

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter No. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhigEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhigEPS and Downloads page of PS-DBM website (www.ps-dbm.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-dbm.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-dbm.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos88>.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhigEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhigEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-dbm.gov.ph, or visit the PS-DBM website (www.ps-dbm.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DBM
Region: VII
Address: BRGY 12 MARASBARAS
TAGLORAN CITY

Agency Code/UACS: 6001050003
Organization Type: NATIONAL GOVERNMENT AGENCY

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year										
		Jan	Feb	Mar	Q1	APRIL	May	June	Q2	JULY	Aug	Sept	Q3				OCTOBER	Nov	Dec	Q4	2024					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1. 12191601-AL-ED4	ALCOHOL, Edyl, 500 ml	bottle	36	52	52	140	7,134.40	36	52	52	140	7,134.40	36	42	42	110	5,605.60	33	20	25	65	3,712.40	455	90.96	23,288.00	
2. 12191601-AL-ED2	ALCOHOL, Edyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	5.00	0	451.36	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3. 60121411-CB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25.36	0.00	
4. 60121411-CB-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.48	0.00	
5. 60121534-ER-P01	ERASER, elastic/rubber	piece	1	0	0	1	9.36	0	0	0	0	0.00	1	0	0	1	9.36	0	0	0	0	0.00	2	9.36	18.72	
6. 60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
7. 60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	18	41	25	84	3,756.48	18	39	27	84	3,756.48	18	41	25	84	3,756.48	18	30	20	60	2,863.20	312	44.72	13,952.64	
8. 60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
9. 60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.00	0.00	
10. 60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	17	40	24	81	3,622.32	17	40	24	81	3,622.32	17	20	24	61	2,727.92	17	15	10	30	1,541.00	253	44.72	11,314.16	
11. 60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
12. 60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
13. 60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	13	27	13	53	2,425.28	13	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	53	45.76	2,425.28	
14. 60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
15. 60121324-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16. 45111601-DO-C01	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.18	0.00	
17. 45111609-PR-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	58,930.40	0.00	
BATTERIES AND CELLS AND ACCESSORIES																										
18. 26111702-BT-A01	BATTERY, dry cell, size AA	pack	10	0	0	10	218.40	10	0	0	10	218.40	10	0	0	10	218.40	10	0	0	10	218.40	40	21.84	873.60	
19. 26111702-BT-A02	BATTERY, dry cell, size AAA	pack	10	0	0	10	197.60	10	0	0	10	197.60	10	0	0	10	197.60	10	0	0	10	197.60	40	19.76	790.40	
20. 26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
CLEANING EQUIPMENT AND SUPPLIES																										
21. 47131811-AF-A01	AIR FRESHENER	can	1	0	0	1	87.36	1	0	0	1	87.36	0	0	0	0	0.00	0	0	0	0	0.00	2	87.36	174.72	
22. 47131804-BR-S01	BROOM (Wala Tambol)	piece	3	1	1	7	161.76	3	2	1	3	161.76	1	1	1	7	161.76	1	1	1	1	7	161.76	12	127.92	1,535.04
23. 47131804-BR-T01	BROOM (Wala Tinglang)	piece	1	1	1	3	71.76	1	1	1	3	71.76	1	1	1	3	71.76	1	1	1	1	3	71.76	12	23.92	287.04
24. 47131829-TB-C01	CLEANSER, Toilet Bowl and Urinal	bottle	4	4	4	12	536.64	4	4	4	12	536.64	4	4	4	12	536.64	4	4	4	12	536.64	48	44.72	2,146.56	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Q1								
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1								
25	47131805-CL-901	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	36.00	0.00	
26	47133813-DE-802	TOILET FLUENT BAR	bar	0	0	0	0	0.00	2	2	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.20	0.00	
27	47133811-DE-902	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	88.40	0.00	
