



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**BIDS AND AWARDS COMMITTEE**

**MINUTES OF MEETING**

May 14, 2019, 9:00 a.m.

Bids and Awards Committee Conference Room

**I. Attendance**

Chairperson: Assistant Secretary Achilles Gerard Bravo, Internal Management Group (IM)

Vice Chairperson: Director Andrea Celene Magtalas, Information and Communications Technology Systems Service

Members: Ms. Eden Pangilinan, Finance Service (FS)  
Director Thea Marie Corrine Palarca, Administrative Service  
Mr. Virgilio Umpacan, Jr., B.U.D.G.E.T. Representative

Alternate Member: Assistant Director Rosemarie Pagala, Legal Service

Technical Working Group: Mr. Rainier Diaz  
(TWG) Ms. Darlene Reyes  
Ms. Jeana Lyn Caceres  
Ms. Jeramie Simbre

Secretariat: Mr. Aaron Alberto Escalona  
Ms. Joyce Labao  
Ms. Rhonna Regina Puno

End-User Representative: Ms. Lourdes Bayaton-Monte, Administrative Service, Human Resource and Management Division

Observer: Ms. Odessa Ann Taguibao, IM  
Mr. Jeffrey Galarpe, FS

Bidder Representatives: **Administration of Psychometric Exams for DBM Applicants and Employees**  
Ms. Katrina Dulay, Vanguard Assessments  
Ms. Janelle Gerodiaz, Vanguard Assessments  
Ms. Bianca Gaela, People Dynamics, Inc.

**II. Call to Order**

The quorum was confirmed by the Secretariat, thus, the meeting was called to order at 9:00 a.m. by Assistant Secretary Achilles Gerard Bravo, Bids and Awards Committee (BAC) Chairperson.

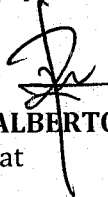
**III. Highlights of the Meeting**

Topics/Issues	Comments/Decisions/Instructions
<p><b>A. Submission and Opening of Bids</b></p> <p><b>1. Administration of Psychometric Exams for DBM Applicants and Employees</b></p>	<ul style="list-style-type: none"> <li>• The two (2) shortlisted consultants, namely: (i) Vanguard Assessments; and (ii) People Dynamics, Inc., submitted their bids before the 9:00 a.m. deadline.</li> <li>• After preliminary evaluation of the Technical Proposals, the BAC, using non-discretionary "pass/fail" criteria, determined the following:               <ul style="list-style-type: none"> <li>○ The submissions of Vanguard Assessments as "failed" for its failure to comply with the notarial rules when it failed to indicate the government identification card in its Omnibus Sworn Statement; and</li> <li>○ The submission of People Dynamics, Inc. as "failed" for its failure to attach a duly notarized Secretary's Certificate to its Omnibus Sworn Statement, as specified in Item 2 of the said document.</li> </ul> </li> <li>• Consequently, the BAC declared a failure of bidding in accordance with Section 35.1(b) of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 and agreed to conduct a re-bidding, and posting, pursuant to Section 21.2 of the 2016 Revised IRR of the same law.</li> </ul>
<p><b>B. Meeting with Interested Bidders</b></p> <p><b>1. Petroleum, Oil and Lubricants</b></p>	<ul style="list-style-type: none"> <li>• No bidder attended the meeting.</li> </ul>

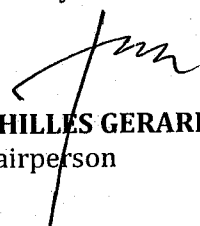
**IV. Adjournment**

There being no other matters to be discussed, the meeting was adjourned at 12:30 p.m.

Prepared by:

  
**AARON ALBERTO A. ESCALONA**  
 Secretariat

Noted by:

  
**ACHILLES GERARD C. BRAVO**  
 Chairperson