

DEPARTMENT OF BUDGET AND MANAGEMENT ANNUAL PROCUREMENT PLAN FOR CY 2017

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Opn of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Awards and Indemnities												
1000100001	DBM Anniversary Rings	AS	NP - Small Value	Delegated to the Administrative Service				GoP	345,000.06	345,000.06		Provision of anniversary rings for fifteen (15) employees who have rendered 25 years of service in the DBM.
B. Professional Services												
5021103001	Software and Network Maintenance and Development (SN-MD)	ICTSS	Not Applicable	With approved Multi-Year Obligational Authority. To renew the services of the current service provider per recommendation of the end-user.				GoP	44,342,000.00	44,342,000.00		A consultancy project that enables the DBM to fully devote its resources to the fulfillment of its mandate and the improvement of its service delivery through a partnership with a professional Software and Network Maintenance and Development Consultant.
1000100001	Provision of Services for the Administration of Psychometric Exams for DBM Applicants	AS	NP - Small Value	Delegated to the Administrative Service				GoP	877,200.00	877,200.00		Provision of services for the administration of psychometric exams for DBM applicants and candidates for promotion.
1000100001	Provision of Courier Services	AS	Not Applicable	With approved Multi-Year Obligational Authority. To renew the services of the current service provider per recommendation of the end-user.				GoP	760,262.50	760,262.50		Provision for courier services for efficient and effective mailing deliveries in the DBM Central Office.
1000100001	Consultant to Facilitate the Various Planning Activities	CPMS	NP - Highly Technical / Primarily Confidential Consultants	Sep-17				GoP	250,000.00	250,000.00		An output-based consultant who shall be responsible for deliverables related to the processing of outputs of the pre-strategic, strategic, and post-strategic planning exercises in addition to the facilitation of the DBM Strategic Planning Conference / ManCom Assessment / ExCom Retreat.
1000100001	Janitorial Manpower Services	AS	Public Bidding	Oct. 20, 2016	Nov. 17, 2016	Dec. 27, 2016	Jan. 1, 2017	GoP	16,500,000.00	16,500,000.00		Provision of fifty two (52) janitorial attendants and one (1) overall supervisor.
1000100001	Security Manpower Services	AS	Public Bidding	Jun-17				GoP	15,000,000.00	15,000,000.00		Provision of forty seven (47) security guards including one (1) Detachment Commander. The proposed ABC includes the installation of an electronic log book at the main entrances of DBM Buildings I, II, and III and contingency for additional security guards, if needed.
1000100001	Outsourcing of Multi Skilled Workers	AS	Public Bidding	Jan-17				GoP	3,200,000.00	3,200,000.00		Provision of six (6) skilled workers for the maintenance of DBM buildings/facilities.
C. Printing and Binding Expenses												
2000100003	2017 DBM Bulletin	BITS	NP - Small Value	Delegated to the Administrative Service				GoP	99,600.00	99,600.00		Printing of the DBM's official newsletter released every quarter which shall feature articles on budget/PPM reforms, among others.
2000100003	2017 People's Budget (English and Filipino) with Quick Glance version (English and Filipino)	BITS	NP - Small Value	Delegated to the Administrative Service				GoP	481,153.34	481,153.34		Printing of the 2017 People's Budget booklet which presents the enacted National Budget in a non-technical manner that can easily be understood by the layman; while the Quick Glance version summarizes the booklet and presents it in a one-page brochure that highlights key budget priority expenditures.
2000100003	2018 People's Proposed Budget	BITS	NP - Small Value	Delegated to the Administrative Service				GoP	225,266.67	225,266.67		Publication of the 2018 People's Proposed Budget which summarizes the proposed expenditure priorities and financing based on the National Expenditure Program (NEP) for 2018. It presents the NEP in a non-technical manner and designed to be layman friendly.
1000100001	Binding of Various Issuances	AS	NP - Small Value	Delegated to the Administrative Service				GoP	15,000.00	15,000.00		Bookbinding of Office Orders, Department Orders, Issuances, etc.
2000100003	FY 2018 Budget Documents	AS	NP - Agency to Agency	Delegated to the Administrative Service				GoP	22,400,000.00	22,400,000.00		Printing of FY 2018 Budget Documents
D. Supplies, Materials, Tools and Equipment Expenses												
1000100001	Common Use Supplies and Equipment available at Procurement Service	AS	NP - Agency to Agency	Delegated to the Administrative Service				GoP	9,950,000.00	9,950,000.00		Office supplies and materials available at PS
1000100001	Common Use Supplies and Materials Not Available at PS	AS	NP - Small Value	Delegated to the Administrative Service				GoP	2,200,000.00	2,200,000.00		Office supplies and materials not available at PS
1000100001	Office Equipment Not Available at PS	AS	NP - Small Value	Delegated to the Administrative Service				GoP	1,000,000.00		1,000,000.00	Office equipment not available at PS
1000100001	DBM Anniversary Souvenir Items	AS	NP - Small Value	Delegated to the Administrative Service				GoP	500,000.00	500,000.00		2017 DBM Anniversary souvenir items for DBM employees
1000100001	Supply and Delivery of Colored Paper	AS	NP - Small Value	Delegated to the Administrative Service				GoP	79,200.00	79,200.00		For office use
1000100001	Supply and Delivery of Corrugated Box	AS	NP - Small Value	Delegated to the Administrative Service				GoP	264,000.00	264,000.00		For office use