28	47131803-DE-401	DISINFECTANT SPRAY	can	5	5	5	15	2,262.00	5	5	5	15	2,262.00	5	5	5	15	2,262.00	5	5	5	15	2,262.00	60	130.80	9,048.00	
29	47121601-DR-101	DUST PAIL	piece	2	0	0	2	81.90	2	0	0	2	81.80	2	0	0	2	83.60	2	0	0	2	83.90	8	46.80	374.90	
30	47131802-DR-103	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	135.20	0.00	
31	47131830-FC-901	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	236.72	0.00	
32	72101602-HS-101	HAND SOAP, liquid	bottle	1	0	1	2	85.90	1	0	1	2	85.90	1	0	1	2	85.90	1	0	1	2	85.90	8	42.90	343.00	
33	47131804-HP-801	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,388.00	0.00	
34	47131803-HP-802	MOP HANDLE, heavy duty	piece	2	0	0	2	268.32	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	136.44	6	124.16	804.96	
35	47131819-HP-801	MOP HEAD, made of rayon	piece	4	0	0	4	456.16	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	456.16	8	114.04	912.32	
36	47131801-HP-101	TRACES	pkg	2	2	0	2	114.90	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	114.90	4	57.20	328.80	
37	47131602-SC-101	SCOURING PAD	piece	2	2	2	6	536.64	2	2	2	6	536.64	2	2	2	6	536.64	2	2	2	6	536.64	24	88.44	2,146.56	
38	47121701-TB-904	TRASH BAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
39	47121701-TB-905	TRASH BAG, large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
40	47121701-TB-906	TRASH BAG, XL size	pack/roll	1	1	1	3	277.68	1	1	1	3	277.68	1	1	1	3	277.68	1	1	1	3	277.68	12	92.36	1,130.72	
41	47121702-WB-901	WASTEBASKET	piece	0	1	0	1	43.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	43.68	43.68	
DOMESTIC COMPOUNDS AND DISPENSORS																											
42	12171702-VA-101	WAX, for stamp pad	bottle	2	0	2	4	124.80	1	0	1	2	62.40	2	0	1	3	93.60	1	0	1	2	62.40	11	51.20	343.20	
CONSUMER ELECTRONICS																											
43	5216155-CR-901	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,603.76	0.00	
FACE MASK																											
44	42131713-SP-101	FACE MASK	box	12	26	27	65	1,380.00	12	26	20	58	7,018.00	10	10	20	40	2,000.00	10	20	10	40	2,000.00	202	52.00	10,528.00	
FILMS																											
45	13111203-AC-101	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
46	13111203-CR-102	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-901	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	1	0	1	1,398.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,398.80	1,398.80	
48	46191603-FE-901	FIRE EXTINGUISHER, pure HCFE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG AND ACCESSORIES																											
49	55121005-PH-101	PHILIPPINE NATIONAL FLAG	piece	2	0	0	2	566.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	294.84	568.88	
FURNITURE AND FURNISHINGS																											
50	56101504-CH-801	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101504-CH-901	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00	
52	56101519-TB-501	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,148.88	0.00	
53	56101519-TB-502	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.88	0.00	
HEATING AND VENTILATION AND AIR CONDITION																											
54	40101604-EF-101	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.00	0.00	
55	40101604-EF-102	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
56	40101604-EF-101	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00	
57	40101504-EF-101	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.12	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-OS-003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
59	43211507-OS-004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,360.40	0.00	
60	43201827-HD-902	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,018.08	0.00	
61	43202710-FD-104	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64	0.00	
62	43211503-LAP-004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,360.00	0.00	
63	43211503-LAP-001	LAPTOP, lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
64	43211708-MO-002	COMPUTER MOUSE, wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	188.92	0.00	

