

**DBM Regional Office IV-B
Annual Procurement Plan, for FY 2015**

Procurement Program/Project	PMO/End-User	Mode of Procurement	Reference to PPMP	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Project)
				Pre-Proc Confer.	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Op en of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
Furniture and Fixtures	Tech/Admin/COA	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-001		Feb											GAA Current	132,000	-	132,000	Various Office furniture and Fixtures
Common-Use Supplies and Equipment	OD,OAD, Tech/Admin	Negotiated Procurement Agency to Agency (Sec.53.5)	15-01-002		Jan											GAA Current	285,000	285,000	-	Commonly used Office Supplies and Materials
Lease/Rent Office Space	OD,OAD, Tech/Admin	Negotiated Procurement (Lease of Real Property), Sec. 53.10	15-01-003		Jan											GAA Current	2,105,400	2,105,400	-	Contract of Rental of Office Space
Rent Expense of Copying Machine	OD,OAD, Tech/Admin	Negotiated Procurement (Small Value Procurement), Sec. 53.9			Jan											GAA Current	79,600	79,600	-	Contract of Rental of One (1) Unit Xerox Machine
Security Services	OD,OAD, Tech/Admin	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-004		Jan											GAA Current	275,000	275,000	-	Contract for one (1) security guard on a 12-hour daily basis. Five days a week, unless required on during Saturday, Sundays, and holidays.
Janitorial Services	OD,OAD, Tech/Admin	Procurement (Small Value Procurement) Sec. 53.9 (through CO)	15-01-005		Jan											GAA Current	448,000	448,000	-	Contract of service for two (2) utility workers on a 8-hr basis except Saturdays and Sundays unless the exigency of the service so requires.
																Contng Appro	48,000	48,000	-	

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				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Op en of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO		
Gasoline & Lubricants	OD,OAD, Tech/Admin	Public Bidding (through CO)	15-01-006		Jan												GAA Current	370,000	370,000	-	Contract for the provision of gasoline and other lubricants.
																	Conting Appro	56,000	56,000	-	
Repair & Maintenance	OD,OAD, Tech/Admin	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-007		Year-round												GAA Current	130,000	130,000	-	Repair/Maintenance of Office equipment including air-conditioning units/Other Utilities and Professional expenses (as the need arises)
																	Conting Appro	55,000	55,000	-	
Training Venues	OD,OAD, Tech/Admin	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-008		Year-round												GAA Current	300,000	300,000	-	Use of training facilities, including hotel accommodation.
Water and Electricity Services	OD,OAD, Tech/Admin	Direct Contracting Negotiated SVP (Sec. 53.9)	15-01-009		Year-round												GAA Current	860,000	860,000	-	For the provision of water and electricity Services For the provision of bottled drinking water.
																	Conting Appro	352,000	352,000	-	
Internet Services Provider	OD,OAD, Tech/Admin	Direct Contracting	15-01-010		Year-round												GAA Current	48,000	48,000	-	For the provision of internet services
Telecommunications	OD,OAD, Tech/Admin	Direct Contracting	15-01-011		Year-round												GAA Current	248,000	248,000	-	For the provision of landlines and cellular phones
Other Supplies and Services	OD,OAD, Tech/Admin	Shopping	15-01-012		Year-round												GAA Current	157,000	157,000	-	Various offices supplies and services charged to Petty Cash Fund
Meals/Catering Services	OD,OAD, Tech/Admin	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-013		Year-round												GAA Current	426,000	426,000	-	Meals/catering services for meetings hosted by the regional office.
Furniture and Fixtures	Office of the Auditor	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-014		Feb												Continuing Appropriations	40,000	-	40,000	Table, Chair and Cabinet for the COA Auditor's Office

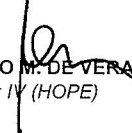
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Furniture and Fixtures	OD,OAD, Tech/Admin	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-015		Feb											Continuing Appropriations	55,000	-	55,000	Training room chairs and FAD office dividers
Office Equipment	OD,OAD, Tech/Admin	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-016		Feb											Continuing Appropriations	46,000	-	46,000	Purchase of bundy clock and fax machine
IT Equipment	COA,OAD, Admin	Shopping (Sec. 52.1b)	15-01-017		Feb											Continuing Appropriations	185,000	-	185,000	Purchase of laptop, tablet
Sports Equipment	OD,OAD, Tech/Admin	Negotiated Procurement (Small Value Procurement) Sec. 53.9	15-01-018		Feb											Continuing Appropriations	100,000	-	100,000	Purchase of various sports equipment
Total																	6,801,000	6,243,000	558,000	

Recommended by:


RODRIGO M. MARQUEZ
Chairman, BAC
Date:

Approved by:


RENATO M. DE VERA, MNSA, CESO III
Director IV (HOPE)
Date: