

Department of Budget and Management-National Capital Region FY 2021 Updated Annual Procurement Plan

Code (PAP)	Procurement Project	PMO/	End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
						Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
TRAVELLING EXPENSES														
100000100001/ 310200100001	Local Travel	FAD, Technical Divisions A,B and C		No	Direct Contracting					GoP	90,000.00	90,000.00		Revision 5: Modified P200,000 from Local Travel to the following Objects: Office Supplies and Other Supplies & Materials Expenses (P150,000), Repair and Maintenance-Office Equipment (P20,000), and Repair and Maintenance-Transportation Equipment (P30,000)
TRAINING AND SCHOLARSHIP EXPENSES														
100000100001/ 310200100001	Training Expenses	FAD, Technical Divisions A,B and C		No	Direct Contracting, Small Value Procurement					GoP	285,000.00	285,000.00		Revision 4: Modified P100,000.00 from Training Expenses to Office Equipment (P10,000.00) and Furnitures and Fixtures (P90,000.00)
SUPPLIES AND MATERIALS EXPENSES														
100000100001/ 310200100001	Office Supplies and Other Supplies & Materials Expenses	FAD, Technical Divisions A,B and C		No	Procurement Service, Shopping, Small Value Procurement					GoP	948,747.00	948,747.00		Total Estimated Budget is from 2021 GAA and 2020 Continuing Appropriations Additional amount for procurement of various shelves and cabinets to be used in the Arcache Building Revision 4: Modified P165,000.00 from Representation Expenses to Water Expenses (P65,000.00) and Office Supplies and Other Office Supplies and Materials (P100,000.00) Revision 5: Modified P100,000 from Petroleum Oil and Lubricant Expenses and P150,000 from Local Travel to Office Supplies and Other Supplies & Materials Expenses (P250,000)
	Petroleum Oil and Lubricant Expenses										80,000.00	80,000.00		Revision 5: Modified P100,000 from Petroleum Oil and Lubricant Expenses to Office Supplies and Other Supplies & Materials Expenses
UTILITY EXPENSES														
100000100001/ 310200100001	Water Expenses	FAD, Technical Divisions A,B and C		No	Direct Contracting, Small Value Procurement					GoP	156,000.00	156,000.00		Revision 4: Modified P165,000.00 from Representation Expenses to Water Expenses (P65,000.00) and Office Supplies and Other Office Supplies and Materials (P100,000.00)
	Electricity Expenses										540,000.00	540,000.00		
COMMUNICATION EXPENSES														
100000100001/ 310200100001	Postage and Courier Services	FAD, Technical Divisions A,B and C		No	Shopping, Small Value Procurement					GoP	20,000.00	20,000.00		
	Telephone Expenses													
	Mobile										105,000.00	105,000.00		
	Landline										96,000.00	96,000.00		
Internet Expenses	180,000.00	180,000.00												
GENERAL SERVICES														
100000100001	Janitorial Services	FAD, Technical Divisions A,B and C		No	Direct Contracting, Shopping, Small Value Procurement					GoP	660,000.00	660,000.00		Revision 4: Modified P150,000.00 from Janitorial Services to Security Services
	Security Services										1,087,000.00	1,087,000.00		
	Other General Services										50,000.00	50,000.00		
REPAIRS AND MAINTENANCE														
	Transportation Equipment	FAD, Technical Divisions A,B and C		No	Direct Contracting, Shopping, Small Value Procurement					GoP	130,000.00	130,000.00		Revision 4: Modified P100,000.00 from Training Expenses to Office Equipment (P10,000.00) and Furnitures and Fixtures (P90,000.00)
	Office Equipment										30,000.00	30,000.00		Revision 5: Modified P200,000 from Local Travel to the following Objects: Office Supplies and Other Supplies & Materials Expenses (P150,000), Repair and Maintenance-Office Equipment (P20,000), and Repair and Maintenance-Transportation Equipment (P30,000)
	Furnitures and Fixtures										90,000.00	90,000.00		


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						Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
OTHER MAINTENANCE AND OPERATING EXPENSES														
100000100001/ 310200100001	Representation Expenses	FAD, Technical Divisions A,B and C		No	Direct Contracting, Shopping, Small Value Procurement		Within the FY 2021	GoP	205,000.00	205,000.00		Revision 4: Modified P165,000.00 from Representation Expenses to Water Expenses (P65,000.00) and Office Supplies and Other Office Supplies and Materials (P100,000.00)		
	Rents - Equipment								84,000.00	84,000.00		Total Estimated Budget is from 2021 GAA and 2020 Continuing Appropriations (Alloted for Rents - Building and Structures) Previous allotment does not have provisions for Rent - Building and Structures Revision 4: Added P250,976 from 2020 Continuing Appropriations for June and July Rents		
	Rents - Building and Structures								878,416.00	878,416.00				
	Subscription Expenses								12,000.00	12,000.00				
	Other Maintenance & Other Operating Expenses								70,000.00	70,000.00				
CAPITAL OUTLAYS														
100000100001/ 310200100001	Communication Equipment	FAD, Technical Divisions A,B and C		No	Small Value Procurement		Within the FY 2021	GoP	30,000.00		30,000.00			
	Office Equipment								100,000.00		100,000.00	Modified P120,000.00 from Office Supplies and Materials to accommodate procurement of seven (7) units four drawer steel lateral cabinet Revision 3: Less P20,000.00		
	Other Property, Plant and Equipment								160,000.00		160,000.00	Revision 3: Modified P20,000.00 from Office Equipment to accommodate procurement of one (1) air purifier Revision 4: Modified P140,000.00 from Military, Police and Security Equipment to accommodate procurement of Information Boards, Brochure Standee, etc.		


Recommending Approval:


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Member


KRISTINE JAY C. ESLABRA
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Approved by:


RUBY P. MURO
Director IV