

## CY 2020 ANNUAL PROCUREMENT PLAN

Department: **DEPARTMENT OF BUDGET & MANAGEMENT**

Region: **REGIONAL OFFICE XI**

Address: **Km. 3, MacArthur Highway, Matina, Davao City**

Code (PAP)	Procurement Program/Project (see attached Annex A)	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)				Remarks (brief description of Progi)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	Capital Outlay	CO Continuing Appro	TOTAL	
GASS / Operations	Other Structures	RO XI	Negotiated-Small Value Procurement		2nd Quarter			Fund 101, GAA		150,000.00		150,000.00	Water Tank and Pump with Pressur
GASS / Operations	Furnitures and Fixtures	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	21,000.00			21,000.00	Glass Table Top for dining table
GASS / Operations	Furnitures and Fixtures	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA		38,000.00		38,000.00	Wooden Chairs for Dining table
GASS / Operations	Pest Control	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	49,500.00			49,500.00	General pest control for insects and
GASS / Operations	Airconditioners Maintenance	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	49,500.00			49,500.00	Airconditioners general cleaning for window type
GASS / Operations	Security Services for CY 2020	RO XI Officials and Staff	Negotiated-Small Value Procurement	December 2019	December 2019	January 2020	January 2020	Fund 101, GAA	864,000.00			864,000.00	For Security Services
GASS / Operations	Manpower Services for CY 2020	RO XI Officials and Staff	Negotiated-Small Value Procurement	December 2019	December 2019	January 2020	January 2020	Fund 101, GAA	303,000.00			303,000.00	For Manpower Services
GASS / Operations	Plant Rental	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	50,000.00			50,000.00	Ornamental plants rental
GASS / Operations	Purified Drinking Water	RO XI Officials and Staff	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	25,000.00			25,000.00	Drinking Water for DBM XI Personn
GASS / Operations	Newspaper Subscription	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	14,000.00			14,000.00	Newspaper Subscription for office u
GASS / Operations	Forwarding Services	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	88,000.00			88,000.00	Forwarding services for office transi
GASS / Operations	Power Consumption	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	1,126,000.00			1,126,000.00	Supplied by Davao Light & Power C
GASS / Operations	Water Consumption	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	41,000.00			41,000.00	Supplied by Davao City Water Distr
GASS / Operations	Telephone Services	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	183,000.00			183,000.00	Telephone connection from PLDT
GASS / Operations	Internet Services	RO XI	Negotiated-Small Value Procurement/GPPB Resolution No. 41-2017	-	-	-	-	Fund 101, GAA	84,000.00			84,000.00	Internet Connection (continue existi
GASS / Operations	Mobile Services	RO XI Officials and Staff	Direct Contracting	-	Quarterly	-	-	Fund 101, GAA	89,000.00			89,000.00	Prepaid Load Cards for RD, ARD a
GASS / Operations	Cable Services	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	29,000.00			29,000.00	Cable Connection (continue existin
GASS / Operations	Other Professional Services	RO XI	Negotiated-Small Value Procurement	December 2019	December 2019	January 2020	January 2020	Fund 101, GAA	450,000.00			450,000.00	Other Professional Services
GASS / Operations	Other General Services	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	242,000.00			242,000.00	General Services
GASS / Operations	Local Travel	RO XI	Direct Contracting/Agency to Agency	-	-	-	-	Fund 101, GAA	700,000.00			700,000.00	Plane Tickets for Local Travel (GFA
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	42,950.00			42,950.00	Budget Preparation Forum

