



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

JAN 07 2022

NOTICE OF AWARD

MS. ANDREA MAE G. PEREZ

Legal Materials Advisor
Rex Book Store, Inc.
84-P. Florentino St.
Sta. Mesa Heights, Quezon City

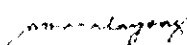
Dear **Ms. Perez:**

We are pleased to inform you that the contract for the Project, "Supply and Delivery of Law Books," is hereby awarded to Rex Book Store, Inc. in the amount of P35,965.10.

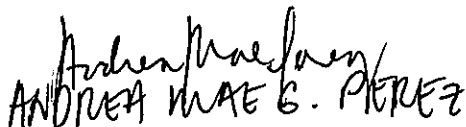
In this regard, you are hereby required to post a warranty security in the amount and form stated in Section 62 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (The Government Procurement Reform Act) upon acceptance by the Procuring Entity of the delivered goods.

Thank you and God Bless.

Very truly yours,

 Digitally signed by Andrea
Celene M. Magtala

ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service¹


ANDREA MAE G. PEREZ 1/25/22

¹ DBM Department Order (DO) No. 40 dated December 20, 2021 provides, among others, that the approval and signing of contracts and other related documents in the procurement of projects using Direct Contracting not exceeding One Million Pesos is delegated by the Head of the Procuring Entity to the Director of the Administrative Service.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

PURCHASE ORDER NO. 2022-002

Supplier: Rex Bookstore, Inc.	Date: January 31, 2022
Address: 84-P. Florentino St., Sta. Mesa Heights, Quezon City	Mode of Procurement: Direct Contracting
TIIN: 000-085-452-001	

Gentlemen: Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof.

Place of Delivery: DBM Central Office	Payment Term: Payment shall be made through Landbank's LDDAP- ADA / Bank Transfer facility within Sixty (60) days after submission of Billing and User Inspection and Acceptance of the Product. Bank Transfer fee shall be charged against creditor's account.
Delivery Term: See attached Schedule of Requirements	

Stock No.	Unit	Item and Description /Specification	Author/s	Quantity	Unit Cost	Amount
		Supply and Delivery of Law Books				
		The Alternative Dispute Resolution & The Arbitration Law (With Allied Laws, Rules and Regulations) (2021 Edition)	Festin, Gemy Lito L.	1	P1,350.00	P1,350.00
		Automated Elections, Civil Society and Democracy (2011 Edition)	Sarmiento, Rene V	1	P364.00	P364.00
		Beyond Borders: Examining Special Issues in International Law (2020 Edition)	Goquingco, Anthony Raymond A.	1	P800.00	P800.00
		Conflict of Laws (2020 Edition)	Pe Benito, Galahad R. A.	1	P800.00	P800.00
		Criminal Law Study Guide (2019 Edition)	Boado, Leonor D.	1	P1,480.00	P1,480.00
		Criminal Procedure (The Bar Lecture Series) (2019 Edition)	Riano, Willard B.	1	P1,500.00	P1,500.00
		Essentials of Intellectual Property Law: (A Guidebook on R.A. No. 8293 As Amended & Related Laws) (2019 Edition)	Salao, Ernesto C.	1	P1,100.00	P1,100.00
		Evidence: A Compendium for the Bench and the Bar (2021 Edition)	Tan, Ferdinand A.	1	P1,650.00	P1,650.00
		Fintech: Law and First Principles (2020 Edition)	Padilla, Rafael Angelo M.	1	P1,220.00	P1,220.00
		Frequently Asked Questions in Election Law (2018 Edition)	Gujilde, Ferdinand G.S.	1	P1,015.00	P1,015.00
		Handbook in Practice Court (In Trial Courts) Featuring the 2019 Law Student Practice Rule (2021 Edition)	Dizon, Theresa S.	1	P900.00	P900.00
		Handbook on Katarungang Pambarangay (2011 Edition)	Garcia, Himerio Jose Ll.	1	P509.00	P509.00
		The Insurance Code of the Philippines Annotated (2019 Edition)	De Leon, Hector S.; De Leon, Hector M. Jr.	1	P2,279.00	P2,279.00
		Labor Standards & Social Legislation with Notes & Comments Vol. I (2018 Edition)	Poquiz, Salvador A.	1	P1,365.00	P1,365.00
		Laws for Sports and the Sporty (A Handbook on Philippine Sports Law) (2019 Edition)	Ingles, Ignatius Michael	1	P450.00	P450.00
		Laws to Go (A Quick Look on Philippine Election Laws) (2010 Edition)	Nolasco, Gilbert I.; Nolasco, Charisma I.	1	P531.00	P531.00
		Legal Forms (2019 Edition)	Suarez, Rolando	1	P1,255.00	P1,255.00
		Legal Forms and Practical Exercises (2021 Edition)	Caluntad-Dabu, Carmencia M; Dabu-Pepito, Mary Christine C.	1	P600.00	P600.00
		Legal Writing Plain and Simple (A Practical Guide for Law Students and Beginning Lawyers) (2021 Edition)	Ortiz, Arvin Antonio	1	P450.00	P450.00
		A Multidisciplinary Approach to Legal Writing (2021 Edition)	Suggang, Justin D. J.; Gulritan, Lex Michael L.; Go, Joanna Felisa C.	1	P580.00	P580.00
		Notes and Cases on Succession (2017 Edition)	Paguirigan, Viviana M.	1	P1,050.00	P1,050.00
		Notes and Cases on Special Penal Laws (2019 Edition)	Boado, Leonor D.	1	P1,640.00	P1,640.00
		Notes on the New Customs Modernization & Tariff Act of 2016 (RA No. 10863) (2017 Edition)	Gunigundo, Magtanggol T.	1	P1,550.00	P1,550.00
		Patent Law and Practice (2013 Edition)	Deia Cruz, Gilbert Mario A.	1	P2,026.00	P2,026.00
		Penal System Under The Revised Penal Code (As Amended by RA No.10951) (2018 Edition)	Campanilla, Marlo B.	1	P1,365.00	P1,365.00
		The Philippine Law on Senior Citizens (2018 Edition)	Lora, Teresita C.	1	P699.00	P699.00
		The Pre-Week Reviewer for Jittery Bar Takers Vol. III (Commercial Law and Criminal Law) (2021 Edition)	Centiza, Sergio M. Ticman, Modesto A. Jr.	1	P875.00	P875.00
		Protection of Undisclosed Information (Intellectual Property Law Series) (2020 Edition)	Dela Cruz, Gilbert Mario A.	1	P765.00	P765.00
		Revised Corporation Law Illustrated and Simplified Vol. IV (A Guide to Passing the Bar) (2020 Edition)	Chavez, Josephraly L. Jr.	1	P2,105.00	P2,105.00
		The Revised Penal Code Book 1 A Revolutionized Edition (With Updates in Special Laws & Jurisprudence) (2020 Edition)	Catral, Conrado Berex V. Jr.	1	P1,050.00	P1,050.00
		The Revised Penal Code Book 2 A Revolutionized Edition (With Updates in Special Laws & Jurisprudence) (2020 Edition)	Catral, Conrado Berex V. Jr.	1	P1,050.00	P1,050.00
		Special Penal Laws (2019 Edition)	Campanilla, Marlo B.	1	P1,210.00	P1,210.00
		Taxation Law Vol. I (2020 Edition)	Capuno, Raegan L.	1	P1,100.00	P1,100.00
		Taxation Law Vol. II (2020 Edition)	Capuno, Raegan L.	1	P1,175.00	P1,175.00
			Discount		P1,892.90	P1,892.90
		(In accordance with attached Annex A: Technical Specifications)				
		nothing follows				

