



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**BIDS AND AWARDS COMMITTEE**

**MINUTES OF MEETING**

August 13, 2019, 9:00 a.m.

Bids and Awards Committee Conference Room

**I. Attendance**

Chairperson: Assistant Secretary Achilles Gerard Bravo, Internal Management Group (IM)

Vice Chairperson: Director Andrea Celene Magtalas, Information and Communications Technology Systems Service (ICTSS)

Members: OIC-Director Rowel Escalante, Corporate Planning and Management Service,  
OIC-Adir. Rosemarie D. Pagala  
Ms. Eden Pangilinan, Finance Service  
Mr. Virgilio Umpacan, Jr., B.U.D.G.E.T. Representative

Technical Working Group: Mr. Rainier Diaz  
(TWG)

Secretariat: Ms. Joyce Labao  
Ms. Rhonna Regina Puno  
Ms. Judith Hakim

End-User Representatives: Director Thea Marie Corinne Palarca, Administrative Service (AS)  
Ms. Donna de Ocampo, AS-General Services Division  
Mr. Amiel del Rosario, ICTSS  
Mr. Henry Carandang, ICTSS

Consultants for the  
Arcache Building Projects: Ms. Jessica Ramirez  
Ms. Elisse Marie Chu

Observer: Mr. Jayvee Montecer, DBM Commission on Audit  
Ms. Odessa Ann Tagubao, IM

Bidder Representatives:

**Supply, Delivery, Fabrication, and Installation of Window Blinds for the DBM Arcache Building**

Ms. Rowena Magno, Blue Star Interiors

**Supply, Delivery, Installation, Testing, and Commissioning of IP-CCTV Surveillance System for the DBM Central Office**

Ms. Peach Dapitan, AIT Business Services Corp.

Ms. Agnes Ruffa Dimapun, MADSAM Enterprises

Mr. Ian Dela Cruz,, MADSAM Enterprises

Ms. Yolanda Rivera, DMAX Technologies

Mr. Mart Santos, DMAX Technologies

Mr. Jose Mari Legaspi, Cynergi Industrial Solution, Inc,

Mr. Rhon Mape, Cynergi Industrial Solution, Inc.

Mr. Dexter Dante, Infobahn Communications Inc.

Mr. Jayson Versoza, EVI Distributor Inc.

Mr. Aris Abella, Faire Technologies Inc.

Ms. Shimei Garcia, Faire Technologies Inc.

**II. Call to Order**

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 9:00 a.m. by Director Andrea Celene Magtalas, Bids and Awards Committee (BAC) Vice Chairperson.

**III. Highlights of the Meeting**

<b>Topics/Issues</b>	<b>Comments/Decisions/Instructions</b>
<b>A. Pre-bidding Conference</b>  <b>1. Supply, Delivery, Fabrication, Installation of Window Blinds for the DBM Arcache Building</b>	<ul style="list-style-type: none"><li>• Only one prospective bidder, Blue Star Interiors, attended the Pre-bid Conference.</li><li>• The BAC emphasized that compliance with the technical specifications is important. The following agreements were made :<ol style="list-style-type: none"><li>1. Fabric to be used shall be 100% polyester; remove "sunscreens" in the technical specifications and it must be black out.</li><li>2. Project completion is within 60 days upon approval of the mock up.</li></ol></li></ul>
<b>B. Submission and Opening of Bids</b>  <b>1. Supply, Delivery, Installation, Testing, and Commissioning of IP-CCTV Surveillance System for the DBM Central Office</b>	<ul style="list-style-type: none"><li>• Seven (7) bidders, namely: 1. Dimax Technologies Center; 2. Faire Technologies Inc.; 3. Cinergi Industrial Solutions; 4. Madsam Enterprises; 5. AIT Business Services Corporation; 6. Infobahn Communications Inc.; and 7. EVI Distributor Inc., submitted their bids before the 9:00 a.m. deadline.</li></ul>

Topics/Issues	Comments/Decisions/Instructions
	<ul style="list-style-type: none"> <li>• After preliminary examination of the bids, the BAC, using non-discretionary "pass/fail" criteria, determined the following:               <ol style="list-style-type: none"> <li>1. The submissions of Dimax Technologies Center and Madsam Enterprises as "failed" for failing to submit their Manufacturer-Certified IP-CCTV Surveillance Administrator and/or Professional Certificates, as required under item 5.3 of Annex A. Terms of Reference of the Bidding Documents;</li> <li>2. The submission of Cinergi Industrial Solutions as "failed" for failing to submit a properly notarized Omnibus Sworn Statement in its Original submission. Pursuant to item 19.3 of Section II. Instructions to Bidders of the Bidding Documents, any discrepancy between the original and the copies, the original shall prevail;</li> <li>3. The submission of EVI Distribution, Inc. as "failed" for failing to present a government issued ID which is non-compliance with the 2004 Rules on Notarial Practice, as specified in ITB Clause 12.1(b)(iii), Section III. Bid Data Sheet of the Bidding Documents; and</li> <li>4. The submissions of Faire Technologies Inc., AIT Business Services Corporation, and Infobahn Communication Inc. as "passed" for complying with all the eligibility and technical requirements as stated in the Bidding Documents;</li> </ol> </li> <li>• After evaluation of the financial proposals, the bidders were ranked according to their bid submissions:               <ol style="list-style-type: none"> <li>1. Infobahn Communication Inc. - P16,998,880.00</li> <li>2. AIT Business Services Corporation - P18,499,788.00</li> <li>3. Faire Technologies Inc. (as recomputed) - P18,827,993.15</li> </ol> <p>The BAC declared the submission of Infobahn Communications Inc. as the Lowest Calculated Bid in the amount of P16,998,880.00.</p> </li> </ul>

Topics/Issues	Comments/Decisions/Instructions
<p><b>C. Inclusion in the Supplemental Annual Procurement Plan (SAPP)</b></p>	<ul style="list-style-type: none"> <li>• The following projects shall be included in SAPP No. 17 -               <ol style="list-style-type: none"> <li>1. Replacement of Basketball Gym Flooring</li> <li>1. Supply, Deliver, Installation, Testing, and Commissioning of Diesel Generator Sets for the DBM Arcache Building</li> <li>2. Supply and Delivery of Supreme Court Reports Annotated.</li> </ol> </li> </ul>
<p><b>D. Other Matters</b></p> <p><b>1. Designation of End-User Representative</b></p>	<ul style="list-style-type: none"> <li>• The BAC reiterated that the end-user representative shall be the Bureau/Service/Office Director. However, in the case of the Administrative Service, where the signing authority is delegated to its Director, specifically for Direct Contracting involving contracts not exceeding P1,000,000.00 and Small Value Procurement, the end-user representative shall be the Division Chief.</li> </ul>

**IV. Adjournment**

There being no other matters to be discussed, the meeting was adjourned at 2:00 p.m.

Prepared by:

*Judith P. Hakim*  
**JUDITH P. HAKIM**  
 Secretariat

Noted by:

*Andea Celene M. Magtalas*  
**ANDEA CELENE M. MAGTALAS**  
 Vice Chairperson *AM*