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 Average	April	May	June	Q2	Q2 Average	July	Aug	Sept	Q3	Q3 Average	Oct	Nov	Dec				Q4	Q4 Average	
			Q1	Q2	Q3	Q4	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total				Total	Total	Total
65	4321202-PR-C02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
66	4321202-PR-C01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,014.84	0.00
67	4321205-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,052.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
88	8910428-LE-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	25	0	0	25	7,628.00	25	0	0	25	7,628.00	20	0	0	20	1,622.40	20	0	0	20	1,622.40	90	81.12	7,300.90
69	8910428-LE-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 10 watts	piece	30	0	0	30	2,058.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	205.82	2,058.20
MANUFACTURING EQUIPMENTS AND SUPPLIES																										
70	1920610U-L01	STEEL, S.S purpose	bar	2	0	2	4	282.88	1	3	0	4	282.88	1	2	0	7	222.16	1	3	0	4	352.96	15	70.72	1,060.80
71	9111904-TP-W01	STAPLE WIRE, Heavy duty (binder type), 23/18	box	0	1	0	1	22.55	0	1	0	1	22.55	0	1	0	1	22.55	0	1	0	1	22.55	4	22.55	90.20
72	3115104-SW-S01	STAPLE WIRE, standard	box	4	0	1	15	356.40	3	3	1	7	166.32	3	1	1	7	166.32	3	3	1	7	166.32	26	22.95	855.30
73	71201902-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.46	0.00
74	71201903-TA-M01	TAPE, masking, 24mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	61.89	0.00
75	71201903-TA-H02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	121.16	969.80
76	71201512-TA-P01	TAPE, packaging, 48 mm	roll	4	2	2	8	241.28	4	2	2	8	241.28	0	0	0	0	0.00	2	2	2	6	180.96	22	30.16	662.32
77	71201512-TA-T01	TAPE, transparent, 24mm	roll	5	1	5	22	351.68	6	11	5	22	351.68	6	12	5	23	367.32	6	10	5	21	346.24	68	11.44	1,706.72
78	71201512-TA-T02	TAPE, transparent, 48 mm	roll	4	1	1	6	143.52	4	9	1	5	179.80	4	1	1	6	143.52	2	0	3	5	72.76	20	23.92	478.40
79	71201512-TA-P01	TAPE, TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	4111074RU-P02	RULER, flexible, plastic, 450mm	piece	2	3	0	5	104.00	0	0	0	0	0.00	2	1	0	3	62.40	0	0	0	0	0.00	8	20.80	166.40
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-CK-M01	BLADE, for general purpose cutters/utility knife	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	44010102-PM-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44010807-CA-C01	CALCULATOR, Compact	unit	4	3	0	7	2,809.29	1	0	0	1	287.04	1	1	0	2	574.00	1	0	0	1	207.04	11	287.04	3,157.44
84	44121910-CH-W01	CHAIR, white enamel	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	8	4	1	13	121.68	1	5	1	7	65.52	0	0	0	0	0.00	0	0	0	0	0.00	20	9.36	187.20
86	44122105-BF-C03	CLIP, backfold, 25mm	box	7	5	0	12	187.20	0	7	0	7	109.20	5	5	0	11	171.60	0	5	0	5	78.00	35	15.60	546.00
87	44122105-BF-C02	CLIP, backfold, 32mm	box	8	2	1	11	297.44	1	2	1	4	108.16	6	2	1	9	245.28	1	2	1	4	108.16	20	27.04	757.12
88	44122105-BF-C04	CLIP, backfold, 50mm	box	7	1	0	8	482.56	0	0	0	0	0.00	5	1	0	6	361.92	0	0	0	0	0.00	14	60.32	344.88
89	44121801-CT-P02	CORRECTION TAPE	piece	16	16	6	41	472.72	15	11	6	30	345.90	21	12	6	40	472.72	13	11	6	30	345.90	142	11.53	1,637.38
90	44121612-CK-M01	CUTTER/UTILITY KNIFE, for general purpose	piece	2	0	0	2	63.44	0	0	0	0	0.00	2	0	0	2	63.44	0	0	0	0	0.00	4	21.72	126.88
91	44111115-DF-M01	DATA FILE BOX	piece	2	1	2	7	540.40	2	2	4	8	617.60	2	3	2	7	540.40	2	4	5	11	925.40	34	77.20	2,624.80
92	44122011-DF-P01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.64	0.00
93	44102002-DS-M01	DATE STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	489.76	0.00
94	44121506-EH-D01	ENVELOPE, Documentary, A4	box	2	8	0	2	1,680.64	0	0	0	0	0.00	2	0	0	2	1,680.64	0	0	0	0	0.00	4	96.72	3,281.20
95	44121506-EH-D02	ENVELOPE, Documentary, legal	box	2	3	0	2	2,156.96	0	0	0	0	0.00	2	0	0	2	2,156.96	0	0	0	0	0.00	4	1,078.40	4,335.60
96	44121506-EH-Y01	ENVELOPE, Expanding, kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,174.88	0.00
97	44121506-EH-Y02	ENVELOPE, Expanding, Plastic	box	1	1	1	3	81.47	1	1	1	3	81.47	1	1	1	3	81.47	1	1	1	3	81.47	12	30.49	365.88
98	44121506-EH-H02	ENVELOPE, Manila	box	3	0	0	0	9.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.96	0.00
99	44121504-EH-W02	ENVELOPE, Manila, with window	box	3	0	0	3	1,504.98	3	3	0	9	9.00	3	0	0	3	1,384.98	0	0	0	0	0.00	4	139.32	1,524.30
100	44111911-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.31	0.00
101	44122118-FA-P01	FASTENER	box	2	4	2	8	757.12	3	4	2	9	757.12	3	4	2	9	757.12	4	1	2	7	642.88	31	94.64	2,929.84
102	44111919-FO-Y01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
103	44122015-FT-C01	FILE TAB DIVIDER, A4	pack	0	2	0	2	45.76	2	0	0	2	45.76	0	2	0	2	45.76	0	1	0	1	22.88	7	22.88	160.16
104	44122018-FT-D02	FILE TAB DIVIDER, legal	pack	0	2	0	2	52.00	2	0	0	2	52.00	0	2	0	2	52.00	0	1	0	1	26.00	7	36.00	192.00
105	44122015-FO-Y01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	391.20	0.00
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00
107	44122011-FO-L01	FOLDER, L-type, A4	pack	2	0	0	2	173.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	187.54	375.08
108	44122011-FO-L02	FOLDER, L-type, legal	pack	2	0	0	2	477.14	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	235.57	471.14
109	44122017-FO-P01	FOLDER, crossboard	box	0	3	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00

