



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

August 28, 2018

MS. BINGLE B. GUTIERREZ


Executive Director
Procurement Service
RR. Road, Cristobal St.
Paco, Manila

Dear **Executive Director Gutierrez:**

In compliance with AO 25 Inter-Agency Task Force Memorandum Circular No. 2019-1, dated May 28, 2018, herewith submitted is the CY 2019 Annual Procurement Plan-Common Use Supplies and Equipment (APP-CSE) of the DBM-Central Office.

Thank you.

Very truly yours,


BENJAMIN E. DIOKNO
Secretary



ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated

Instructions:

- Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
 - Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)563-9352 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: DEPARTMENT OF BUDGET AND MANAGEMENT
 Region: MAIN & NCR
 Address: General Solano St., San Miguel, Manila

Agency Account Code: E007
 Organization Type: National Government Agency (NGA)

Contact Person: Joyce D. Labao
 Position: OIC-Chief Administrative Officer
 E-mail: jlabao@dbm.gov.ph
 Telephone/Mobile Nos: 6573300

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year										
		Jan	Feb	Mar	Q1 AMOUNT	Apr	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT						
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Repairs and Reparatons																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	80	48	53	181	25,224.16	64	47	52	163	22,715.68	78	48	53	179	24,945.44	62	47	50	159	22,158.24	682.00	139.36	95,043.52
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	428	145	149	722	31,762.22	340	167	120	627	27,582.98	393	146	150	689	30,310.49	312	128	103	543	23,887.66	2,581.00	43.99	113,543.35
Color Compounds and Dispersions																										
3	11171703-SI-P01	STAMP PAD INK, purple or violet	bottle	33	3	5	40	985.09	9	3	2	14	344.78	17	1	3	21	517.17	8	1	2	11	270.90	86.00	24.63	2,117.94
Films																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #1)	roll	10	0	0	10	7,372.35	3	0	0	3	2,211.71	2	0	0	2	1,474.47	2	0	0	2	1,474.47	17.00	737.24	12,533.00
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box	1	0	0	1	208.52	0	0	1	1	208.52	0	0	0	0	0.00	0	0	0	0	0.00	2.00	208.52	417.04
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	0	0	0	0	0.00	0	0	1	1	208.52	0	0	0	0	0.00	0	0	0	0	0.00	1.00	208.52	208.52
Paper Materials and Products																										
7	14111515-CA-A01	CARTOLINA, assorted colors	pack	36	1	3	40	2,911.17	19	1	3	23	1,673.92	25	1	4	30	2,183.38	14	1	2	17	1,237.25	110.00	72.78	8,005.71
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0.00	1	0	0	1	682.24	0	0	0	0	0.00	0	0	0	0	0.00	1.00	682.24	682.24
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	1	0	0	1	1,029.60	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,029.60	1,029.60
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	0.00	1	0	0	1	1,300.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,300.00	1,300.00
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	0	0	4	4	3,061.76	1	0	0	1	765.44	0	0	4	4	3,061.76	0	0	0	0	0.00	9.00	765.44	6,888.96
12	14111506-CF-E31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	14	0	0	14	8,355.26	1	0	0	1	596.80	14	0	0	14	8,355.26	14	0	0	14	8,355.26	43.00	596.80	25,662.57
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0.00	1	0	0	1	1,034.80	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,034.80	1,034.80

