

Department of Budget and Management Region XI Annual Procurement Plan for FY 2021

Region: Region XI
Address: Km. 3 MacArthur Highway, Matina, Davao City

| Code (PAP) | Procurement Project | PMO/ End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Project) |
|----------------|--|---------------------------|---|--|--|----------------------------|-----------------|------------------|-----------------|------------------------|--------------|------------|--|
| | | | | | Advertisement/ Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 06 001 03 0010 | Common-use Office Supplies and Materials | RO XI Officials and Staff | NO | NP-53.5 Agency-to-Agency | Monthly | Monthly | Monthly | Monthly | GoP | 1,180,000.00 | 1,180,000.00 | - | Office Supplies & Materials for regular operations. |
| 06 001 03 0010 | Common-use Office Supplies and Materials | RO XI Officials and Staff | NO | Shopping | Monthly | Monthly | Monthly | Monthly | GoP | 500,000.00 | 500,000.00 | - | Other Office Supplies & Materials for regular operations - procured outside of PS Depot |
| 06 001 03 0010 | Gasoline, Oil & Lubricants | RO XI | NO | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and | | | | | GoP | 440,000.00 | 440,000.00 | - | Gasoline and Oil for use of DBM XI motor vehicles |
| 06 001 03 0010 | Repair & Maintenance Motor Vehicle - Regular Servicing | RO XI | NO | NP-53.9 - Small Value Procurement | | As needed | | | GoP | 150,000.00 | 150,000.00 | - | Repair and maintenance of DBM XI motor vehicle |
| 06 001 03 0010 | Repair and Maintenance - Office/IT Equipment | RO XI | NO | NP-53.9 - Small Value Procurement | | As needed | | | GoP | 173,000.00 | 173,000.00 | - | Repair and Maintenance of DBM XI Office/Machinery Equipment - Maintenance Kit for Heavy Duty Printers, Copiers - Maintenance of Local Area Network Cables and Servers - Maintenance of Intercom Telephone, etc. |
| 06 001 03 0010 | Repair & Maintenance - Building & Other Structures | RO XI | NO | NP-53.9 - Small Value Procurement | | As needed | | | GoP | 200,000.00 | 200,000.00 | - | Repair and Maintenance of DBM XI office building |
| 06 001 03 0010 | Repair & Maintenance - Furniture & Fixtures | RO XI | NO | NP-53.9 - Small Value Procurement | | As needed | | | GoP | 150,000.00 | 150,000.00 | - | Repair and Maintenance of DBM XI Furniture and Fixtures |
| 06 001 03 0010 | Other Maintenance and Operating Expenses | RO XI | NO | NP-53.9 - Small Value Procurement | | As needed | | | GoP | 3,679,000.00 | 3,679,000.00 | - | Other Maintenance and Operating Expenses |
| 06 001 03 0010 | Information Technology | RO XI | NO | NP-53.9 - Small Value Procurement | | 2nd Quarter | | | GoP | 12,000.00 | 12,000.00 | - | Purchase of Two way radio batteries |
| 06 001 03 0010 | Information Technology | RO XI | NO | NP-53.9 - Small Value Procurement | | 1st Quarter | | | GoP | 10,000.00 | 10,000.00 | - | Cellphone, Smartphone, 2gb RAM, 10 mp camera |
| 06 001 03 0010 | Information Technology | RO XI | NO | NP-53.9 - Small Value Procurement | | 1st Quarter | | | GoP | 12,000.00 | 12,000.00 | - | Magnetic White Board, 4x8 ft |
| 06 001 03 0010 | Equipment | RO XI | NO | NP-53.9 - Small Value Procurement | | 2nd Quarter | | | GoP | 10,000.00 | 10,000.00 | - | Water Pump, 1 Horse Power, for |
| 06 001 03 0010 | Other PPE - Tent Canopy | RO XI | NO | NP-53.9 - Small Value Procurement | | 1st Quarter | | | GoP | 140,000.00 | | 140,000.00 | Tent Canopy for DBM Motor Vehicle |
| 06 001 03 0010 | Information Technology | RO XI | NO | NP-53.9 - Small Value Procurement | | 2nd Quarter | | | GoP | 200,000.00 | | 200,000.00 | Softwares and licensed OS, Ms Office Subscription |
| 06 001 03 0010 | Furniture and Fixture | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | 3rd Quarter | | | GoP | 190,000.00 | | 190,000.00 | Eight (8) Units Working Table |
| 06 001 03 0010 | Furniture and Fixture | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | 3rd Quarter | | | GoP | 90,000.00 | | 90,000.00 | Ten (10) Units Computer Table |
| 06 001 03 0010 | Furniture and Fixture | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | 3rd Quarter | | | GoP | 100,000.00 | | 100,000.00 | Server Cabinet network wirings |
| 06 001 03 0010 | Furniture and Fixture | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | 3rd Quarter | | | GoP | 200,000.00 | | 200,000.00 | Boltless Rack |
| 06 001 03 0010 | Information Technology Equipment | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | 3rd Quarter | | | GoP | 472,000.00 | | 472,000.00 | Eight (8) Units Desktop Computer Set |

