

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGIONAL OFFICE NO. VII

SUDLON, LAHUG, CEBU CITY

Tel. Nos. 505-4418; 505-7682; 505-7633; 505-5825; 256-1964; Telefax No. 253-9523

January 17, 2019

**MEMORANDUM**

FOR : ANDREA CELENE M. MAGTALAS  
Director IV  
Information and Communications Technology Systems Service (ICTSS)

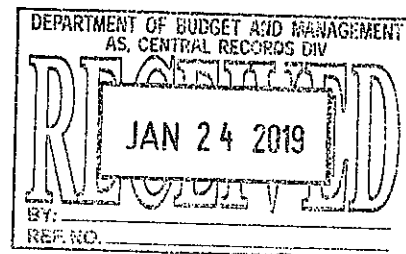
FROM : The Regional Director  
DBM – Regional Office No. VII

SUBJECT : **Submission of 2018 Supplemental Annual Procurement Plans (2<sup>nd</sup> Semester) of the Department of Budget and Management RO VII**

We are submitting herewith our duly signed and approved Supplemental Annual Procurement Plans for the 2<sup>nd</sup> semester of FY 2018 for posting in the DBM Transparency Seal.

Please acknowledge receipt hereof.

*f. Imelda C. Laceras*  
IMELDA C. LACERAS



**Department of Budget and Management ROVII  
Annual Procurement Plan for FY 2018  
APP No. 2018-07**

| Code (PAP)   | Procurement Program/Project                                                                       | PMO/ End-User                         | Mode of Procurement               | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (PhP) |                  |          | Remarks<br>(brief description of Program/Activity/Project)                                                                                                                                                                                                                                                                                                      |
|--------------|---------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------|----------------------------------------|----------------------------|-----------------|------------------|-----------------|------------------------|------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|              |                                                                                                   |                                       |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE             | CO       |                                                                                                                                                                                                                                                                                                                                                                 |
| 100010001    | Labor and Materials for the Repling of Water Line and Repair of Damaged Ceiling in DBM, 2nd floor | Financial and Administrative Division | NP-53.9 - Small Value Procurement | N/A                                    | N/A                        | 07/16/2018      | 07/16/2018       | GoP             | 27,400.00              | 27,400.00        | -        | Problem: Damaged ceiling due to leaking of pipes Scope of Work: > Replacement, repiping and rehabilitation of waste piping system that serves the Toilet and Bath Room in 3rd floor of the building >Proper sloping of pipes should be considered >Replacement of ceiling on the affected area including painting works >Re-fixing of affected electrical works |
| <b>TOTAL</b> |                                                                                                   |                                       |                                   |                                        |                            |                 |                  |                 | <b>27,400.00</b>       | <b>27,400.00</b> | <b>-</b> |                                                                                                                                                                                                                                                                                                                                                                 |

Prepared by BAC Secretariat: *[Signature]*

Recommending Approval:

Approved  
 Disapproved

*[Signature]*  
LENIN S. BERNALES  
BAC Member

*[Signature]*  
MAJELLA N. DABON  
BAC Member

*[Signature]*  
MARINA M. MASECAMPO  
BAC Member

*[Signature]*  
JOSE A. SALVADOR, JR.  
BAC Vice-Chairman

*[Signature]*  
RICKY L. SANCHEZ  
BAC Chairman

*[Signature]*  
IMELDA C. LACERAS  
HOPE

**Department of Budget and Management ROVII  
Annual Procurement Plan for FY 2018  
APP No. 2018-08**

| Code (PAP)            | Procurement Program/Project       | PMO/End-User | Mode of Procurement               | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (PhP) |                 |    | Remarks<br>(brief description of Program/Activity/Project)                                       |
|-----------------------|-----------------------------------|--------------|-----------------------------------|----------------------------------------|----------------------------|-----------------|------------------|-----------------|------------------------|-----------------|----|--------------------------------------------------------------------------------------------------|
|                       |                                   |              |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE            | CO |                                                                                                  |
| 10001000/<br>30202000 | Janitorial Services               | FAD          | NP-53.9 - Small Value Procurement | N/A                                    | N/A                        | 08/17/2018      | 08/17/2018       | GoP             | 1,903.00               | 1,903.00        | -  | -to assist all divisions in transferring steel filing cabinets to fourth floor<br>-two days only |
| 10001000/<br>30202000 | OPC Drum Developer Cleaning Blade | FAD          | Direct Contracting                | N/A                                    | N/A                        | 08/01/2018      | 08/01/2018       | GoP             | 2,358.96               | 2,358.96        | -  | For Gestetner Copier Machine                                                                     |
| <b>TOTAL</b>          |                                   |              |                                   |                                        |                            |                 |                  |                 | <b>4,261.96</b>        | <b>4,261.96</b> |    |                                                                                                  |