118	4412104-PC-J01	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	245	55	31	331	4,216.94	88	27	26	141	1,795.34	218	62	26	306	3,898.44	85	22	22	129	1,543.46	907.00	12.74	11,555.18	
119	4412106-PE-Lo1	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	80	1	11	92	1,912.64	17	11	1	29	602.90	45	9	1	55	1,143.43	17	11	1	29	602.90	205.00	20.79	4,261.87	
120	4412207-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	65	0	10	75	15,122.64	11	0	0	11	2,217.99	16	10	0	26	5,242.52	11	5	0	16	3,326.16	128.00	201.64	25,809.31	
121	4412201-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	36	12	1	49	4,739.28	9	1	1	11	1,063.92	26	1	0	27	2,611.44	8	0	0	8	773.76	95.00	96.72	9,188.40	
122	4412105-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	23	1	2	26	719.26	3	0	0	3	82.99	3	0	0	3	82.99	3	0	0	3	82.99	35.00	27.66	968.24	
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	61	4	1	66	777.00	18	0	10	28	329.64	31	2	1	34	400.28	18	0	1	19	233.68	147.00	11.77	1,730.60	
124	44121613-CU-H01	CUTTER KNIFE, for general purpose	piece	101	12	0	113	3,096.65	12	0	10	22	602.89	28	0	0	28	767.31	9	0	0	9	246.64	172.00	27.40	4,713.49	
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	4	1	0	5	2,391.90	1	0	0	1	478.38	1	0	0	1	478.38	1	0	1	2	956.76	9.00	478.38	4,305.41	
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	26	0	0	26	4,867.20	0	2	0	2	374.40	14	0	0	14	2,620.80	0	0	0	0	0.00	42.00	187.20	7,862.40	
127	44101602-FU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	55	10	1	66	8,709.04	4	8	0	12	1,583.46	15	5	0	20	2,639.10	0	0	0	0	0.00	98.00	131.96	12,931.61	
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	166	10	0	176	2,745.60	10	6	8	24	374.40	39	5	0	44	686.40	9	0	0	9	140.40	253.00	15.60	3,946.80	
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 100 staples min	piece	163	5	2	170	13,967.20	7	15	0	22	1,807.52	30	3	0	33	2,711.28	1	0	0	1	82.16	226.00	82.16	18,568.16	
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	3	0	0	3	2,636.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	878.80	2,636.40	
131	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	161	15	12	188	3,417.69	9	0	0	9	163.61	66	15	0	81	1,472.52	6	0	4	10	181.79	288.00	18.18	5,235.61	
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	49	0	2	51	2,847.19	4	1	0	5	279.14	13	0	0	13	725.75	0	0	0	0	0.00	69.00	55.83	3,852.08	
133	4410601-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	3	0	0	3	31,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	10,400.00	31,200.00	
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	56	15	2	73	9,869.60	0	10	0	10	1,352.00	3	10	0	13	1,757.60	0	0	0	0	0.00	96.00	135.20	12,979.20	
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	3	0	0	3	14,133.60	1	0	0	1	4,711.20	0	0	0	0	0.00	0	0	0	0	0.00	4.00	4,711.20	18,844.80	
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	2	1	1	4	32,352.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	8,088.08	32,352.32	
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	7	1	0	8	45,593.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	5,699.20	45,593.60	
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit	2	0	0	2	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	0.00	0.00	
Printer, or Facsimile, or Photocopier, Supplies																											
139	4410109-BR-D05	DRUM CART, BROTHER DR-3455	cart	1	3	0	4	27,456.00	0	2	0	2	13,728.00	1	0	0	1	6,864.00	0	2	0	2	13,728.00	9.00	6,864.00	61,776.00	
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,001.52	0.00	
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,029.60	0.00	
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00	
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00	
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00	
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00	
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00	
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00	
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	10	0	0	10	6,583.20	0	0	0	0	0.00	10	0	0	10	6,583.20	0	0	0	0	0.00	20.00	658.32	13,166.40	
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	10	0	0	10	7,456.80	0	0	0	0	0.00	10	0	0	10	7,456.80	0	0	0	0	0.00	20.00	745.68	14,913.60	
152	44103105-HP-T30	INK CART, HP C9353WA, (HP97), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,492.40	0.00	

153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00	
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00	
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00	
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00	
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00	
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,016.00	0.00	
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	650.00	0.00	
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	766.48	0.00	
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00	
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00	
163	44103105-HP-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00	
164	44103105-HP-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00	
165	44103105-HP-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00	
166	44103105-HP-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,242.80	0.00	
167	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	644.80	0.00	
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	826.80	0.00	
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,872.00	0.00	
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00	
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00	
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00	
173	44103105-HP-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,554.80	0.00	
174	44103105-HP-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,175.20	0.00	
175	44103105-HP-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,180.40	0.00	
176	44103105-HP-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,180.40	0.00	
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00	
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00	
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00	
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00	
181	44103105-HP-B41	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00	
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00	
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00	
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00	
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	403.83	0.00	
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	403.83	0.00	
187	44103105-HP-C50	INK CART, HP Lo551AA (HP955) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP Lo554AA (HP955) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00