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|----------------|----------------------------------|---------------------------|---|-----------------------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|---------------|--------------|--|
| | | | | | Advertisement/ Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 06 001 03 0010 | Information Technology Equipment | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | 3rd Quarter | | | GoP | 125,000.00 | | 125,000.00 | Eight (8) Units Laser Jet Printers |
| 06 001 03 0010 | Motor Vehicle | RO XI Officials and Staff | NO | Competitive Bidding | | 3rd Quarter | | | GoP | 2,700,000.00 | | 2,700,000.00 | Passenger Van for DBM Officials and Staffs (Continuing) |
| 06 001 03 0010 | Pest Control | RO XI | NO | NP-53.9 - Small Value Procurement | | 1st Quarter | | | GoP | 49,500.00 | 49,500.00 | | Monthly Pest Control |
| 06 001 03 0010 | Airconditioners Maintenance | RO XI | NO | NP-53.9 - Small Value Procurement | | 1st Quarter | | | GoP | 49,500.00 | 49,500.00 | | Quarterly Maintenance of DBM Building Airconditioners |
| 06 001 03 0010 | Security Services for CY 2021 | RO XI Officials and Staff | YES | NP-53.9 - Small Value Procurement | 3rd Quarter last year | 4th Quarter Last Year | 4th Quarter | 4th Quarter | GoP | 864,000.00 | 864,000.00 | | Security Services for CY 2021 |
| 06 001 03 0010 | Manpower Services for CY 2021 | RO XI Officials and Staff | YES | Competitive Bidding | 2020 | 2020 | 2020 | 2020 | GoP | 1,200,000.00 | 1,200,000.00 | | Manpower Services for CY 2021 |
| 06 001 03 0010 | Purified Drinking Water | RO XI Officials and Staff | NO | Direct Contracting | | 1st Quarter | | | GoP | 25,000.00 | 25,000.00 | | Drinking Water for DBM XI Personnel and Clients |
| 06 001 03 0010 | Newspaper Subscription | RO XI | NO | NP-53.9 - Small Value Procurement | | 1st Quarter | | | GoP | 15,000.00 | 15,000.00 | | Newspaper Subscription for office use |
| 06 001 03 0010 | Power Consumption | RO XI | NO | Direct Contracting | | | | | GoP | 1,126,000.00 | 1,126,000.00 | | Utilities Expenses - Supplied by Davao Light & Power Co. |
| 06 001 03 0010 | Water Consumption | RO XI | NO | Direct Contracting | | | | | GoP | 28,000.00 | 28,000.00 | | Utilities Expenses - Supplied by Davao City Water District |
| 06 001 03 0010 | Telephone Services | RO XI | NO | Direct Contracting | | | | | GoP | 190,000.00 | 190,000.00 | | Telephone connection from PLDT |
| 06 001 03 0010 | Internet Services | RO XI | NO | Direct Contracting | | | | | GoP | 192,000.00 | 192,000.00 | | Internet Connection |
| 06 001 03 0010 | Catering Services | RO XI | NO | NP-53.9 - Small Value Procurement | | Monthly | | | GoP | 200,000.00 | 200,000.00 | | Staff Meeting; Meeting w/ NGAs and LGUs |
| 06 001 03 0010 | Catering Services | RO XI | NO | NP-53.9 - Small Value Procurement | | Monthly | | | GoP | 156,000.00 | 156,000.00 | | Capacity Building and In-house Training |
| 06 001 03 0010 | Catering Services | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | 4th Quarter | | | GoP | 110,000.00 | 110,000.00 | | Year-End Activities |
| 06 001 03 0010 | Catering Services | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | Year Round | | | GoP | 110,000.00 | 110,000.00 | | Gender and Development Workshop |
| 06 001 03 0010 | Cultural Activities | RO XI Officials and Staff | NO | NP-53.9 - Small Value Procurement | | 4th Quarter | | | GoP | 39,000.00 | 39,000.00 | | Cultural and Athletic Activities |
| | Total | | | | | | | | | 15,087,000.00 | 10,870,000.00 | 4,217,000.00 | |

Note: A.) MOOE Items not subject to procurement were excluded. B.) Items above include Current 2020 and Continuing 2021 budget

Recommended by BAC:

ANTONIO M. FAUNILLAN, Jr.
 BAC Chairman
 Date: March 19, 2021

Approved By:

GARY R. MARTEL, CPA, MPA, CESO III
 Director IV