

**Department of Budget and Management - Regional Office VI Indicative Annual Procurement Plan for FY 2021**

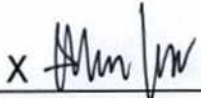
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>													
<b>Traveling Expenses</b>													
	Plane tickets for various seminars, workshops and trainings	FAD, Technical Divisions A, B and C	No	Direct Retail Purchase	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	GoP	800,000	800,000		Direct retail purchase per 2016 Revised IRR, RA 9184
<b>Supplies and Materials Expenses</b>													
	Purchase of Common Use Supplies and Equipment not available at PS	FAD	No	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GoP	1,069,232	1,069,232		
	Purchase of Consumables for Sharp Photocopying Machines	FAD	No	Direct Purchase	Quarterly	Quarterly	Quarterly	Quarterly	GoP	60,000	60,000		
	Purchase of Consumables for Kyocera Printers	FAD	No	Direct Purchase	Quarterly	Quarterly	Quarterly	Quarterly	GoP	170,000	170,000		
	Purchase of crystal trophies (10 units)	Technical Division A	No	Small Value Procurement	Nov 2021	Nov 2021	Nov 2021	Nov 2021	GoP	10,000	10,000		Crystal trophies are intended to recognize the exemplary performance of LGUs in Region VI for the fruitful implementation of sound and orderly PFM system in their locality.
<b>Representation Expenses</b>													
	Conduct of 2020 Year-end Agency Performance Review and FDU	Technical Divisions B and C	No	Small Value Procurement	Feb and March 2021	Feb and March 2021	Feb and March 2021	Feb and March 2021	GoP	70,040	70,040		
	Conduct of Mid-Year Agency Performance Review	Technical Divisions B and C	No	Small Value Procurement	August 2021	August 2021	August 2021	August 2021	GoP	70,040	70,040		
	Conduct of Technical Budget Hearing for FY 2022	Technical Division B	No	Small Value Procurement	May 2021	May 2021	May 2021	May 2021	GoP	21,420	21,420		
	Re-orientation on PFMP and PFMP Tracking Table	Technical Division A	No	Small Value Procurement	February 2021	February 2021	February 2021	February 2021	GoP	255,000	255,000		
	Regional Budget Forum	FAD	No	Small Value Procurement	February 2021	February 2021	February 2021	February 2021	GoP	210,000	210,000		
<b>Repairs and Maintenance</b>													
	Refilling of fire extinguishers (9 units)	FAD	No	Small Value Procurement	April 2021	April 2021	April 2021	April 2021	GoP	25,000	25,000		
	Change oil, filter and comprehensive preventive maintenance service of one unit 4BT3.9-G2 Cummins Generator	FAD	No	Direct Contracting	April and October 2021	April and October 2021	April and October 2021	April and October 2021	GoP	45,000	45,000		

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	General check up and cleaning of airconditioning units	FAD	No	Small Value Procurement	March and Sept 2021	March and Sept 2021	March and Sept 2021	March and Sept 2021	GoP	50,000	50,000		
	Repainting of the perimeter fence at the DBM garage	FAD	No	Small Value Procurement	February 2021	February 2021	February 2021	February 2021	GoP	25,000	25,000		
	General check up and maintenance of motor vehicles (Toyota Hi-Ace and Toyota Innova)	FAD	No	Direct Contracting	May and November 2021	May and November 2021	May and November 2021	May and November 2021	GoP	30,000	30,000		
	Replacement of tires of motor vehicles	FAD	No	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GoP	40,000	40,000		
	Replacement of battery of motor vehicles	FAD	No	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GoP	10,000	10,000		
<b>Other MOOE</b>													
	DBM-VI Anniversary Celebration	FAD, Technical Divisions A, B and C	No	Small Value Procurement	April 2021	April 2021	April 2021	April 2021	GoP	40,000	40,000		
	DBM-VI Christmas Party	FAD, Technical Divisions A, B and C	No	Small Value Procurement	December 2021	December 2021	December 2021	December 2021	GoP	40,000	40,000		
<b>General Services</b>													
	General manpower services for FY 2021	FAD	Yes	Competitive Bidding	November 2020	November 2020	Jan 2021	Jan 2021	GoP	893,000	893,000		
	Security services for FY 2021	FAD	Yes	Competitive Bidding	November 2020	November 2020	Jan 2021	Jan 2021	GoP	838,000	838,000		
<b>CAPITAL OUTLAYS</b>													
<b>Furniture and Fixtures</b>													
	Purchase of conference tables	FAD and Technical Division C	No	Small Value Procurement	February 2021	February 2021	February 2021	February 2021	GoP	22,000		22,000	one unit at P22,000
	Purchase of sofa set	FAD	No	Small Value Procurement	February 2021	February 2021	February 2021	February 2021	GoP	100,000		100,000	
	Installation of combi blinds	FAD	No	Small Value Procurement	February 2021	February 2021	February 2021	February 2021	GoP	200,000		200,000	
<b>Office Equipment</b>													
	Purchase of aircon unit	Technical Division A	No	Small Value Procurement	February 2021	February 2021	February 2021	February 2021	GoP	50,000		50,000	
<b>Information &amp; Communication Technology Equipment</b>													
	Purchase of multi-media projector	FAD	Yes	Competitive Bidding	November 2020	November 2020	February 2021	February 2021	GoP	120,000		120,000	
	Purchase of heavy duty scanner	FAD	Yes	Competitive Bidding	November 2020	November 2020	February 2021	February 2021	GoP	70,000		70,000	
<b>TOTAL</b>										<b>5,333,732</b>	<b>4,771,732</b>	<b>562,000</b>	

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Prepared by:

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 MARITRESS G. LUMAIEN  
 BAC Secretariat

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 STANLEY G. SUPERTICIOSO  
 BAC Secretariat

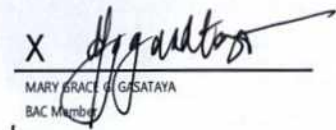
Certified Funds Available:


9/30/2020

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 LEAH P. DESLATE  
 Accountant II  
 Signed by: Leah P. Deslate

APPROVED  
 DISAPPROVED

Recommending Approval:


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 MARY GRACE B. GASATAYA  
 BAC Member

X   
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 HELEN A. CONSULAR  
 BAC Member

X   
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 MARIEL DAVE M. GALLEGO  
 BAC Member  
 Signed by: Mariel Dave M. Gallego

9/30/2020

X   
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 CECILE C. JAVISON  
 Vice-Chair

X   
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 EDGAR L. JAVISON  
 Chairperson  
 Signed by: Edgar L. Javison

9/30/2020

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 MAE L. CHUA  
 Regional Director