225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,754.80	0.00
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,978.80	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,978.80	0.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,978.80	0.00
229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	2	0	0	2	7,737.60	2	0	0	2	7,737.60	2	0	0	2	7,737.60	2	0	0	2	7,737.60	8.00	3,868.80	30,950.40
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	1	0	0	1	5,512.00	1	0	0	1	5,512.00	1	0	0	1	5,512.00	1	0	0	1	5,512.00	4.00	5,512.00	22,048.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	1	0	0	1	5,512.00	1	0	0	1	5,512.00	1	0	0	1	5,512.00	1	0	0	1	5,512.00	4.00	5,512.00	22,048.00
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	1	0	0	1	5,512.00	1	0	0	1	5,512.00	1	0	0	1	5,512.00	1	0	0	1	5,512.00	4.00	5,512.00	22,048.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,079.92	0.00
234	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,213.44	0.00
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,932.80	0.00
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
237	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
238	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
239	44103103-HP-B51	TONER CART, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,962.80	0.00
240	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,640.85	0.00
241	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,241.70	0.00
242	44103103-HX-B51	TONER CART, HP CF283XC (HP83XC) Blk Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,946.80	0.00
243	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,051.60	0.00
244	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
248	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13,156.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,901.60	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,389.20	0.00
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508XC) Black Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,474.40	0.00
256	44103103-HX-C53	TONER CART, HP CF361XC (HP508XC) Cyan Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,474.40	0.00
258	44103103-HX-Y53	TONER CART, HP CF362XC (HP508XC) Yellow Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,474.40	0.00
260	44103103-HX-M53	TONER CART, HP CF363XC (HP508XC) Magenta Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

Fire Fighting Equipment																										
295	46191601FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	1	0	0	1	1,144.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1.00	1,144.00	1,144.00	
296	46191601FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4,992.00	0.00	
Consumer Electronics																										
297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	12	2	0	14	95,593.97	0	0	0	0	0.00	0	1	0	1	6,828.14	0	0	0	0.00	15.00	6,828.14	102,422.11	
Furniture and Furnishings																										
298	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	262.60	0.00	
299	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	262.60	0.00	
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1,326.00	0.00	
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1,326.00	0.00	
Arts and Crafts Equipment and Accessories and Supplies																										
302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	133	10	28	171	6,802.38	46	44	0	90	3,580.20	88	0	0	88	3,500.64	34	12	0	46	1,829.88	395.00	39.78	15,713.10
303	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	204	1	21	226	9,577.88	46	44	0	90	3,814.20	133	1	1	135	5,721.30	32	12	0	44	1,864.72	495.00	42.38	20,978.10
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	121	0	6	127	561.34	13	10	6	29	128.18	105	0	0	105	464.10	13	0	2	15	66.30	276.00	4.42	1,219.92
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	435	61	52	538	18,620.83	147	81	41	269	9,310.41	384	91	49	524	18,136.27	160	91	43	294	10,175.69	1,625.00	34.61	56,243.20
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	508	98	79	685	23,708.67	226	93	83	402	13,913.70	448	138	56	642	22,220.39	201	133	45	379	13,117.64	2,108.00	34.61	72,950.41
307	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	282	38	47	367	12,702.31	116	23	27	166	5,745.46	204	48	34	286	9,898.80	74	23	29	126	4,361.01	945.00	34.61	32,707.58
308	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	24	0	0	24	3,112.01	5	0	0	5	648.34	16	0	0	16	2,074.68	9	0	0	9	1,167.00	54.00	129.67	7,002.03
																							8,162,362.27			
SOFTWARE																										
1	43230000-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
3	43230000-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
4	43230000-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
5	43230000-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
6	43230000-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
7	43230000-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
8	43230000-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
9	43230000-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
10	43230000-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
11	43230000-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
12	43230000-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
13	43230000-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
14	43230000-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
15	43230000-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
16	43230000-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00		0.00	
OTHER SOFTWARE																										
1																										0.00
2																										0.00

