

DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE - X
Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of B/R/EI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
06 001 03 00010	Common-use Office Supplies and Materials	FAD/ Technical Divisions	NP-53.5 Agency-to-Agency NP-Small Value Procurement					GoP	623,000.00	623,000.00		
	MEALS AND SNACKS											
06 001 03 00010	Anniversary Celebration	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	31,000	31,000		
06 001 03 00010	Budget Fora	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	50,000	50,000		
06 001 03 00010	In-House Trainings	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	30,000	30,000		
06 001 03 00010	Consultation Meetings with Clientele Agencies	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	50,000	50,000		
06 001 03 00010	Trainings/Seminars on DBM issuances/systems	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	70,000	70,000		
06 001 03 00010	Strategic Planning	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	94,000	94,000		
06 001 03 00010	Year-End Assessment - December	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	136,000	136,000		
06 001 03 00010	Christmas Gathering - December	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	21,000	21,000		
	EQUIPMENT, FURNITURES & FIXTURES											
06 001 03 00010	Paper Shredder per Division	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	64,000	-	64,000	
06 001 03 00010	Airconditioner, Floor Mounted (5 tonner)	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	305,000	-	305,000	
06 001 03 00010	Facial Recognition Biometrics	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	9,500	9,500		
06 001 03 00010	Automatic Alcohol Dispenser	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	12,000	12,000		
06 001 03 00010	Automatic Hand Soap Dispenser for CRs	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	15,000	15,000		
06 001 03 00010	Thermal Scanner for Temperature Check	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	4,000	4,000		
06 001 03 00010	Cabinets for Small Gym Equipment	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	5,000	5,000		
06 001 03 00010	Repair of Swivel Chairs	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	14,000	14,000		
06 001 03 00010	Office Cubicle for Supply Officer	FAD	NP-Small Value Procurement					GoP	14,000	14,000		
06 001 03 00010	Kitchenware (New Set)	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	5,000	5,000		
06 001 03 00010	Uninterruptible Power Supply (UPS)	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	52,500	52,500		
06 001 03 00010	Heavy Duty Staple Binder	Technical Divisions	NP-Small Value Procurement					GoP	2,800	2,800		
06 001 03 00010	Upgrading of Desktop Computers (Hard Drive & RAM)	Technical Divisions	NP-Small Value Procurement					GoP	144,000	144,000		
06 001 03 00010	Speaker for Desktop Computers	Technical Divisions	NP-Small Value Procurement					GoP	2,000	2,000		

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06 001 03 00010	Automatic Voltage Regulator (AVR) for Desktop Computers	Technical Divisions	NP-Small Value Procurement					GoP	500	500		
06 001 03 00010	Hand Dryer for Kitchen	FAD/ Technical Divisions	NP-Small Value Procurement					GoP	3,600	3,600		
06 001 03 00010	Wireless Microphone for the 3rd Floor	FAD	NP-Small Value Procurement					GoP	2,000	2,000		
	REPAIR AND MAINTENANCE OF GOV'T FACILITIES/EQUIPMENT											
06 001 03 00010	Fabrication and Installation of Fire Exit Ladder at the Back of DBM-ROX Building	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Landscaping of DBM Grounds (in front of the newly repaired fence, front of DBM building and front fence)	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Renovation/Repair of Kitchen Sink and Repainting of Kitchen Cabinets	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Updating/reprogramming of Interactive Machine (Citizen's Charter and Documentary Requirements)	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Repair of Bulletin Board	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Replacement of Existing Lighting Fixture of DBM Building and Staffhouse to LED Lights	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Repair of Sound System at the Conference Room	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Repair of Sound System at the 3rd Floor	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Repair of Vehicle Barrier and Turnstile	FAD	NP-Small Value Procurement					GoP	-			
06 001 03 00010	Repair of Guard House and its Facilities	FAD	NP-Small Value Procurement					GoP	-			
	VEHICLE MAINTENANCE											
	(Isuzu Sportivo & Toyota Hi-Ace Van)											
06 001 03 00010	Fuel for Government Vehicle	FAD	NP-Small Value Procurement					GoP	220,000	220,000		
06 001 03 00010	General Preventive Maintenance of Toyota Hi-Ace	FAD	NP-Small Value Procurement					GoP	110,000	110,000		
06 001 03 00010	General Preventive Maintenance of Isuzu Sportivo	FAD	NP-Small Value Procurement					GoP	110,000	110,000		

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06 001 03 00010	OTHERS 1-Year Contract of Janitorial and Clerical Services	FAD	NP-Small Value Procurement					GoP	502,000	502,000		
06 001 03 00010	1-Year Contract of Security Services	FAD	NP-Small Value Procurement					GoP	480,000	480,000		
06 001 03 00010	1-Year Aircon Maintenance	FAD	NP-Small Value Procurement					GoP	69,375	69,375		
06 001 03 00010	1-Year Fire Extinguisher Maintenance Scope of Work: > Monthly check up > Periodic Refilling of Fire Extinguisher Units based on the findings in the Monthly check up	FAD	NP-Small Value Procurement					GoP	50,000	50,000		
06 001 03 00010	1-Year Contract-Termites Treatment	FAD	NP-Small Value Procurement					GoP	80,000	80,000		
06 001 03 00010	1-Year Contract-Internet Services	FAD	NP-Small Value Procurement					GoP	96,000	96,000		
06 001 03 00010	1-Year Contract-Delivery of Drinking Water	FAD	NP-Small Value Procurement					GoP	30,000	30,000		
06 001 03 00010	1-Year Contract-News Paper Subscription	FAD	NP-Small Value Procurement					GoP	18,000	18,000		
06 001 03 00010	1-Year Contract-Courier Services	FAD	NP-Small Value Procurement					GoP	150,000	150,000		
06 001 03 00010	DBM Building Insurance	FAD	NP-Agency to Agency					GoP	88,000	88,000		
TOTAL									3,763,275	3,394,275	369,000	

Prepared by:

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