



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION XII  
DBM COMPOUND, BARANGAY MORALES, KORONADAL CITY

October 9, 2020

**ROWENA CANDICE M. RUIZ**


Executive Director V  
Unit 2506, Raffles Corporate Center.  
F. Ortigas Jr. Road, Ortigas Center, Pasig City

Dear **Executive Director Ruiz**:

We are respectfully submitting the FY 2021 Indicative Annual Procurement Plan of this office. The same is emailed to [app@gppb.gov.ph](mailto:app@gppb.gov.ph).

For appropriate action, please.

Truly yours,

  
**AKMAD J. USMAN**  
Director IV

**DEPARTMENT OF BUDGET AND MANAGEMENT REGIONAL OFFICE XII Indicative Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of Bids	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010001	Conduct of Management Review	FAD	NP-53.9 - Small Value Procurement				Quarterly	GoP	80,000	80,000	-	-
100010001	Conduct of Regular Staff Meeting	FAD	NP-53.9 - Small Value Procurement				Monthly	GoP	112,000	112,000	-	-
100010001	Conduct of mandatory random drug-testing	FAD	NP-53.9 - Small Value Procurement				January to December 2021	GoP	12,000	12,000	-	-
100010001	Conduct of Cultural and Athletic Activities	FAD	NP-53.9 - Small Value Procurement				Quarterly	GoP	36,000	36,000	-	(24 regular employees @ P1,500 each)
100010001	Conduct of Year-End Assessment Activity	FAD	NP-53.9 - Small Value Procurement				December 2021	GoP	104,000	104,000	-	(24 regular employees @ P4,000 each)
100010001	Conduct of Christmas Gathering	FAD	NP-53.9 - Small Value Procurement				December 2021	GoP	40,000	40,000	-	(40 wambodes @ P 1,000 each (including Janitorial, Security, COA)
100010001	DBM Anniversary Celebration	FAD	NP-53.9 - Small Value Procurement				April 2021	GoP	40,000	40,000	-	(40 wambodes @ P 1,000 each (including Janitorial, Security, COA)
100010001	Furniture and Fixtures	FAD	NP-53.9 - Small Value Procurement				March 2020	GoP	50,000	50,000	-	-
100010001	Sports materials and gym equipment	FAD	NP-53.9 - Small Value Procurement				March 2020	GoP	45,000	45,000	-	-
100010001	Zoom Webinar Subscription	FAD	NP-53.9 - Small Value Procurement				January 2021	GoP	20,000	20,000	-	-
302000000	Budget and Management Services	-	-					-	-	-	-	-
302000000	Conduct of Technical Budget Hearings	Technical	NP-53.9 - Small Value Procurement				May 2021	GoP	10,000	10,000	-	(5 SUCs with 20 pax)
302000000	Conduct of FDU Meeting-DepEd	Technical	NP-53.9 - Small Value Procurement				Quarterly	GoP	50,000	50,000	-	(DepEd 30 pax + DBM 20 pax)
302000000	Conduct of FDU Meeting-SUCs	Technical	NP-53.9 - Small Value Procurement				Quarterly	GoP	10,000	10,000	-	(5 SUCs with 15 pax + DBM 5 pax)
302000000	Conduct of FDU Meeting-DPWH	Technical	NP-53.9 - Small Value Procurement				Quarterly	GoP	50,000	50,000	-	(DPWH 24 pax + DBM 10 pax)
302000000	Conduct of FDU Meeting-TESDA	Technical	NP-53.9 - Small Value Procurement				Quarterly	GoP	15,000	15,000	-	(TESDA 5 pax + DBM 5 pax)
302000000	Conduct of FDU Meeting-CHED	Technical	NP-53.9 - Small Value Procurement				Quarterly	GoP	15,000	15,000	-	(CHED 5 pax + DBM 5 pax)
302000000	Conduct of FDU Meeting-DOH	Technical	NP-53.9 - Small Value Procurement				Quarterly	GoP	15,000	15,000	-	(TESDA 5 pax + DBM 5 pax)
<b>TOTAL</b>									<b>5,226,000</b>	<b>5,226,000</b>	<b>-</b>	<b>-</b>