Item #	Specifications	Units of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct	Nov				Dec	Q4	Q4	
			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0	0
110	4412013-40-703	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	288.96	0.00	
111	4412013-FO-704	FOLDER with tab legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	427.44	0.00	
112	4412008-TT-701	INDEX TAB	box	5	1	0	6	276.66	7	1	3	1	63.11	5	1	0	1	63.11	0	1	0	1	63.11	9	67.11	567.99
113	4411515-WF-802	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.96	0.00
114	4412176-FA-F01	MARKER, Fluorescent	set	4	2	0	6	253.84	0	2	0	2	85.28	5	2	0	2	85.28	0	1	0	1	42.64	11	426.94	469.94
115	4412176-MP-801	MARKER, Permanent, Black	piece	3	3	0	4	62.40	0	0	0	0	0.00	3	0	0	2	16.80	0	0	0	0	0.00	7	15.60	109.20
116	4412176-MP-802	MARKER, Permanent, Blue	piece	3	3	0	4	62.40	0	0	0	0	0.00	3	0	0	2	16.80	0	0	0	0	0.00	7	15.60	109.20
117	4412176-MP-803	MARKER, Permanent, Red	piece	3	3	0	4	62.40	0	0	0	0	0.00	3	0	0	2	16.80	0	0	0	0	0.00	7	15.60	109.20
118	4412176-MP-804	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00
119	4412176-MP-805	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00
120	4412176-MP-806	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00
121	4412204-PC-G04	PAPER CLIP, vinyl/plastic coated, 33mm	box	7	3	0	10	93.60	0	7	0	7	28.08	5	3	0	3	28.08	0	1	0	1	3.39	17	9.76	139.12
122	4412204-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	7	3	0	10	239.20	0	7	0	7	71.76	5	3	0	3	71.76	0	2	0	2	47.54	18	23.92	430.96
123	4410103-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00
124	4410101-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,297.60	0.00
125	4412106-PE-L01	PENCIL, lead/graphite, with eraser	box	2	0	0	2	83.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	41.60	83.20
126	4412169-PS-M05	PENCIL SHARPENER	piece	2	1	0	3	639.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	23.20	639.60
127	4412183-PC-F01	PUNCHER, paper, heavy duty	piece	1	0	0	1	162.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	162.24	162.24
128	4412017-RE-P10	RINGING RINGS/COMB, plastic, 32 mm	piece	1	0	0	1	274.23	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	274.23	274.23
129	4412201-RU-B01	FURBER BAND No. 18	box	2	1	0	4	661.44	0	0	0	0	0.00	2	0	0	3	996.04	0	0	0	0	0.00	7	165.26	1,257.52
130	4412305-SF-F01	STAMP PAD, felt	piece	2	2	0	4	176.56	0	2	0	2	42.64	2	1	0	2	127.92	0	0	0	0	0.00	8	42.64	341.12
131	4412168-SF-S01	SCISSORS, symmetrical/asymmetrical	pair	3	4	0	7	251.20	0	0	0	0	0.00	2	1	0	2	166.40	0	0	0	0	0.00	11	41.60	457.60
132	4412165-ST-S01	STAPLER, standard type	piece	2	2	0	4	582.40	0	0	0	0	0.00	2	0	0	2	291.20	0	0	0	0	0.00	6	145.60	873.60
133	4412165-ST-B01	STAPLER, heavy duty (bender)	unit	1	1	0	4	3,818.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	954.72	3,818.08
134	4412163-SA-P02	STAPLE REMOVER, pin-type	piece	5	3	0	8	382.72	0	1	0	1	47.84	2	1	0	3	143.32	0	0	0	0	0.00	12	47.84	574.08
135	4412165-TE-T01	TAFE DISPENSER, table top	piece	1	1	0	2	156.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	78.00	156.00

