

Department of Budget and Management - Regional Office VI Annual Procurement Plan for FY 2022


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MAINTENANCE AND OTHER OPERATING EXPENSES													
Supplies and Materials Expenses													
	Purchase of Common Use Supplies and Equipment not available at PS	FAD	No	Shopping - Section 52.1.b	February 2022 May 2022 August 2022 November 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	1,111,853	1,111,853		
	Purchase of Consumables for Sharp Photocopying Machines	FAD	No	Direct Contracting	February 2022 May 2022 August 2022 November 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	60,000	60,000		
	Purchase of Consumables for Kyocera Printers	FAD	No	Direct Contracting	February 2022 May 2022 August 2022 November 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	170,000	170,000		
Communication Expenses													
	Postage and Courier Services	FAD	No	Small Value Procurement	February 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	210,000	210,000		
Representation Expenses													
	Regional Budget Forum	FAD	No	Small Value Procurement	January 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	281,000	281,000		
	Conduct of 2021 Year-end Agency Performance Review and FDU	Technical Divisions B and C	No	Small Value Procurement	February 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	22,230	22,230		
	Conduct of Mid-Year 2022 Agency Performance Review	Technical Divisions B and C	No	Small Value Procurement	August 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	22,230	22,230		
	Conduct of Technical Budget Hearing for FY 2023	Technical Division B	No	Small Value Procurement	May 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	8,010	8,010		
Repairs and Maintenance													
	Refilling of Fire Extinguishers	FAD	No	Small Value Procurement	April 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	27,000	27,000		
	Change Oil, Filters, and Comprehensive Preventive Maintenance Service of 4BT3.9-G2 Cummins Generator	FAD	No	Small Value Procurement	April and October 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	50,000	50,000		
	General Check-up and Cleaning of Air-conditioning Units	FAD	No	Small Value Procurement	January and July 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	46,000	46,000		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Preventive and Corrective Maintenance of DBM Motor Vehicles (Toyota Hi-Ace)	FAD	No	Direct Contracting	May and November 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	60,000	60,000		
	Preventive and Corrective Maintenance of DBM Motor Vehicles (Toyota Innova)	FAD	No	Direct Contracting	May and November 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	60,000	60,000		
	Replacement of Tires of DBM Motor Vehicles	FAD	No	Small Value Procurement	As the need arises	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	24,000	24,000		
	Replacement of Battery of DBM Motor Vehicles	FAD	No	Small Value Procurement	As the need arises	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	24,000	24,000		
Other MOOE													
	DBM Anniversary	FAD, Technical Divisions A, B and C	No	Small Value Procurement	April 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	44,000	44,000		
	DBM Christmas Party	FAD, Technical Divisions A, B and C	No	Small Value Procurement	December 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	44,000	44,000		
	DBM Year-End Party	FAD, Technical Divisions A, B and C	No	Small Value Procurement	December 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	44,000	44,000		
General Services													
	General Manpower Services for FY 2022	FAD	No	Competitive Bidding	January 2022	19 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 10 days after issuance of Notice of Award	GoP	898,184	898,184		FY 2021 Contracts were renewed in FY 2022 pursuant to GP 30 of 2021 GAA (as carried over as GP 29 of the 2022 NEP)
	Security Services for FY 2022	FAD	No	Competitive Bidding	January 2022	19 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 10 days after issuance of Notice of Award	GoP	842,733	842,733		
	Pest Control Services for FY 2022	FAD	No	Small Value Procurement	January 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	50,000	50,000		
	Disinfection Services for FY 2022	FAD	No	Small Value Procurement	January 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	180,000	180,000		


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Semi-Expandables													
	Executive Chairs	FAD, Technical Divisions A, B, and C	No	Small Value Procurement	January 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	63,000	63,000		for 7 newly created positions (3 BMA and 4 Admin pos); 2 units for replacement of defective units
	External Drives	FAD, Technical Divisions A, B, and C	No	Small Value Procurement	April 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	77,000	77,000		for 7 newly created positions (3 BMA and 4 Admin pos); 7 units for replacement of defective units
	Printer (Continuous Ink System)	FAD, Technical Divisions A, B, and C	No	Small Value Procurement	January 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	96,000	96,000		for 7 newly created positions (3 BMA and 4 Admin pos); 5 units for replacement of defective units
	Office Table with Mobile Drawer	FAD	No	Small Value Procurement	January 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	58,000	58,000		for 4 newly created admin positions
	Mobile drawer	FAD, Technical Divisions A, B, and C	No	Small Value Procurement	February 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	56,000	56,000		6 units for newly created BMA positions; and 1 unit to augment mobile drawer
	Steel Cabinet	FAD, Technical Division A	No	Small Value Procurement	January 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	55,000	55,000		4 units for use by FAD and 1 unit for Division A as additional storage for new BMA
	Boltless Rack	FAD	No	Small Value Procurement	February 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	43,500	43,500		To be used as additional storage for Records Unit, Supply Room, Records Storage Room
	Intercom System	FAD	No	Small Value Procurement	February 2022	7 days after start of advertisement	Within 15 days after recommendation of award by the BAC	Within 5 days after issuance of Notice of Award	GoP	36,000	36,000		Additional 6 intercom phones (Divisions A, B, C, FAD, Records Unit and Guard Area)
TOTAL										4,763,740	4,763,740	-	

Prepared by:

Certified Funds Available:

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 BAC Secretariat
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X WHA
 STANLEY G. SUPERTICIOSO
 BAC Secretariat
 Signed by: Maritess G. Lumajen

X 
 JENIFER C. SUMAYO
 Accountant III


APPROVED

DISAPPROVED


Recommending Approval:


X 
 LYNNE S. BABAN
 BAC Member
 Signed by: Lynn S. Baban

X 
 MARY GRACE G. GASATAYA
 BAC Member

X 
 HELEN A. CONSULAR
 BAC Member

X 
 CECILE C. LACSON
 Vice-Chair
 Signed by: Cecile C. Lacson

X 
 MARIEL DAVE M. GALLEGO
 Chairperson

X 
 MAE L. CHUA
 Regional Director