Prepared by BAC Secretariat: 

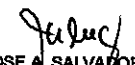
Recommending Approval:

Approved  
 Disapproved

  
LENIN S. BERNALES  
BAC Member

  
MAJELLA N. DABON  
BAC Member

  
MARINA M. MASECAMPO  
BAC Member

  
JOSE A. SALVADOR, JR.  
BAC Vice-Chairman

  
RICKY L. SANCHEZ  
BAC Chairman

  
MELDA C. LACERAS  
HOPE

**Department of Budget and Management ROVII  
Annual Procurement Plan for FY 2018  
APP No. 2018-09**

| Code (PAP)           | Procurement Program/Project                                                | PMO/ User                                   | Mode of Procurement               | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (Php) |                  |          | Remarks<br>(brief description of Program/Activity/Project) |
|----------------------|----------------------------------------------------------------------------|---------------------------------------------|-----------------------------------|----------------------------------------|----------------------------|-----------------|------------------|-----------------|------------------------|------------------|----------|------------------------------------------------------------|
|                      |                                                                            |                                             |                                   | Advertisement/ Posting of IB/REI       | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE             | CO       |                                                            |
| 100010001, 302020000 | Picture Frames, 19 pcs                                                     | Financial and Administrative Division (FAD) | NP-53.9 - Small Value Procurement | N/A                                    | N/A                        | 09/18/2018      | 09/18/2018       | GoP             | 6,500.00               | 6,500.00         | -        | -                                                          |
| 100010001, 302020000 | Labor and Materials for the Installation of Releasing Counter In 2nd Floor | Financial and Administrative Division (FAD) | NP-53.9 - Small Value Procurement | N/A                                    | N/A                        | 09/21/2018      | 09/21/2018       | GoP             | 5,000.00               | 5,000.00         | -        | For Releasing Section                                      |
| 100010001, 302020000 | Labor and Materials for the Repair of Floor Mounted Aircon                 | Financial and Administrative Division (FAD) | NP-53.9 - Small Value Procurement | N/A                                    | N/A                        | 09/18/2018      | 09/18/2018       | GoP             | 9,880.00               | 9,880.00         | -        | Location: 2nd Floor, PN: OE 221-054                        |
| <b>TOTAL</b>         |                                                                            |                                             |                                   |                                        |                            |                 |                  |                 | <b>21,380.00</b>       | <b>21,380.00</b> | <b>-</b> | <b>-</b>                                                   |

Prepared by BAC Secretariat: *JA*

Recommending Approval:

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|  | Approved    |
|  | Disapproved |

LENIN S. BERNALES  
BAC Member

*M. Dabon*  
MAJELLA N. DABON  
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*M. Masecampo*  
MARINA M. MASECAMPO  
BAC Member

*J. Salvador, Jr.*  
JOSE A. SALVADOR, JR.  
BAC Vice-Chairman

*R. Sanchez*  
RICKY L. SANCHEZ  
BAC Chairman

*M. C. Laceras*  
IMELDA C. LACERAS  
HOPE

**Department of Budget and Management ROVII  
Annual Procurement Plan for FY 2018  
APP No. 2018-10**

| Code (PAP)              | Procurement Program/Project               | PMO/<br>User | End | Mode of Procurement | Schedule for Each Procurement Activity |                                |                    |                     | Source of Funds | Estimated Budget (Php) |                 |          | Remarks<br>(brief description of Program/Activity/Project) |
|-------------------------|-------------------------------------------|--------------|-----|---------------------|----------------------------------------|--------------------------------|--------------------|---------------------|-----------------|------------------------|-----------------|----------|------------------------------------------------------------|
|                         |                                           |              |     |                     | Advertisement/<br>Posting of<br>IB/REI | Submission/D<br>pening of Bids | Notice of<br>Award | Contract<br>Signing |                 | Total                  | MOOE            | GO       |                                                            |
| 100010001;<br>302020000 | Budget Operations Manual for<br>Barangays | FAD, Div.A-C |     | Direct Contracting  | N/A                                    | N/A                            | 10/03/2018         | 10/03/2018          | GoP             | 1,100.00               | 1,100.00        | -        |                                                            |
| <b>TOTAL</b>            |                                           |              |     |                     |                                        |                                |                    |                     |                 | <b>1,100.00</b>        | <b>1,100.00</b> | <b>-</b> |                                                            |

Prepared by BAC Secretariat: 

