

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT REGION XI  
**Indicative Annual Procurement Plan for FY 2024**

**Region:** Region XI  
**Address:** Km. 3 MacArthur Highway, Matina, Davao City

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
06 001 03 0010	Procurement of common-use Office Supplies and Materials available at the PS Depot	RO XI Officials and Staff	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	300,000.00	300,000.00	-	Office Supplies & Materials for regular operations.
06 001 03 0010	Procurement of common-use Office Supplies and Materials	RO XI Officials and Staff	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	600,000.00	600,000.00	-	Other Office Supplies & Materials for regular operations - procured outside of PS Depot
06 001 03 0010	Procurement of common-use Office Supplies and Materials	RO XI Officials and Staff	NO	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GoP	650,000.00	650,000.00	-	Purchase Inks/Toner Cartridges
06 001 03 0010	Procurement of Janitorial Supplies	RO XI	NO	Shopping		As needed			GoP	100,000.00	100,000.00	-	Purchase of Janitorial Supplies not available at PS Depot
06 001 03 0010	Missellaneous Good & Services (Contingency)	RO XI	NO	Shopping		As needed			GoP	150,000.00	150,000.00	-	Procurement of good & services chargeable against PCF
06 001 03 0010	Water Consumption	RO XI	NO	Direct Contracting					GoP	192,000.00	192,000.00	-	Utilities Expenses - Provision of water from Supplied by Davao City Water District
06 001 03 0010	Power Consumption	RO XI	NO	Direct Contracting					GoP	1,920,000.00	1,920,000.00	-	Utilities Expenses - Provision of electricity from Supplied by Davao Light & Power Co.
06 001 03 0010	Procurement of Petroleum, Oil & Lubricant	RO XI	NO	Direct Contracting		As needed			GoP	50,000.00	50,000.00	-	Purchase of Petroleum, Oil, and Lubricants
06 001 03 0010	Postage and Courier Services	RO XI	NO	NP-53.5 Agency-to-Agency		As needed			GoP	100,000.00	100,000.00	-	Provision of mailing services Postage and Courier by Philpost & Other Couriers
06 001 03 0010	Telephone Services	RO XI	NO	Direct Contracting					GoP	156,000.00	156,000.00	-	Telephone connection from PLDT
06 001 03 0010	Telephone Expenses (Mobile)	RO XI	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	168,000.00	168,000.00	-	Mobile Expenses for officials and Division Heads only
06 001 03 0010	Internet Services	RO XI	NO	Direct Contracting					GoP	260,000.00	260,000.00	-	Internet Connection
06 001 03 0010	Plane Tickets	RO XI Officials and Staff	NO	Direct Contracting		As needed			GoP	500,000.00	500,000.00	-	Plane Tickets for the Local Travel of DBM RO XI Officials and Staff
06 001 03 0010	Security Services for FY 2024 & FY 2025	RO XI	NO	Competitive Public Bidding	Nov-23	Nov-23	Dec-23	Dec-23	GoP	3,256,700.00	3,256,700.00	-	Security Services for FY 2024 & FY 2025

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06 001 03 0010	Manpower Services for FY 2024 & FY 2025	RO XI	NO	Competitive Public Bidding	Nov-23	Nov-23	Dec-23	Dec-23	GoP	3,838,500.00	3,838,500.00	-	Manpower Services for FY 2024 & FY 2025 (Janitorial & Admin Staff)
06 001 03 0010	Newspaper Subscription	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00	-	Newspaper subscription to selected newspapers for office use
06 001 03 0010	Bank Transaction Fee	RO XI	NO	Direct Contracting		As needed			GoP	2,000.00	2,000.00	-	Reorder of approved request from BTr for MDS Checkbook from LBP Matina Branch
06 001 03 0010	Office Building & Motor Vehicle Insurances	RO XI	NO	NP-53.5 Agency-to-Agency		As needed			GoP	450,000.00	450,000.00	-	Insurances for office building and four (4) motor vehicles of DBM RO XI
06 001 03 0010	Fidelity Bond Premiums	RO XI Officials and Staff	NO	NP-53.5 Agency-to-Agency		As needed			GoP	160,000.00	160,000.00	-	Renewal of fidelity bond of DBM RO XI Bonded Officials and Employees with the Bureau of the Treasury
06 001 03 0010	Supply and Delivery of Purified Drinking Water	RO XI Officials and Staff	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	52,000.00	52,000.00	-	Drinking Water for DBM XI Personnel and Clients Supply and provision of purified drinking water with provision of 4 units of hot/cold water dispenser
06 001 03 0010	Repair & Maintenance of Buildings and Other Structures	RO XI	NO	NP-53.9 - Small Value Procurement		As needed			GoP	170,000.00	170,000.00	-	Supply and delivery of various hardware and maintenance supplies required for the repair and maintenance of DBM XI office building
06 001 03 0010	Repair & Maintenance Motor Vehicle - Regular Servicing	RO XI	NO	NP-53.9 - Small Value Procurement		As needed			GoP	200,000.00	200,000.00	-	Repair and maintenance of DBM XI motor vehicle
06 001 03 0010	Repair and Maintenance of Office/IT Equipment/Other PPE	RO XI	NO	NP-53.9 - Small Value Procurement		As needed			GoP	200,000.00	200,000.00	-	Repair and Maintenance of DBM XI Office-ICT/Machinery Equipment - Maintenance Kit for Heavy Duty Printers, Copiers - Maintenance of Local Area Network Cables and Servers - Maintenance of Intercom Telephone, etc...
06 001 03 0010	Preventive Maintenance of Generator Set	RO XI	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	40,000.00	40,000.00	-	Annual PMS for One (1) Unit Generator Set of DBM RO XI
06 001 03 0010	Procurement of Tires for DBM XI Motor Vehicles	RO XI	NO	NP-53.9 - Small Value Procurement		As needed			GoP	132,000.00	132,000.00	-	Procurement of Tires for DBM XI Motor Vehicles (Heavy Duty)
06 001 03 0010	Procurement of Battery for DBM XI Motor Vehicles	RO XI	NO	NP-53.9 - Small Value Procurement		As needed			GoP	30,000.00	30,000.00	-	Procurement of Batteries for DBM XI Motor Vehicles & Generator Set (24 month warranty)