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GASS / Operations	Common-use Office Supplies and Materials	RO XI Officials and Staff	Np-53.5 Agency to Agency PS Depot	-	-	-	-	Fund 101, GAA	700,000.00			700,000.00	Office Supplies & Materials for regul
GASS / Operations	Personal Protective Equipment	RO XI Officials and Staff	Np-53.5 Agency to Agency PS Depot	-	-	-	-	Fund 101, GAA	180,000.00			180,000.00	Surgical Mask, Face Shield, Disinfe
GASS / Operations	Other Office Supplies and Materials	RO XI Officials and Staff	Shopping	-	Quarterly	-	-	Fund 101, GAA	500,000.00			500,000.00	Other Office Supplies & Materials fo operations - procured outside of PS
GASS / Operations	Gasoline, Oil & Lubricants	RO XI	Direct Purchase GPPB Resolution No. 05-2018	-	-	-	-	Fund 101, GAA	220,000.00			220,000.00	For use of DBM XI motor vehicles
GASS / Operations	Repair & Maintenance Motor Vehicle - Regular Servicing	RO XI	Negotiated-Small Value Procurement/Direct Contracting	-	Quarterly	-	-	Fund 101, GAA	152,000.00			152,000.00	Maintenance of DBM XI motor vehi
GASS / Operations	Repair and Maintenance - Office/Machinery Equipment	RO XI	Direct Contracting/Negotiated-Small Value Procurement	-	Quarterly	-	-	Fund 101, GAA	150,000.00			150,000.00	Maintenance of DBM XI office equip
GASS / Operations	Repair & Maintenance - Building & Other Structures	RO XI	Negotiated-Small Value Procurement	-	As needed	-	-	Fund 101, GAA	350,000.00			350,000.00	Maintenance of DBM XI office buildi
GASS / Operations	Repair & Maintenance - Building & Other Structures	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	39,000.00			39,000.00	Repair Roofing of DBM XI Office Bu
GASS / Operations	Repair & Maintenance - Furniture & Fixtures	RO XI	Negotiated-Small Value Procurement	-	As needed	-	-	Fund 101, GAA	100,000.00			100,000.00	Maintenance of DBM XI Furniture a
GASS / Operations	Repair & Maintenance - Furniture & Fixtures	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA		16,000.00		16,000.00	Repair and Repainting of Three (3) consultation room
GASS / Operations	Office Equipment	RO XI	Negotiated-Small Value Procurement	-	3rdQuarter	-	-	Fund 101, GAA		49,500.00		49,500.00	2 units, LED Television, 49 inch, Sn
GASS / Operations	Office Equipment	RO XI	Negotiated-Small Value Procurement	-	3rdQuarter	-	-	Fund 101, GAA		20,000.00		20,000.00	Refrigerator,Digital Inverter Techno
GASS / Operations	Information and Technology Equipment	RO XI	Negotiated-Small Value Procurement	-	2nd Quarter	-	-	Fund 101, GAA		224,000.00		224,000.00	Colored Laser Printer
GASS / Operations	Information and Technology Equipment	RO XI	Negotiated-Small Value Procurement	-	3rdQuarter	-	-	Fund 101, GAA		46,000.00		46,000.00	23 units, WEBCAM, FHD 1080p , 3
GASS / Operations	Information and Technology Equipment	RO XI	Negotiated-Small Value Procurement	-	3rdQuarter	-	-	Fund 101, GAA		70,000.00		70,000.00	Heavy Duty Multifunction Printer
GASS / Operations	Information and Technology Equipment	RO XI	Negotiated-Small Value Procurement	-	2nd Quarter	-	-	Fund 101, GAA		998,000.00		998,000.00	Heavy Duty, Laptop Computer
GASS / Operations	Information and Technology Equipment	RO XI	Negotiated-Small Value Procurement	-	2nd Quarter	-	-	Fund 101, GAA		998,000.00		998,000.00	23 units, Desktop CPU Computers
GASS / Operations	Information and Technology Equipment	RO XI	Negotiated-Small Value Procurement	-	2nd Quarter	-	-	Fund 101, GAA		360,000.00		360,000.00	2 units, Interactive Projector
GASS / Operations	Buildings and Structures	RO XI	Negotiated-Small Value Procurement	-	3rd Quarter	-	-	Fund 101, GAA		9,000.00		9,000.00	Executive Office Chair
GASS / Operations	Buildings and Structures	RO XI	Negotiated-Small Value Procurement	-	3rd Quarter	-	-	Fund 101, GAA		13,000.00		13,000.00	Seat Cover for Motor Vehicle, D-Me
GASS / Operations	Buildings and Structures	RO XI	Negotiated-Small Value Procurement	-	2nd Quarter	-	-	Fund 101, GAA		400,000.00		400,000.00	Fire Detection and Alarm System

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GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	42,950.00			42,950.00	Budget Execution Forum
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	18,000.00			18,000.00	Technical Budget Hearing- Tier I
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	2,700.00			2,700.00	Preparatory for Annual Planning an Review
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	2,700.00			2,700.00	Meeting with DBM Region IX Office
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	2,070.00			2,070.00	Meeting with TESDA Region XI req
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	2nd Quarter	-	-	Fund 101, GAA	23,900.00			23,900.00	Technical Budget Hearing- Tier II
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	Semestral	-	-	Fund 101, GAA	43,400.00			43,400.00	FDU Meetings with SUCs
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	Semestral	-	-	Fund 101, GAA	21,000.00			21,000.00	FDU Meetings with DOH and DPW
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	every two months	-	-	Fund 101, GAA	200,000.00			200,000.00	Staff Meeting; Meeting w/ NGAs an
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	twice a month	-	-	Fund 101, GAA	100,800.00			100,800.00	Staff Meeting
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	100,000.00			100,000.00	Traditional Christmas Gathering
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	100,000.00			100,000.00	Year-End Activities
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	100,000.00			100,000.00	Gender and Development Workshp
GASS / Operations	Cultural Activities	RO XI	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	39,000.00			39,000.00	Cultural and Athletic Activities
	<b>TOTAL</b>								7,638,470.00	3,391,500.00	0.00	11,029,970.00	

Recommended by BAC:

**ANTONIO M. FAUNILLAN JR**  
BAC Chairman

Date: September 25, 2020

Approved:

**GARY R. MARTEL, CPA, MPA, CESO III**  
Director IV