PAPER MATERIALS AND PRODUCTS

136	14111525-CA-A01	CARTRIDGE, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.48	0.00
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	951.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	2	0	0	2	2,520.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,260.48	2,520.96
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.96	0.00
140	14111506-CF-L23	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
143	14111609-LL-C01	LOOSELEAF COVER	bundle	6	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	1,629.68	0.00
144	14111514-NR-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	3	0	2	5	157.60	3	4	2	9	355.68	2	4	2	9	355.68	2	2	8	14	512.20	37	96.52	1,482.24
145	14111514-NR-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	2	4	0	6	380.64	2	2	0	4	252.25	2	2	0	4	252.25	2	1	3	6	303.64	20	63.44	1,388.80
146	14111514-NR-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	1	2	1	4	241.28	1	2	1	2	542.88	1	2	1	9	542.88	1	7	0	17	1,025.44	38	66.32	2,351.48
147	14111514-NB-S02	STENO NOTEBOOK	piece	0	2	0	2	167.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	23.92	187.44
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	28	43	23	94	16,912.40	28	43	23	94	16,912.40	08	38	23	88	16,012.88	23	25	30	80	14,393.60	357	179.92	64,231.44
149	14111507-PP-M02	PAPER, MULTI-COPY LEGAL	ream	15	10	10	65	12,712.80	17	16	10	83	12,818.32	19	36	10	65	13,722.80	15	20	20	55	11,611.80	246	211.12	51,825.52
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.28	0.00
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	185.12	0.00
152	14111507-PP-R01	PAP: PAPER ruled	pad	8	0	0	0	6.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
153	14111509-PA-A01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
154	14111531-RE-801	RECORD BOOK, 300 PAGES	book	0	1	0	1	72.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	72.80	72.80
155	14111571-RE-802	RECORD BODY, 500 PAGES	book	1	1	1	3	315.12	1	1	1	3	315.12	1	1	1	3	315.12	1	1	1	3	315.12	12	105.04	2,360.48
156	14111704-TT-H04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.12	0.00
157	14111704-TT-H02	TOILET TISSUE PAPER, 2 ply	pack	18	20	18	62	6,234.96	20	24	18	63	6,355.44	19	24	19	62	6,294.56	12	10	10	30	3,025.40	217	100.88	21,930.96