10	Laminating Film	box	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
11	Speech folder	piece	20	0	0	20	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00		0.00
12	Transparency film, 210mm x 297mm	pack	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00		0.00
13	Transparency film, 216mm x 356 mm (legal)	pack	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00		0.00
14	Flash Drive, 32gb, 2.0 plug and play	piece	26	0	0	26	0.00	2	0	0	2	0.00	24	0	0	24	0.00	20	0	0	20	0.00	72.00		0.00
15	Staple Wire, heavy duty, 23/10	box	5	0	0	5	0.00	0	0	0	0	0.00	5	0	0	5	0.00	5	0	0	5	0.00	15.00		0.00
16	RULER, Stainless, 450 mm	piece	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
17	Plastic Comb Binding Spine, 8mm	piece	0	0	10	10	0.00	0	0	30	30	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00		0.00
18	Plastic Comb Binding Spine, 10mm	piece	0	0	10	10	0.00	0	0	30	30	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00		0.00
19	Plastic Comb Binding Spine, 12mm	piece	0	0	2	2	0.00	0	0	20	20	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22.00		0.00
20	Flip Chart Pad	piece	0	0	0	0	0.00	0	0	0	0	0.00	7	0	0	7	0.00	0	0	0	0	0.00	7.00		0.00
21	ID Tag	piece	0	0	0	0	0.00	0	0	0	0	0.00	100	0	0	100	0.00	0	0	0	0	0.00	100.00		0.00
22	Label Sticker	pack	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	0.00	0	0	0	0	0.00	5.00		0.00
23	Three Ring Binder Folder	piece	0	0	0	0	0.00	0	0	0	0	0.00	80	0	0	80	0.00	0	0	0	0	0.00	80.00		0.00

Audio and Visual presentation and composing equipment																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Photographic, film and video equipment																										
1	Memory Card for Canon Camera	piece	0	1	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00	
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Cleaning equipment and supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Paper, Materials and products																										
1	Colored paper, A4, Blue, 80gsm	pack	9	1	1	11	0.00	6	1	0	7	0.00	6	1	1	8	0.00	5	1	0	6	0.00	32.00		0.00	
2	colored paper, A4, green, 80gsm	pack	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00	
3	Colored paper, A4, yellow, 80gsm	pack	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00	
4	Colored paper, A4, orange, 80gsm	pack	0	0	1	1	0.00	0	6	0	6	0.00	1	0	0	1	0.00	0	0	0	0	0.00	8.00		0.00	
5	Paper, A4 (Eggyolk colored bond paper)	pack	10	0	2	12	0.00	0	0	2	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14.00		0.00	
6	Photo Paper	pack	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00		0.00	
7	Manila Paper	piece	0	0	0	0	0.00	0	10	0	10	0.00	12	0	0	12	0.00	0	0	0	0	0.00	22.00		0.00	
8	File Divider, A4, white	set	100	0	0	100	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00		0.00	

9	File Divider, Legal, white	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00		
10	Paper, B4, 80gsm	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00		
11	Paper, letter, 80gsm	ream	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00		0.00		
12	Paper sticker	pack	5	12	0	17	0.00	2	12	0	14	0.00	9	12	0	21	0.00	2	12	0	14	0.00	66.00		0.00		
13	Mailing Envelope, window (with DBM Logo)	box	0	3	0	3	0.00	0	2	0	2	0.00	0	2	0	2	0.00	0	3	0	3	0.00	10.00		0.00		
14	Mailing Envelope, plain (with DBM Logo)	box	0	3	0	3	0.00	0	2	0	2	0.00	0	2	0	2	0.00	0	3	0	3	0.00	10.00		0.00		
15	File System, 5x9x15 3/4	pack	30	0	0	30	0.00	30	0	0	30	0.00	30	0	0	30	0.00	30	0	0	30	0.00	120.00		0.00		
16	Bristol Board, black, A4	pack	2	0	2	4	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	7.00		0.00		
17	Ivory color, birthday greeting card		0	0	0	0	0.00	15	0	0	15	0.00	15	0	0	15	0.00	15	0	0	15	0.00	45.00		0.00		
Lighting and fixtures and accessories																											
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
Electrical equipment and components and supplies																											
1	Extension cord with 6 outlets		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00		
2	Extension Wires, 5 meters		3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00		0.00		
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
Computer Supplies																											
1	RJ-45 connectors	box	2	0	0	2	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	4.00		0.00		
2	RJ 11 connectors	box	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00		
3	UTP Cat5e	box	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00		0.00		
4	HDMI to VGA converter		0	2	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00		0.00		
5	Charger for Dell Laptop Model No. Latitude E6320 N Series	unit	0	1	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00		
6	Mouse Pad	piece	15	0	0	15	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00		0.00		
Common Office Equipment																											
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
CONSUMABLES																											
1	Ink Cart for HP Deskjet GT 5820, black	cart	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00		0.00		
2	Ink Cart for HP Deskjet GT 5820, cyan	cart	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00		0.00		
3	Ink Cart for HP Deskjet GT 5820, yellow	cart	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00		0.00		
4	Ink Cart for HP Deskjet GT 5820, magenta	cart	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00		0.00		
5	Toner Cart, TK584Y, FS C5150DN, yellow	cart	55	15	3	73	0.00	21	17	2	40	0.00	46	17	3	66	0.00	18	15	2	35	0.00	214.00		0.00		
6	Toner Cart, TK584C, FS C5150DN, cyan	cart	56	15	3	74	0.00	20	17	2	39	0.00	46	17	3	66	0.00	19	15	2	36	0.00	215.00		0.00		