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1000100001	Purchase of Electronic Typewriter	AS	NP - Small Value		Delegated to the Administrative Service			GoP	67,000.00		67,000.00	For office use
1000100001	Purchase of Heavy Duty Document Scanner	AS / OPCCB	NP - Small Value		Delegated to the Administrative Service			GoP	743,249.00		743,249.00	For office use
1000100001	Colored Laser Jet Printer	CPMS	NP - Small Value		Delegated to the Administrative Service			GoP	20,000.00		20,000.00	For office use
1000100001	Digital Camera	IAS	NP - Small Value		Delegated to the Administrative Service			GoP	10,000.00	10,000.00		Provision of digital camera for office use
1000100001	Canvas Bag	AS	NP - Small Value		Delegated to the Administrative Service			GoP	47,000.00	47,000.00		To be used in seminars, trainings, programs and projects of the HRDD.
1000100001	Inkjet Printer	AS	NP - Small Value		Delegated to the Administrative Service			GoP	13,500.00	13,500.00		To be used in seminars, trainings, programs and projects of the HRDD.
1000100001	Petroleum, Oil and Lubricants	AS	NP - Two Failed Biddings		Jan-17			GoP	13,353,000.00	13,353,000.00		Supply of Petroleum, Oil, and Lubricants for DBM CO and RO vehicles
1000100001	Carpentry / Tinsmithry / Masonry	AS	NP - Small Value		Delegated to the Administrative Service			GoP	300,000.00	300,000.00		
1000100001	Plumbing	AS	NP - Small Value		Delegated to the Administrative Service			GoP	100,000.00	100,000.00		
1000100001	Electrical	AS	NP - Small Value		Delegated to the Administrative Service			GoP	500,000.00	500,000.00		
1000100001	Aircon	AS	NP - Small Value		Delegated to the Administrative Service			GoP	200,000.00	200,000.00		
1000100001	Painting	AS	NP - Small Value		Delegated to the Administrative Service			GoP	200,000.00	200,000.00		
1000100001	Other Maintenance Supplies	AS	NP - Small Value		Delegated to the Administrative Service			GoP	500,000.00	500,000.00		
1000100001	Heavy Duty Projector	AS	NP - Small Value		Delegated to the Administrative Service			GoP	38,000.00		38,000.00	To replace the old projector at the Bids and Awards Committee conference room.
E. Utilities												
1000100001	Supply and Delivery of Drinking Water	AS	NP - Small Value		Delegated to the Administrative Service			GoP	565,000.00	565,000.00		Supply and delivery of drinking water with brand new hot and cold water dispensers.
1000100001	Water Supply	AS	Direct Contracting		Delegated to the Administrative Service			GoP	2,098,000.00	2,098,000.00		DBM CO water supply/consumption
1000100001	Electric/Power Supply	AS	Direct Contracting		Delegated to the Administrative Service			GoP	33,410,000.00	33,410,000.00		DBM CO power supply/consumption
F. Telecommunications Services												
2000100002	e-Mail Communication Services	ICTSS	Not Applicable		With approved Multi-Year Obligational Authority. To renew the services of the current service provider per recommendation of the end-user.			GoP	1,199,250.00	1,199,250.00		Provision of a cost-effective and flexible email application system that can provide better levels of reliability, and comprehensive information security and protection capabilities.