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06 001 03 0010	Pest and Termite Control Management Services	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		Provision of monthly pest and termite control management services for DBM XI buildings - Pest Control
06 001 03 0010	Procurement for the cleaning and maintenance of Air-conditioning Units	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	49,200.00	49,200.00		Provision of quarterly cleaning and maintenance of DBM Building - Airconditioning units
06 001 03 0010	Procurement of Airpurifier Filters	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	40,000.00	40,000.00		Purchase of Airpurifier Filters -
06 001 03 0010	Procurement of Catering Services	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	100,000.00	100,000.00		Catering Services and miscellaneous expenses for Budget Forum (Representation Expense) -
06 001 03 0010	Procurement of Catering Services	RO XI	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	200,000.00	200,000.00		Catering Services and miscellaneous expenses for staff meetings; meetings w/ NGAs and LGUs (Representation Expense) -
06 001 03 0010	Procurement of Catering Services	RO XI Officials and Staff	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	100,000.00	100,000.00		Catering Services and miscellaneous expenses for capacity building activities and In-house trainings (Representation Expense) -
06 001 03 0010	Procurement of Catering Services	RO XI Officials and Staff	NO	NP-53.9 - Small Value Procurement	Semestral	Semestral	Semestral	Semestral	GoP	160,000.00	160,000.00		Catering Services and miscellaneous expenses for Year-End Activities (Representation Expense) -
06 001 03 0010	Procurement of Catering Services	RO XI Officials and Staff	NO	NP-53.9 - Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GoP	200,000.00	200,000.00		Catering Services and miscellaneous expenses for Gender and Development Organization-Focused Activities (Representation Expense) -
06 001 03 0010	Procurement of Catering Services	RO XI Officials and Staff	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	30,000.00	30,000.00		Catering Services and miscellaneous expenses for DBM Anniversary -
06 001 03 0010	Procurement of Cultural and Athletic Uniform & Supplies	RO XI Officials and Staff	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	45,000.00	45,000.00		Provision of uniform for Cultural and Athletic Activities -
06 001 03 0010	Procurement of Furniture and Fixtures for the Multi-Purpose Hall of the new DBM RO XI Building	RO XI	NO	Competitive Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	7,950,000.00	6,250,000.00	1,700,000.00	Furnitures and Fixtures - Tables and Shelves; and Chairs
06 001 03 0010	Procurement of Furniture and Fixtures for the Dormitory of the new DBM RO XI Building	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	578,000.00	578,000.00	0.00	Furnitures and Fixtures - Beds
06 001 03 0010	Procurement of Furniture and Fixtures for the new DBM RO XI Building	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	564,000.00	564,000.00	0.00	Furnitures and Fixtures - Roller Blinds

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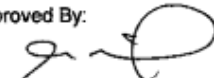
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06 001 03 0010	Procurement of Office Equipment	RO XI	NO	Competitive Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	7,000,000.00		7,000,000.00	Procurement and Installation of Airconditioning Units
06 001 03 0010	Supply, Delivery and Installation of Kitchen Cabinets	RO XI	NO	Competitive Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	700,000.00	0.00	700,000.00	Procurement of Kitchen Cabinets for the new DBM RO XI Building
06 001 03 0010	Procurement of ICT Equipment for the new DBM RO XI building	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,724,000.00	1,100,000.00	624,000.00	Network Infrastructure for the new DBM RO XI Building
06 001 03 0010	Procurement of ICT Equipment for the new DBM RO XI building	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	657,000.00	275,000.00	382,000.00	Security Cameras for the new DBM RO XI Building
06 001 03 0010	Procurement of Communication Equipment	RO XI	NO	Competitive Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	2,100,000.00	400,000.00	1,700,000.00	Procurement of Sound System and Visual System for the new DBM RO XI Bldg
06 001 03 0010	Procurement of Other Equipment	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00	0.00	Procurement of Other Equipment (3 units Microwave Oven)
06 001 03 0010	Procurement of Other Equipment	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	90,000.00	90,000.00	0.00	Procurement of Sports Equipments such as Home Gym Equipment, Dumbbells, Badminton Set and Core Total Workout Systems
06 001 03 0010	Procurement of Other Equipment	RO XI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	150,000.00	150,000.00	0.00	Procurement for Disaster Response and Rescue Equipment (Fire Extinguishers)
<b>Total</b>										<b>36,249,400.00</b>	<b>24,143,400.00</b>	<b>12,106,000.00</b>	

Recommended by BAC:

**ANTONIO M. FAUNILLAN, Jr.**

BAC Chairman  
Date: 9/27/2023

Approved By:

  
**GARY R. MARTEL, CPA, MPA, CESO III**  
Director IV