Approved  
 Disapproved

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**Department of Budget and Management ROVII  
Annual Procurement Plan for FY 2018  
APP No. 2018-11**

| Code (PAP)              | Procurement Program/Project | PMO/ User | End | Mode of Procurement               | Schedule for Each Procurement Activity |                             |                 |                  | Source of Funds | Estimated Budget (Php) |               |    | Remarks<br>(brief description of Program/Activity/Project) |
|-------------------------|-----------------------------|-----------|-----|-----------------------------------|----------------------------------------|-----------------------------|-----------------|------------------|-----------------|------------------------|---------------|----|------------------------------------------------------------|
|                         |                             |           |     |                                   | Advertisement/ Posting of IB/REI       | Submission/O pening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE          | CO |                                                            |
| 100010001,<br>302020000 | Janitorial Services         | FAD       |     | NP-53.9 - Small Value Procurement | N/A                                    | N/A                         | 08/17/2018      | 08/17/2018       | GoP             | 375.00                 | 375.00        | -  | -Wage Increase differential per Wage Order No. ROVII-21    |
| <b>TOTAL</b>            |                             |           |     |                                   |                                        |                             |                 |                  |                 | <b>375.00</b>          | <b>375.00</b> |    |                                                            |

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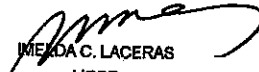
  
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**Department of Budget and Management ROVII  
Annual Procurement Plan for FY 2018  
APP No. 2018-12**

| Code (PAP)              | Procurement Program/Project | PMO/<br>User | End | Mode of Procurement | Schedule for Each Procurement Activity |                                |                    |                     | Source of Funds | Estimated Budget (Php) |                 |          | Remarks<br>(brief description of Program/Activity/Project) |
|-------------------------|-----------------------------|--------------|-----|---------------------|----------------------------------------|--------------------------------|--------------------|---------------------|-----------------|------------------------|-----------------|----------|------------------------------------------------------------|
|                         |                             |              |     |                     | Advertisement/<br>Posting of<br>IB/REI | Submission/O<br>pening of Bids | Notice of<br>Award | Contract<br>Signing |                 | Total                  | MOOE            | GO       |                                                            |
| 100010001,<br>302020000 | Toner Supply Unit           | FAD          |     | Direct Contracting  | N/A                                    | N/A                            | 12/10/2018         | 12/10/2018          | GoP             | 3,214.71               | 3,214.71        | -        | For Gestetner Photocopier MP2501L                          |
| <b>TOTAL</b>            |                             |              |     |                     |                                        |                                |                    |                     |                 | <b>3,214.71</b>        | <b>3,214.71</b> | <b>-</b> |                                                            |

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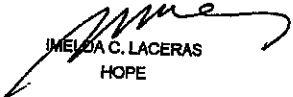
  
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**Department of Budget and Management ROVII  
Annual Procurement Plan for FY 2018  
APP No. 2018-13**

| Code (PAP)              | Procurement Program/Project                                           | PMO/ User | End- Mode of Procurement          | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (PhP) |                  |    | Remarks<br>(brief description of Program/Activity/Project) |
|-------------------------|-----------------------------------------------------------------------|-----------|-----------------------------------|----------------------------------------|----------------------------|-----------------|------------------|-----------------|------------------------|------------------|----|------------------------------------------------------------|
|                         |                                                                       |           |                                   | Advertisement/ Posting of IB/REI       | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE             | CO |                                                            |
| 100010001,<br>302020000 | Christmas Party Celebration                                           | FAD       | NP-53.9 - Small Value Procurement | N/A                                    | N/A                        | 12/21/2018      | 12/21/2018       | GoP             | 14,000.00              | 14,000.00        | -  | -                                                          |
| 100010001,<br>302020000 | Dirt Trap                                                             | FAD       | NP-53.9 - Small Value Procurement | N/A                                    | N/A                        | 12/21/2018      | 12/21/2018       | GoP             | 30,600.00              | 30,600.00        | -  | -                                                          |
| Toner<br>Supply Unit    | Supply of Labor and Materials for the Repair of Air Conditioning Unit | FAD       | NP-53.9 - Small Value Procurement | N/A                                    | N/A                        | 12/21/2018      | 12/21/2018       | GoP             | 8,780.00               | 8,780.00         | -  | PN: OE 221-056<br>Location: Division C, 1st Floor          |
| <b>TOTAL</b>            |                                                                       |           |                                   |                                        |                            |                 |                  |                 | <b>53,380.00</b>       | <b>53,380.00</b> | -  | -                                                          |

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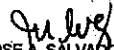
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| <input type="checkbox"/>            | Disapproved |

  
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