7	Toner Cart, TK584M, FS C5150DN, magenta	cart	55	13	3	71	0.00	21	15	2	38	0.00	45	15	3	63	0.00	20	13	2	35	0.00	207.00		0.00
8	Toner Cart, TK584K, FS C5150DN, black	cart	62	16	3	81	0.00	20	19	3	42	0.00	51	20	3	74	0.00	19	16	3	38	0.00	235.00		0.00
9	Toner Cart for HP CB541A, cyan	cart	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
10	Toner Cart for HP CB542A, yellow	cart	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
11	Toner, Kyocera TK454, black	cart	29	0	0	29	0.00	9	1	0	10	0.00	18	0	0	18	0.00	7	0	0	7	0.00	64.00		0.00
12	Toner, HP CE252AC, yellow	cart	2	0	0	2	0.00	1	0	0	1	0.00	2	0	0	2	0.00	1	0	0	1	0.00	6.00		0.00
13	Toner, HP CE251AC, cyan	cart	2	0	0	2	0.00	1	0	0	1	0.00	2	0	0	2	0.00	1	0	0	1	0.00	6.00		0.00
14	Toner, HP CE253AC, magenta	cart	2	0	0	2	0.00	1	0	0	1	0.00	2	0	0	2	0.00	1	0	0	1	0.00	5.00		0.00
15	Toner, HP CE250AC, black	cart	2	0	0	2	0.00	1	0	0	1	0.00	2	0	0	2	0.00	1	0	0	1	0.00	6.00		0.00
16	Toner, HP GT51, black	cart	2	0	0	2	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	5.00		0.00
17	Toner, HP GT52, cyan	cart	2	0	0	2	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	5.00		0.00
18	Toner, HP GT52, yellow	cart	2	0	0	2	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	5.00		0.00
19	Toner, HP GT52, magenta	cart	2	0	0	2	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	5.00		0.00
20	Toner, HP 540A	cart	2	0	0	2	0.00	1	0	0	1	0.00	2	0	0	2	0.00	1	0	0	1	0.00	6.00		0.00
21	Toner, HP C7115, Black	cart	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00		0.00
22	Drum, Kyocera TK454	cart	1	0	0	1	0.00	0	0	0	0	0.00	0	1	0	1	0.00	1	1	0	2	0.00	4.00		0.00
23	Drum, Kyocera FS 6970DN Ecosys	cart	6	1	0	7	0.00	0	0	0	0	0.00	6	0	0	6	0.00	0	0	0	0	0.00	13.00		0.00
24	Drum, Brother TN3350	cart	10	10	0	20	0.00	4	12	0	16	0.00	10	12	0	22	0.00	4	10	0	14	0.00	72.00		0.00
25	Drum, Brother DR3355	cart	36	9	2	47	0.00	24	5	2	31	0.00	25	5	2	32	0.00	24	5	2	31	0.00	141.00		0.00
26	Drum, Kyocera FS 5150DN Ecosys, TK584	cart	6	2	0	8	0.00	0	0	0	0	0.00	6	0	0	6	0.00	0	0	0	0	0.00	14.00		0.00
27	Drum, Panasonic model no. KX-FAD93E	cart	2	0	0	2	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	4.00		0.00
28	Toner Cartridge, Panasonic KX-FAT92E	cart	2	0	0	2	0.00	1	0	0	1	0.00	2	0	0	2	0.00	0	0	0	0	0.00	5.00		0.00
29	Toner for Fax Machine, Brother MFC 7290, TN-2260	cart	1	5	0	6	0.00	1	1	0	2	0.00	1	3	0	4	0.00	1	2	0	3	0.00	15.00		0.00
30	Drum for FaxMachine, Brother, MFC-7290, DR2255	cart	3	2	0	5	0.00	1	0	0	1	0.00	1	1	0	2	0.00	1	0	0	1	0.00	9.00		0.00
31	Toner Cart, TN 351 BK, black	cart	2	0	0	2	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	4.00		0.00
32	Toner cart, TN 351C, cyan	cart	2	0	0	2	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	4.00		0.00
33	Toner cart, TN 351M, magenta	cart	2	0	0	2	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	4.00		0.00
34	Toner cart, TN 351Y, yellow	cart	2	0	0	2	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	4.00		0.00
35	Toner Cart, Brother TN3448	cart	0	6	0	6	0.00	0	8	0	8	0.00	0	8	0	8	0.00	0	6	0	6	0.00	28.00		0.00
36	Toner Cart, Brother Facsimile DR 2125	cart	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00		0.00
37	Toner Cart, Brother Facsimile DR 3055	cart	4	0	0	4	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00		0.00
38	Toner for HP LaserJet cP2025, Black	cart	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00
39	Toner for HP LaserJet cP2025, Cyan	cart	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00

