conditions for Agency to Agency Agreements; thus, it was declared as the Lowest Calculated and Responsive Bid in the amount of P 20,842,192.00. <li data-bbox="740 360 1495 539">• The BAC shall recommend to the Head of the Procuring Entity (HoPE) to award the contract to APO Production Unit, Inc. through Agency-to-Agency Agreements in accordance with Section 53.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

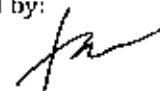
IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 2:00 p.m.

Prepared by:


JUDITH P. HAKIM
 Secretariat

Noted by:


ACHILLES GERARD C. BRAVO
 Chairperson 