Prepared by:

**PAUL NELSON D. MAPA**  
BAC Secretariat

Recommending Approval:

**LIBERTINE G. CAGANG**  
BAC Chairman

**CERRY W. BRAVO**  
BAC Member

**ARLYN E. ADAJAR**  
BAC Vice-Chairman

**SHARA D. ABDUL ASIMA A. ADIPNG**  
BAC Member BAC Member

Approved:

**AKMAD J. USMAN**  
Head of the Procuring Entity

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100010001	General Management and Supervision	-	-					-	-	-	-	
100010001	Plane tickets	FAD	NP-53.5 Agency-to-Agency				January to December 2021	GoP	1,000,000	1,000,000	-	(PAL and Cebu Pacific under the PS-Government Fare Agreement)
100010001	Conduct of FY 2020 Budget Forum - NGAs	FAD	NP-53.9 - Small Value Procurement				January 2021	GoP	50,000	50,000	-	
100010001	Conduct of FY 2020 Budget Forum for LGUs	FAD	NP-53.9 - Small Value Procurement				July 2021	GoP	50,000	50,000	-	
100010001	Various Office Supplies and Equipment	FAD	NP-53.5 Agency-to-Agency				January to December 2020	GoP	914,000	914,000	-	See attached APP-CSE
100010001	Diesel fuel and change oil for Generator Set	FAD	NP-53.9 - Small Value Procurement				March 2021	GoP	30,000	30,000	-	
100010001	Diesel fuel for Motor Vehicle	FAD	NP-53.9 - Small Value Procurement				January to December 2021	GoP	50,000	50,000	-	
100010001	Postage and courier services	FAD	NP-53.9 - Small Value Procurement				March 2020	GoP	250,000	250,000	-	
100010001	Security Services	FAD	Competitive Bidding	11/9/2020	12/1/2020	1/1/2021	1/1/2021	GoP	607,000	607,000	-	
100010001	Janitorial Services	FAD	Competitive Bidding	11/9/2020	12/1/2020	1/1/2021	1/1/2021	GoP	1,026,000	1,026,000	-	
100010001	Plumbing works for comfort rooms	FAD	NP-53.9 - Small Value Procurement				June 2021	GoP	50,000	50,000	-	
100010001	Electrical materials and rewiring	FAD	NP-53.9 - Small Value Procurement				April 2021	GoP	50,000	50,000	-	
100010001	Repair and maintenance of airconditioning units	FAD	NP-53.9 - Small Value Procurement				Quarterly	GoP	50,000	50,000	-	
100010001	Repair of Network Printers	FAD	NP-53.9 - Small Value Procurement				Semi-Annual	GoP	15,000	15,000	-	
100010001	Repair of Photocopiers	FAD	Direct Contracting				Quarterly	GoP	50,000	50,000	-	
100010001	Repair of Laptops/Desktops	FAD	NP-53.9 - Small Value Procurement				Quarterly	GoP	30,000	30,000	-	
100010001	Replacement of worn-out tires	FAD	NP-53.9 - Small Value Procurement				June 2021	GoP	40,000	40,000	-	
100010001	Replacement of batteries	FAD	NP-53.9 - Small Value Procurement				June 2021	GoP	10,000	10,000	-	
100010001	Repair of Rooftop	FAD	NP-53.9 - Small Value Procurement				Quarterly	GoP	100,000	100,000	-	
100010001	General Check-up and Repair of Motor Vehicle Strada	FAD	Direct Contracting				May 2021	GoP	50,000	50,000	-	
100010001	General Check-up and Repair of Motor Vehicle Ford	FAD	Direct Contracting				January to December 2021	GoP	50,000	50,000	-	
100010001	General Check-up and Repair of Motor Vehicle Toyota	FAD	Direct Contracting				March 2021	GoP	50,000	50,000	-	

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