1000100001	Landline	AS	Direct Contracting		Delegated to the Administrative Service			GoP	3,813,000.00	3,813,000.00		
1000100001	Cellular Phone Lines	AS	Not Applicable		With approved Multi-Year Obligational Authority. To renew the services of the current service provider per recommendation of the end-user.			GoP	3,373,000.00	3,373,000.00		
1000100001	Unlimited Data Plan	AS	NP - Small Value		Delegated to the Administrative Service			GoP	665,000.00	665,000.00		
G. Advertising Expenses												
1000100001	Publication/Posting of Notices to Newspapers/Gazettes	AS	NP - Small Value		Delegated to the Administrative Service			GoP	3,000,000.00	3,000,000.00		Publication requirements of the DBM Central Office.
H. Rent Expense												
1000100001	Lease of Semi-Industrial Document Scanner with Manpower Services	AS	Not Applicable		With approved Multi-Year Obligational Authority. To renew the services of the current service provider per recommendation of the end-user.			GoP	11,178,000.00	11,178,000.00		Lease of semi-industrial document scanners with manpower services to be used at the DBM Central Office and Regional Offices.
1000100001	Rental of Photocopying Machines	AS	Public Bidding		1st Quarter			GoP	3,360,000.00	3,360,000.00		Rental of thirty-three (33) units of photocopying machines.
I. Subscription Expenses												
2000100001	Enterprise Linux Premium Subscription and On-line Support	ICTSS	NP - Small Value		Delegated to the Administrative Service			GoP	80,000.00	80,000.00		Subscription to a Linux Operating System that is required to run the HP RX4840 servers. These HP RX4840 servers handle the production environment of the ebudget system and other critical application systems of the DBM.
1000100001	Cable Television Service	AS	Direct Contracting		Jan - Dec 2017			GoP	48,360.00	48,360.00		Cable subscription fee for twelve (12) lines.
1000100001	Digital TV Box	AS	NP - Small Value		Delegated to the Administrative Service			GoP	4,000.00	4,000.00		Digital boxes to be installed at visitor's and driver's lounges.
1000100001	Daily Subscription of Newspaper	AS	NP - Small Value		Delegated to the Administrative Service			GoP	288,000.00	288,000.00		Daily supply of newspapers.
1000100001	Subscription of Magazine including Online Subscription	AS	Direct Contracting		Delegated to the Administrative Service			GoP	80,000.00	80,000.00		Subscription of magazines.
J. Repair and Maintenance												
2000100001	Maintenance of DBM Production Servers	ICTSS	Public Bidding		1st Quarter			GoP	6,214,000.00	6,214,000.00		Annual Comprehensive Maintenance Services for the DBM HP Servers.
2000100001	DBM Data Center Support Services	ICTSS	Not Applicable		With approved Multi-Year Obligational Authority. To renew the services of the current service provider per recommendation of the end-user.			GoP	6,877,777.76	6,877,777.76		To provide regular preventive maintenance services to the various Data Center (DC) components of the DBM for FY 2018 2018.