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement													Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q2 (Jan-Mar)	Apr	May	June	Q3 (Apr-Jun)	July	Aug	Sep	Q4 (Jul-Sep)				Q4 (Oct-Dec)	Q4 (Oct-Dec)	Q4 (Oct-Dec)
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1				Q2	Q3	Q4
PERFORMED BY VOLUNTEER OR FRANCHISEE																					
156	3323262-HS-001	HAND SANITIZER	liters	1	1	0	2	174.72	0	3	1	2	174.72	1	1	0	2	174.72	6	87.36	608.88
PESTICIDES OR PEST REPELLENTS																					
159	1025261-DH-001	INSECTICIDE	liters	50	10	10	20	7,237.60	10	10	10	30	7,237.60	5	5	5	15	3,968.00	50	257.92	73,212.00
PRINTED PUBLICATIONS																					
160	520124-RA-001	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.24	0.00
PRINTER OR PACKING OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																					
1	4410109-BR-001	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	4430305-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,276.32	0.00
3	4410209-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	4418105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	4410305-CA-B01	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	4410305-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	4410305-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
8	4410305-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
9	4410305-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
10	4410305-HP-B40	INK CARTRIDGE, HP C2P0AAA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	4410305-HP-T40	INK CARTRIDGE, HP C2P0AAA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00
12	4410305-HP-B01	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	4410305-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,055.52	0.00
14	4410305-HP-B17	INK CARTRIDGE, HP C6643WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	4410305-HP-T17	INK CARTRIDGE, HP C6643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	4410305-HP-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	4410305-HP-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	4410305-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	4410305-HP-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,941.28	0.00
20	4410305-HP-B20	INK CARTRIDGE, HP C1861WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	4410305-HP-T20	INK CARTRIDGE, HP C1862WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,056.00	0.00
22	4410305-HP-B49	INK CARTRIDGE, HP C1865A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	4410305-HP-C49	INK CARTRIDGE, HP C1866A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	4410305-HP-B43	INK CARTRIDGE, HP C1868AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	4410305-HP-C43	INK CARTRIDGE, HP C1869AA (HP950XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00
26	4410305-HP-M43	INK CARTRIDGE, HP C1870AA (HP950XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00
27	4410305-HP-Y43	INK CARTRIDGE, HP C1871AA (HP950XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00
28	4410305-HP-B36	INK CARTRIDGE, HP C1892AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	4410305-HP-T36	INK CARTRIDGE, HP C1893AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	4410305-HP-B31	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	4410305-HP-T31	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	4410305-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	4410305-HP-C42	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.88	0.00
34	4410305-HP-M42	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.88	0.00
35	4410305-HP-Y42	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.88	0.00
36	4410305-HP-T42	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	4410305-HP-B41	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	4410305-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
39	4410305-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
40	4410305-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
41	4410305-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,254.80	0.00
42	4410305-HP-C50	INK CARTRIDGE, HP L0564AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,370.52	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 (WEEKLY)	April	May	June	Q2	Q2 (WEEKLY)	July	Aug	Sept	Q3	Q3 (WEEKLY)	Oct				Nov	Dec	Q4	Q4 (WEEKLY)
43	4410103-HP-448	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,339.52	0.00	
44	4410105-HP-448	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,339.52	0.00	
45	4410105-HP-448	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,817.82	0.00	
46	4410105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00	
47	4410105-HP-491	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00	
48	4410105-HP-Y31	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00	
49	4410105-HP-B51	INK CARTRIDGE, HP T6M0JAA (HP905), Black Original	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	714.80	0.00	
50	4410112-EP-R05	RIBBON CARTRIDGE, EPSON C13601551E (#8750), Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	77.43	0.00	
51	4410112-EP-R13	RIBBON CARTRIDGE, EPSON C13601563Z, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	77.94	0.00	
52	4410113-EP-R07	RIBBON CARTRIDGE, EPSON C136015531 (5015096)	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	818.46	0.00	
53	4410104-HP-D06	TONER CARTRIDGE, BROTHER DR-453CL High Yield X300	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	6,760.00	0.00	
54	4410101-HP-R08	TONER CARTRIDGE, BROTHER TN-320, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,867.20	0.00	
55	4410101-HP-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	5,002.40	0.00	
56	4410101-HP-B15	TONER CARTRIDGE, BROTHER TN-3408, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	5,575.44	0.00	
57	4410101-HP-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,564.56	0.00	
58	4410101-HP-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00	
59	4410101-HP-M07	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00	
60	4410101-HP-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00	
61	4410101-HP-B08	TONER CARTRIDGE, CANON CRG-324 II	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	13,399.38	0.00	
62	4410101-HP-B12	TONER CARTRIDGE, HP CE435A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,099.30	0.00	
63	4410101-HP-B14	TONER CARTRIDGE, HP CE540A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,602.60	0.00	
64	4410101-HP-B18	TONER CARTRIDGE, HP CE255A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	6,942.00	0.00	
65	4410101-HP-B21	TONER CARTRIDGE, HP CE278A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,741.92	0.00	
66	4410101-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,242.72	0.00	
67	4410101-HP-B23	TONER CARTRIDGE, HP CE310A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,390.40	0.00	
68	4410101-HP-C21	TONER CARTRIDGE, HP CE311A, Cyan	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,610.40	0.00	
69	4410101-HP-Y21	TONER CARTRIDGE, HP CE312A, Yellow	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,610.40	0.00	
70	4410101-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,610.40	0.00	
71	4410101-HP-B24	TONER CARTRIDGE, HP CE320A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,192.80	0.00	
72	4410101-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,083.60	0.00	
73	4410101-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,083.60	0.00	
74	4410101-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,083.60	0.00	
75	4410101-HP-B25	TONER CARTRIDGE, HP CE390A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,872.80	0.00	
76	4410101-HP-B26	TONER CARTRIDGE, HP CE400A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	6,706.00	0.00	
77	4410101-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	10,103.60	0.00	
78	4410101-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	10,103.60	0.00	
79	4410101-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	10,103.60	0.00	
80	4410101-HP-B27	TONER CARTRIDGE, HP CE410A (HP305), Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,837.67	0.00	
81	4410101-HP-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	5,460.00	0.00	
82	4410101-HP-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	5,460.00	0.00	
83	4410101-HP-M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	6,011.33	0.00	
84	4410101-HP-B28	TONER CARTRIDGE, HP CE505A, Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,030.80	0.00	
85	4410101-HP-B28	TONER CARTRIDGE, HP CE505A, Black, high cap	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,332.00	0.00	
86	4410101-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A) Black LaserJet	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,878.72	0.00	
87	4410101-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A) Black LaserJet	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	5,246.80	0.00	
88	4410101-HP-B55	TONER CARTRIDGE, HP CF290A LaserJet Pro M401n/M425	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,890.40	0.00	
89	4410101-HP-B51	TONER CARTRIDGE, HP CF290C	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8,759.82	0.00	
90	4410101-HP-B56	TONER CARTRIDGE, HP CF291A (HP21A) Black LaserJet	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,800.00	0.00	
91	4410101-HP-B57	TONER CARTRIDGE, HP CF293A (HP33A) LaserJet Black	CART	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,034.72	0.00	

