



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

September 25, 2019

EXECUTIVE DIRECTOR ROWENA CANDICE M. RUIZ

Government Procurement Policy Board
Technical Support Office
Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Road
Ortigas Center, Pasig City



Dear **Dir. Ruiz:**

Pursuant to Section 7 of the 2016 Revised IRR of RA 9184, we are submitting herewith our FY 2020 Indicative Annual Procurement Plan based on the FY 2020 National Expenditure Program.

We hope you find our submission in order.

Thank you and God Bless.

Very truly yours,

J. Qui: Hernandez 9/25/19
ANNABELLE C. ECHAVEZ
Regional Director



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE VIII
VILLA RUIZ, BARANGAY 77, MARASBARAS, TACLOBAN CITY

BAC Resolution Recommending the FY 2020 Indicative Annual Procurement Plan (APP)

RESOLUTION No. 2019-09-020

WHEREAS, Inter-Agency Task Force Memorandum Circular No. 2019-1 dated September 3, 2019 was issued to prescribe the Guidelines on the Grant of Performance Based-Bonus for Fiscal Year 2019;

WHEREAS, among the requirements for the agencies to be qualified for the grant of FY 2019 PBB is the conduct of early procurement, short of award for at least 50% of the value of goods and services based on the department's/agency's budget submitted to the Congress consistent with the National Expenditure Program (NEP);

WHEREAS, to support early procurement, there must be an Indicative FY 2020 APP-non Common Use Supplies and Equipment consistent with the FY 2020 NEP and the same shall be posted on the agency Transparency Seal not later than September 30, 2019, hence, the submission to the BAC of the various FY 2020 Project Procurement Management Plans (PPMPs) of the office;

WHEREAS, the PPMPs were then consolidated by the BAC to an Indicative APP for FY 2020 consistent with the FY 2020 NEP submitted to the Congress;

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED, **To Recommend for Approval by the Head of the Procuring Entity, the attached FY 2020 Indicative Annual Procurement Plan of the office amounting to ₱5,813,239;**

RESOLVED, at the DBM-ROVIII Office, this 24th day of September 2019.