(Total Amount In Words) **Thirty Five Thousand Nine Hundred Sixty Five Pesos and 10/100** **P35,965.10**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the cost of the delayed goods for every day of delay shall be imposed.

Conforms:
ANDREA MARETB. PAREZ
Secretary/Chief Financial Officer/Supplier
Date: **Feb 16, 2022**

Very truly yours,

ANDREA CELESTE M. MAGTALAS
Director IV, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by:
JEFFREY D. SARAPE
Director, Accounting Division

OS No: **021011012016-02-103**
Amount: **35,965.10**
Date: **02/11/22**

Distribution of Copies:
// Original copy for the Supplier's Conformance
// Agency's Central Supply and Property Section/EUR for IAR and Payment Processing
// COA Auditor
// AS-PMO Copy for file

TERMS AND CONDITIONS
(PURCHASE ORDER)

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

2. AWARDEE shall be responsible for the source(s) of his supplies materials equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.

5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s) item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s) product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.

8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

11. The Head of the Agency reserves the right to reject any and all Bids, declare a failure of bidding, or not award the contract as prescribed under Section 41 of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act of 2003.

12. The period for the performance of the obligations under this Contract shall not go beyond the validity of the appropriation for this Project.

13. In compliance with Section 4.3 of Appendix 33 of the 2016 Revised IRR of RA No. 9184 and consistent with Administrative Order No. 34, s. 2020, the DBM shall publish in its official website and social media platform the following post-award information:

- a.) Project name;
- b.) Approved budget for the contract;
- c.) Contract period;
- d.) Name of the winning bidder and its official business address;
- e.) Amount of contract awarded;
- f.) Date of award and acceptance; and
- g.) Implementing office/unit/division/bureau of the concerned agency or instrumentality.

Accepted By


AWARDEE

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2022, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ (____) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2022.

Doc No _____;
Page No _____;
Book No _____;
Series of 2022.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

15 FEB 2022

MS. ANDREA MAE G. PEREZ

Legal Materials Advisor
Rex Book Store, Inc.
84-P. Florentino St.
Sta. Mesa Heights, Quezon City

Dear **Ms. Perez:**

This is to inform your company that performance of the obligations specified in the attached Purchase Order for the Project, "Supply and Delivery of Law Books," shall commence upon receipt of this Notice to Proceed in accordance with Section 37.4 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 (The Government Procurement Reform Act).

In this regard, you are hereby required to post a warranty security in the amount and form stated in Section 62 of the 2016 Revised IRR of RA No. 9184 upon acceptance by the Procuring Entity of the delivered goods.


Thank you and God Bless.

Very truly yours,


ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service¹

I acknowledge receipt and acceptance of this Notice on FEB. 16, 2022.

Name of Authorized Representative: ANDREA MAE G. PEREZ

Signature: 

¹ DBM Department Order (DO) No. 40 dated December 20, 2021 provides, among others, that the approval and