40	Toner for HP LaserJet cP2025, Yellow	cart	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00
41	Toner for HP LaserJet cP2025, Magenta	cart	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00
42	Cartridge for EPSON LQ2190	cart	3	1	1	5	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	14.00		0.00

Other Categories:

1	Ad Label for Zebra Barcode European Standard Barcode Printer	roll	12	0	0	12	0.00	0	0	0	0	0.00	12	0	0	12	0.00	0	0	0	0	0.00	24.00		0.00
2	Ribbon for Zebra Barcode Printer	roll	5	0	0	5	0.00	0	0	0	0	0.00	5	0	0	5	0.00	0	0	0	0	0.00	10.00		0.00
3	White Polyester Label for Honeywell	roll	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	12.00		0.00
4	Ribbon for Brother Electric Typewriter GX-8250	piece	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00
5	Correction Tape for Brother Electric Typewriter	piece	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00
6	Thermal Printing Ribbon for Brother Facsimile 878		1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2.00		0.00
7	Ribbon for Unica TS3550 Dater Machine		4	1	0	5	0.00	1	0	0	1	0.00	1	1	0	2	0.00	1	0	0	1	0.00	9.00		0.00
8	Adhesive Spray, big	can	0	0	0	0	0.00	0	0	0	0	0.00	6	0	0	6	0.00	0	0	0	0	0.00	6.00		0.00
9	Adhesive Spray, small	can	0	0	0	0	0.00	0	0	0	0	0.00	6	0	0	6	0.00	0	0	0	0	0.00	6.00		0.00
10	Clicker	piece	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
11	mask	piece	30	0	0	30	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00		0.00
12	gauge	roll	10	0	0	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00		0.00
13	bandage	box	10	0	0	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00		0.00
14	medical tape	piece	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00		0.00
15	betadine	bottle	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
16	cotton balls	pack	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
17	aqua oxlnada	bottle	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
18	Television, Smart, 41"	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00

A TOTAL																						P 03/03/27	
B ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P 01/03/23	

C. GRAND TOTAL (A + B)								P	8,978,598.50	
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:								P	-	
G. MONTHLY CASH REQUIREMENTS								P	-	
G.1 Available at Procurement Service Stores		3,552,559.23		1,393,653.46		1,763,941.16		1,452,208.42	P	8,162,362.27
G.2 Other Items not available at PS but regularly purchased from other sources		-		-		-		-	P	-
TOTAL MONTHLY CASH REQUIREMENTS		3,552,559.23		1,393,653.46		1,763,941.16		1,452,208.42	P	8,162,362.27

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


THEA MARIE CORINNE PALARCA
Property Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:


EDEN D. PANGILINAN
Budget Officer

Approved by:


BENJAMIN E. DIOKNO
Head of Office/Agency

Date Prepared: August 24, 2018