[Signature]
FLORITA M. LACDO-O
Chairperson

[Signature]
ALELI N. HERNANDEZ
Vice-Chairperson

[Signature]
JOSEFINA P. ESCOTO
Member

[Signature]
LIBERACE N. LIMSIACO
Member

(on official travel)
JUVY A. LOBEDICA
Member

(on official travel)
ABSAL N. ABAH
Member

[Signature]
ANNABELLE C. ECHAVEZ
Head of Procuring Entity
Approved on 9/25/19

DEPARTMENT OF BUDGET AND MANAGEMENT RO VIII - Indicative Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of IAEB	Sub/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. Common-Use Office Supplies and Equipment (CSE)												
100000100001000/ 310200100001000	a. Common-use Office Supplies/Equipment available at PS	FAD/TDs	Negotiated Procurement (NP)-Agency to agency	N.A.		Jan. 21, 2020	Jan. 21, 2020	GOP	273,127	273,127		Please see attached APP-CSE
100000100001000/ 310200100001000	b. Common-use Office Supplies/Equipment not available at PS	FAD/TDs	Shopping	Oct. 23, 2019	Oct. 28, 2019	Oct. 29, 2019	2020	GOP	389,862	389,862		
II. Non-common-use Office Supplies//Materials/ Equipment:												
100000100001000	a. Petroleum, Oil & Lubricants	FAD	Public Bidding	Public Bidding c/o DBM-Central Office				GOP	200,000	200,000		Fuel, oil and lubricants needed for use of the office vehicles in connection with the conduct of various official travels/functions
100000100001000	b. Check book	FAD	NP-Agency to agency	N.A.				GOP	5,000	5,000		For use by the Cashier
100000100001000	c. Mailing Stamp	FAD	NP-Agency to agency	N.A.				GOP	40,000	40,000		For delivery of official communications.
100000100001000/ 310200100001000	d. Other supplies/furnitures not regularly purchased	FAD/TDs	NP-Small Value	Nov. 6, 2019	Nov. 11, 2019	Nov. 12, 2019	2020	GOP	111,750	111,750		Sofa set & visitor's chairs and IT equipment such as routers (4 units); UTP cable wire (1 box) & RJ 45 (50 pcs.) and 2 units laser printers & fabrication of DBM flag.
100000100001000/ 310200100001000	e. Airline Tickets	FAD/TDs	NP-Agency to agency	N/A		2020		GOP	855,500	855,500		Airfare tickets of DBM officials & employees during official travels outside the region.
III. Utilities												
100000100001000/ 310200100001000	a. Water Services	FAD/TDs	Direct Contracting	N/A				GOP	100,000	100,000		Renewal of contract for the period, January 1 to Dec. 31, 2020.
100000100001000/ 310200100001000	b. Purified Drinking Water	FAD/TDs	NP-Small Value	Oct. 23, 2019	Oct. 28, 2019	Oct. 29, 2019	2020	GOP	27,000	27,000		Supply and delivery of purified drinking water with hot and cold dispenser
100000100001000	c. Electricity Services	FAD	Direct Contracting	N/A				GOP	944,000	944,000		Renewal of contract for the period, January 1 to Dec. 31, 2020.
IV. General Services												
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100000100001000	a. Security Services	FAD	Public Bidding	Oct. 28, 2019	Nov. 18, 2019	Nov. 26, 2019	2020	GOP	681,000	681,000		Thee (3) SGs (1 SG on an eight (8) hour duty, 1 SG on 9 hour duty & 1 SG on 10 hour duty, from Mondays to Sundays)
100000100001000	b. Janitorial Services	FAD	Public Bidding	Oct. 28, 2019	Nov. 18, 2019	Nov. 26, 2019	2020	GOP	602,000	602,000		Three Janitors: One (1) Female and Two (2) Male Janitors on an eight (8) hour duty from Mondays to Saturdays
V. Communication Services												
100000100001000	a. Landline	FAD/TDs	Direct Contracting	N/A				GOP	106,000	106,000		Renewal of Contract for the period, January to December 2020.
100000100001000/ 310200100001000	b. Mobile Data Services	FAD/TDs	Direct Contracting	N/A				GOP	83,000	83,000		Renewal of Contract for the period, January to December 2020.
100000100001000	c. Internet Services	FAD	Direct Contracting	N/A				GOP	154,000	154,000		Renewal of Contract for the period, January to December 2020.
100000100001000	d. Cable, Satellite and Telegraph Services	FAD	Direct Contracting	N/A				GOP	6,000	6,000		Renewal of Contract for the period, January to December 2020.
100000100001000	e. Courier Service	FAD	NP-Small Value	Oct. 23, 2019	Oct. 28, 2019	Oct. 29, 2019	2020	GOP	45,000	45,000		Delivery of urgent official communications/packages
VI. Repairs and Maintenance												
100000100001000	a. Repair and maintenance of DBM RO VIII Building	FAD	NP-Small Value	2020				GOP	231,000	231,000		Repair of CRs, metal gates & fences.
100000100001000	b. Repair and maintenance of office equipment	FAD	NP-Small Value	Nov. 6, 2019	Nov. 11, 2019	Nov. 12, 2019	2020	GOP	161,000	161,000		Quarterly repair and maintenance services of various office equipment, such as airconditioning units & IT equipment .
100000100001000	c. Repair and Maintenance of Motor Vehicles	FAD	NP-Small Value	Nov. 6, 2019	Nov. 11, 2019	Nov. 12, 2019	2020	GOP	298,000	298,000		Repair and maintenance inclusive of parts of 3 units MVs
100000100001000/ 310200100001000	VII. Representation and Catering Services including Lease of Venue and Meeting Facilities	FAD/TDs	NP-Small Value	Jan. 15, 2020	Jan. 20, 2020	Jan. 21, 2020	Jan. 22, 2020	GOP	400,000	400,000		For various DBM Occassions such as Budget Forum, SUCs Technical Budget Hearing, IQA Visit, Year-End Assessment and other official activities


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100000100001000	VIII. Contingency Procurement	FAD	Shopping (a)	as the need arises				GOP	100,000	100,000		Provision for procurement that would address various contingencies that may arise
GRAND TOTAL									5,813,239	5,813,239	-	

Prepared by:


MYLENE G. DE VEYRA
 BAC Secretariat

Recommending Approval (Bids and Awards Committee):

(on official travel) (on official travel)
ABSAL N. ABAH **JUVY A. LOBEDICA**
 Member Member

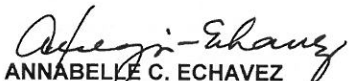

LIBERACE N. LIMSIACO
 Member


JOSEFINA P. ESCOTO
 Member


ALELI N. HERNANDEZ
 Vice-Chairperson


FLORITA M. LACDO-O
 Chairperson

Approval:


ANNABELLE C. ECHAVEZ
 Reg'l. Director/Head of Procuring Entity