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1000100001	Preventive Maintenance for KODAK Scanner	AS	NP - Small Value	Delegated to the Administrative Service				GoP	152,658.00	152,658.00		For the preventive maintenance of KODAK Scanner.
1000100001	Preventive Maintenance of Air Conditioning Units	AS	Public Bidding	Jan-17				GoP	2,140,000.00	2,140,000.00		Preventive maintenance of DBM air-conditioning units installed at DBM Buildings I, II, and III for CY 2017.
1000100001	Elevator Maintenance	AS	NP - Small Value	Jul-17				GoP	228,500.00	228,500.00		Preventive maintenance of two (2) elevators located at the Boncodin Hall.
1000100001	Motor Vehicle Aircon Maintenance	AS	NP - Small Value	Delegated to the Administrative Service				GoP	500,000.00	500,000.00		Periodic general cleaning of motor vehicle aircon units.
1000100001	Replacement of Defective Parts of Motor Vehicles	AS	NP - Small Value	Delegated to the Administrative Service				GoP	1,000,000.00	1,000,000.00		Repair and replacement of defective parts of motor vehicles and motor vehicle aircon units, as needed.
K. Building/Equipment												
1000100001	Elevator Repair and Parts	AS	Direct Contracting	Delegated to the Administrative Service				GoP	200,000.00	200,000.00		Repair and replacement of defective parts of two (2) elevators at Boncodin Hall.
1000100001	Generator Set Repair and Replacement of Defective Parts	AS	NP - Small Value	Delegated to the Administrative Service				GoP	60,000.00	60,000.00		Repair and replacement of defective parts of three (3) generator sets.
1000100001	Furniture and Fixtures	AS	NP - Small Value	Delegated to the Administrative Service				GoP	50,000.00	50,000.00		Repair and maintenance of DBM furniture and fixtures, as needed.
L. Taxes, Insurance Premiums and Other Fees												
1000100001	Registration and Insurance of Motor Vehicles	AS	Direct Contracting	Delegated to the Administrative Service				GoP	507,000.00	507,000.00		Registration and insurance of motor vehicles
1000100001	Insurance of DBM Properties	AS	Direct Contracting	Delegated to the Administrative Service				GoP	5,200,000.00	5,200,000.00		Insurance of DBM Properties (Bldgs. I, II, III, and PS)
M. Lease of Venue												
1000100001	Training on Basic Monitoring and Evaluation (M&E)	CPMS	NP - Lease of Venue	Apr-17				GoP	168,000.00	168,000.00		Training on Basic M&E to be conducted outside of the DBM Central Office.
1000100001	Conduct of Internal Quality Audit (IQA) Activities	CPMS	NP - Lease of Venue	Jan - Dec 2017				GoP	461,840.00	461,840.00		For the conduct of various Internal Quality Audit activities
1000100001	DBM Executive Committee (ExCom) Retreat	CPMS	NP - Lease of Venue	Feb-17				GoP	208,633.34	208,633.34		ExCom retreat to be conducted outside of Metro Manila, inclusive of accommodations, meals and use of facilities.
1000100001	Management Committee (ManCom) Retreat	CPMS	NP - Lease of Venue	Aug-17				GoP	225,399.17	225,399.17		ManCom retreat to be conducted outside of Metro Manila, inclusive of accommodations, meals and use of facilities.
1000100001	DBM Strategic Planning Conference	CPMS	NP - Lease of Venue	Oct-17				GoP	1,054,895.52	1,054,895.52		2017 Strategic Planning Conference to be conducted outside of Metro Manila, inclusive of accommodations, meals and use of facilities.
1000100001	Budget Forum (North Agencies)	AS	Agency to Agency	Jan-17				GoP	500,000.00	500,000.00		Budget forum to be conducted within Metro Manila preferably in Quezon City for agencies located in the north area.
1000100001	Budget Forum (South Agencies)	AS	Agency to Agency	Jan-17				GoP	2,200,000.00	2,200,000.00		Budget forum to be conducted within Metro Manila preferably in Manila for agencies located in the south area.
TOTAL:									223,023,867.90	221,154,718.90	1,889,249.00	

Prepared by BAC SECRETARIAT :

RECOMMENDING APPROVAL :

SHERYL L. GRACE S. AROMIN
B.A.U.G.E.T. President

DANTE B. DE CHAVEZ
Member

DOLORES E. GALURA
Member

ANDREA CELENE M. MAGTALAS
Vice Chairperson

AGNES JOYCE G. BAILEN
Chairperson

Approved
 Disapproved

BENJAMIN E. DICKNO
Secretary, DBM

Date: January 5, 2017