Item #	Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE												
92	44102003-HP-B51	TONER CARTRIDGE, HP CF263XC (HP263X), Black Compact	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	3,798.00	0.00	
93	44102003-HP-B58	TONER CARTRIDGE, HP CF287A (HP287), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	9,828.00	0.00	
94	44102003-HP-B52	TONER CARTRIDGE, HP CF325X (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	13,728.00	0.00	
95	44102003-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	2,574.00	0.00	
96	44102003-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	2,652.00	0.00	
97	44102003-HP-B50	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	2,652.00	0.00	
98	44102003-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	2,652.00	0.00	
99	44102003-HP-C61	TONER CARTRIDGE, HP CF360A (HP360A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	7,030.40	0.00	
100	44102003-HP-C61	TONER CARTRIDGE, HP CF361A (HP361A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	8,814.00	0.00	
101	44102003-HP-Y61	TONER CARTRIDGE, HP CF362A (HP362A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	8,814.00	0.00	
102	44102003-HP-M61	TONER CARTRIDGE, HP CF363A (HP363A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	8,814.00	0.00	
103	44102003-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	2,099.20	0.00	
104	44102003-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	3,660.80	0.00	
105	44102003-HP-Y63	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	3,660.80	0.00	
106	44102003-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	3,660.80	0.00	
107	44102003-HP-B62	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	3,900.00	0.00	
108	44102003-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	6,846.40	0.00	
109	44102003-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	5,038.80	0.00	
110	44102003-HP-Y64	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	8,522.00	0.00	
111	44102003-HP-Y61	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	5,238.00	0.00	
112	44102003-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	6,522.80	0.00	
113	44102003-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	5,238.80	0.00	
114	44102003-HP-M64	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	8,522.80	0.00	
115	44102003-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	3,744.00	0.00	
116	44102003-HP-B46	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	4,580.00	0.00	
SOFTWARE																																		
1	43231313-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
2	43231302-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
3	43232004-SFT-003	Computer games or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
4	43232007-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
5	43232002-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
6	43232004-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
8	43232509-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
10	43233901-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
11	43232701-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
12	43232802-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
13	43232901-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
14	43233004-SFT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
15	43232005-SFT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
16	43233405-SFT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																																		
1	80141505-TS-001	DRUMS	piece	30	0	0	30	0.00	30</																									

	Item #	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	APRIL	May	June	Q2	JULY	Aug	Sept	Q3	OCTOBER	Nov	Dec	Q4							
				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				0			
7	80141505-TS-007	BLEACHING SOLUTION	bucket	5	0	0	5	0.00	2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	11	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	25	10	35	0.00	0	0	0	0	0.00	10	25	20	55	0.00	0	0	0	0	0.00	90	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MECAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	200	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	FILLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOUND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PAPACETANOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	WEBCARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL WALK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	80141505-TS-054	MULTI PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	80141505-TS-055	SUV/UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4							
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0						
48	80141905-T5-036	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
49	80141905-T5-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
50	80141905-T5-038	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
51	80141905-T5-096	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
52	80141905-T5-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
53	80141905-T5-063	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
54	80141905-T5-067	ASSEMBLED PASSENGER, JEOPY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
51	80141905-T5-061	MOTORCYCLE	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
52	80141905-T5-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
53	80141905-T5-065	MIDI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0	0.00	0.00			
A. TOTAL																									0	0.00	0.00		
B. ADDITIONAL PROVISION FOR DEPLETION (10% of TOTAL)																									0	0.00	0.00		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COSTS (If Applicable)																									0	0.00	0.00		
D. GRAND TOTAL (A + B + C)																									0	0.00	0.00		
E. APPROVED BUDGET BY THE AGENCY HEAD (in Figures and Words)																									0	0.00	0.00		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

