

**DEPARTMENT OF BUDGET AND MANAGEMENT REGIONAL OFFICE V**  
**Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>													
<b>A. Travelling Expenses</b>													
100000100001000/ 310200100003000	Airline Tickets	FAD/TD	NO	NP-53.5 Agency-to-Agency  NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	As the need arises	As the need arises	GoP	500,000.00	500,000.00		Airline Tickets funded by available allotments for travelling expenses
<b>B. Training and Scholarship Expenses</b>													
100000100001000/ 310200100003000	Training Expenses	FAD/TD	NO	NP-53.9 - Small Value Procurement  NP-53.10 - Lease of Real Property and Venue	As the need arises	As the need arises	As the need arises	As the need arises	GoP	500,000.00	500,000.00		• Venue and Catering Services for conduct of various face-to-face trainings
<b>C. Supplies, Materials, Tools and Equipment Expenses</b>													
100000100001000/ 310200100003000	Common use supplies	FAD/TD	NO	NP-52.1 - Shopping  NP-53.5 Agency-to-Agency  NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	1,305,000.00	1,305,000.00		• Office supplies & materials available and not available in PS
100000100001000	Petroleum, Oil, & Lubricant Expenses	FAD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Monthly	Monthly	GoP	250,000.00	250,000.00		• For DBM-ROV Generator Set, Motor Vehicles, and fumigation of office premises
100000100001000/ 310200100003000	Semi-Expendable Furniture and Fixture Expenses	FAD/TD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	541,000.00	541,000.00		
100000100001000/ 310200100003000	Other Supplies and Material Expenses	FAD/TD	NO	NP-53.9 - Small Value Procurement  NP-53.2 - Emergency Cases	N/A	N/A	As the need arises	As the need arises	GoP	1,083,000.00	1,083,000.00		• Maintenance supplies and materials to be purchased as the need arises
<b>D. Utility Expenses</b>													
100000100001000/ 310200100003000	Water Expenses	DBM-ROV	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	82,000.00	82,000.00		
100000100001000	Electricity Expenses	DBM-ROV	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	861,000.00	861,000.00		
<b>E. Communication Expenses</b>													
100000100001000/ 310200100003000	Postage and Courier Services	FAD	NO	Direct Contracting  NP-53.5 Agency-to-Agency	N/A	N/A	January 2024	January 2024	GoP	350,000.00	350,000.00		
100000100001000	Telephone Expenses	FAD/TD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	243,000.00	243,000.00		

**DEPARTMENT OF BUDGET AND MANAGEMENT REGIONAL OFFICE V**  
**Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000/ 310200100003000	Internet expenses	DBM-ROV	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	286,000.00	286,000.00		
100000100001000	Cable, Satellite, telegraph & Radio Expenses	DBM-ROV	NO	Direct Contracting	N/A	N/A	As the need arises	As the need arises	GoP	5,000.00	5,000.00		
<b>F. Professional Services</b>													
<b>G. General Services</b>													
100000100001000	Janitorial Services	DBM-ROV	YES	Competitive Bidding	September 22, 2023	October 2, 2023	January 2024	January 2024	GoP	765,000.00	765,000.00		
100000100001000	Security Services	DBM-ROV	YES	Competitive Bidding	September 22, 2023	October 2, 2023	January 2024	January 2024	GoP	925,000.00	925,000.00		
100000100001000/ 310200100003000	Other General Services	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	108,000.00	108,000.00		
<b>H. Repairs and Maintenance</b>													
100000100001000	Repairs & Maintenance-Machinery and Equipment	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	200,000.00	200,000.00		* Office equipment , ICT and Other machinery/equipment
100000100001000/ 310200100003000	Repairs & Maintenance-Transportation Equipment	FAD/TD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	As the need arises	As the need arises	GoP	200,000.00	200,000.00		* Minor repairs of Motor Vehicles
100010001	Repairs & Maintenance- Property plant and equipment	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00		
<b>I. Other Maintenance and Operating Expenses</b>													
100000100001000/ 310200100003000	Representation Expenses	FAD/TD	NO	NP-53.9 - Small Value Procurement	N/A	As the need arises	As the need arises	As the need arises	GoP	850,000.00	850,000.00		* Meals for official meetings
100000100001000/ 310200100003000	Newspaper Subscription	DBM-ROV	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	20,000.00	20,000.00		
100000100001000/ 310200100003000	Other Maintenance and Other Operating Expense	FAD/TD	NO	NP-53.9 - Small Value Procurement  Direct Contracting		N/A	As the need arises  Monthly	As the need arises  Monthly	GoP	120,000.00	120,000.00		Includes expenses for Year-End Gathering and RGC contributions
<b>SUB-TOTAL</b>										<b>9,494,000.00</b>	<b>9,494,000.00</b>	<b>-00</b>	
<b>CAPITAL OUTLAY (CO)</b>													
<b>LAND IMPROVEMENTS</b>													

**DEPARTMENT OF BUDGET AND MANAGEMENT REGIONAL OFFICE V  
Annual Procurement Plan for FY 2024**

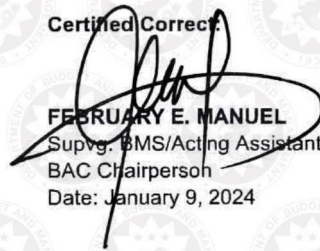
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertise- ment/ Posting of IB/REI	Submissi- on/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Expansion of Department of Budget and Management Regional Office V (DBM-ROV) Phase 1	DBM-ROV	YES	Competitive Bidding	December 2023	January 2024	February 2024	February 2024	GoP	5,000,000.00		5,000,000.00	
<b>SUB-TOTAL</b>										<b>5,000,000.00</b>		<b>5,000,000.00</b>	
<b>GRAND TOTAL</b>										<b>14,494,000.00</b>	<b>9,494,000.00</b>	<b>5,000,000.00</b>	

Prepared by:



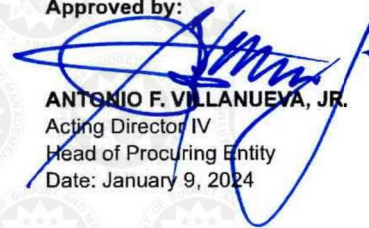
**REGEAL A. BUENO**  
Budget and Management Analyst  
Member, BAC Secretariat  
Date: January 9, 2024

Certified Correct:



**FEBRUARY E. MANUEL**  
Supvg. BMS/Acting Assistant Director  
BAC Chairperson  
Date: January 9, 2024

Approved by:



**ANTONIO F. VILLANUEVA, JR.**  
Acting Director IV  
Head of Procuring Entity  
Date: January 9, 2024