 MARK M. HOSPES
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

 RIZKA D. BARRAS
 Accountant / Budget Officer

Approved by:

 THEODOR LACARAS, CESO III
 Head of Office/Agency

Date Prepared: July 28, 2023

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:**
- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
 - 2.0 All information must be provided accurately.
 - 3.0 To fill-out, copy the list of Items indicated in the UNSPSC tab of this form. Otherwise, the Item that you will input will not be accepted. Additional rows for other Items may be inserted if necessary.
 - 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed <https://shorturl.at/has58> (Please copy the link and paste in your browser).
 - 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0938-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.


Department/Bureau/Office: DEPARTMENT OF BUDGET AND MANAGEMENT
Region: REGION VIII
Address: BRGY 77, MARASBARAS, TAGLORAN CITY

Agency Code/UACS: 60010300008
Organization Type: NATIONAL GOVERNMENT AGENCY

Contact Person: MARY KIM U. HOMERES
Position: SUPERVISING ADMIN OFFICER
E-mail: myk@dbm.gov.ph
Telephone/Mobile Nos: (053) 832-1628

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q4	Q1 (APRIL)	April	May	June	Q2	Q2 (MAY/1)	July	Aug	Sept	Q3	Q3 (AUG/1)	Oct	Nov	Dec	Q4	Q4 (AUG/1)							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																														
1		Ink for Epson L550 Black	PC	1			1	300.00	1				1	300.00	1			1	300.00	1				1	300.00	4	300.00	1,200.00		
2		Ink for Epson L550 Cyan	PC	1			1	300.00	1				1	300.00	1			1	300.00	1				1	300.00	4	300.00	1,200.00		
3		Ink for Epson L550 Yellow	PC	1			1	300.00	1				1	300.00	1			1	300.00	1				1	300.00	4	300.00	1,200.00		
4		Ink for Epson L550 Magenta	PC	1			1	300.00	1				1	300.00	1			1	300.00	1				1	300.00	4	300.00	1,200.00		
5		Specialty Paper, A1, 80GSM	PACK		25		25	1,250.00					0	0.00		25		25	1,250.00					0	0.00	50	50.00	7,500.00		
6		Specialty Paper, F4, 90 GSM	PACK		25		25	1,425.00					0	0.00				0	0.00					0	0.00	25	57.00	1,425.00		
7		Epson WF-C5790 T950 Black (NL) Prints 10,000 copies (approximately)	PC	10	10		20	164,000.00	5	5			10	82,000.00	6	6		12	96,400.00	5	5		10	82,000.00	52	8,200.00	426,400.00			
8		Epson WF-C5790 T948 Cyan Prints 3,000 copies (approximately)	PC	10	10		20	90,000.00	5	5			10	45,000.00	6	5		11	49,500.00	5	5		10	45,000.00	51	4,500.00	229,500.00			
9		Epson WF-C5790 T948 Magenta Prints 3,000 copies (approximately)	PC	10	10		20	90,000.00	5	5			10	45,000.00	6	5		11	49,500.00	5	4		9	40,500.00	50	4,500.00	225,000.00			
10		Epson WF-C5790 T948 Yellow Prints 3,000 copies (approximately)	PC	10	10		20	90,000.00	5	5			10	45,000.00	6	5		11	49,500.00	5	4		9	40,500.00	50	4,500.00	225,000.00			
11		Kyocera Toner TK-2104	PC	2			2	17,700.00		1			1	8,850.00	1			1	8,850.00					0	0.00	4	8,850.00	35,400.00		
12		Kyocera Toner TK-4109 for TASKalfa 1600	PC	2			2	18,000.00		1			1	9,000.00	1			1	9,000.00					0	0.00	4	9,000.00	36,000.00		
A. TOTAL																												1,136,625.00		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																												133,662.50		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																														
D. GRAND TOTAL (A + B + C)																												1,270,287.50		
E. APPROVED BUDGET BY THE AGENCY HEAD																														
In Figures and Words:																														

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
MARY KIM U. HOMERES
Property/Supply Officer
Date Prepared: July 28, 2023

Certified Funds Available / Certified Appropriate Funds Available:

RIZZA JOY D. BARRAS
Accountant / Budget Officer

Approved by: 
DNELIA CALDERAS, CESO III
Head of Office/Agency