



*Secret Circular
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**DEPARTMENT OF BUDGET AND MANAGEMENT
PROFESSIONAL REGULATION COMMISSION
JOINT CIRCULAR NO. 2009-1
December 29, 2009**

TO : Chairpersons and Members of Professional Regulatory Boards of the Professional Regulation Commission, and All Others Concerned

SUBJECT : Guidelines on the Grant of Compensation to Chairpersons and Members of Various Professional Regulatory Boards of the Professional Regulation Commission

1.0 Purpose

This Circular is issued to prescribe the revised guidelines for the implementation of Section 10 of Republic Act No. 8981, "The PRC Modernization Act of 2000," as implemented by Section 2, Rule III of its Implementing Rules and Regulations, on the compensation of Chairpersons and Members of various Professional Regulatory Boards (PRBs).

2.0 Nature and Amount of Compensation

2.1 The Chairpersons and Members of the PRBs shall be granted compensation in the form of **honoraria**. The maximum honoraria rates that may be granted are stated hereunder:

| | Maximum Rate of Honoraria per Month |
|----------------|--|
| a. Chairperson | Equivalent to the current monthly basic salary of the third (3 rd) step of Salary Grade 28 |
| b. Member | Equivalent to the current monthly basic salary of the first (1 st) step of Salary Grade 28 |

2.2 For Chairpersons and Members who are concurrently employed full-time in the government, the maximum rate of honoraria shall be half of the maximum rate of honoraria granted to non-government employees.

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- 2.3 Payment of the honoraria shall be in accordance with a performance-based compensation scheme which PRC shall establish and apply to all Chairpersons and Members of PRBs. PRC shall implement a performance monitoring and evaluation system at two levels: i) performance of each PRB; and ii) performance of each member of the PRB.

3.0 Specific Guidelines

- 3.1 The honoraria shall be paid monthly based on performance, and shall be subject to the usual income tax withholding under existing laws.

- 3.2 The Chairpersons and Members of various PRBs who are non-government employees are not entitled to additional allowances/benefits, including retirement or separation benefits which under existing laws are granted only to salaried officials and employees appointed to regular plantilla positions and whose appointments are in the nature of a regular official/employee of the government.

- 3.3 The Chairpersons and Members of various PRBs may be allowed full reimbursement of traveling and related expenses incurred in official travel outside of their permanent official stations, provided that such are authorized/certified by the head of the Professional Regulation Commission (PRC) and duly supported by receipts.

Such expenses shall be sourced from the allotment for traveling expenses of the PRC, subject to the provisions of Executive Order No. 298. For this purpose, the PRC Manila Office shall be considered the permanent official station of all PRB Members.

- 3.4 Any Chairperson/Member of the PRB who at the same time is employed on a full time basis in any branch of the Government of the Philippines shall, subject to the concurrence of his/her mother office, be considered on special assignment to the PRB concerned. As such:

- a. He/she will continue to be paid by his/her mother office all allowances and benefits he/she is entitled to under existing laws as a regular official or employee of the government; and
- b. He/she will continue to earn leave credits in his/her mother office.

4.0 Responsibilities of the Chairpersons and Members of PRBs

The Chairpersons and Members of PRBs shall submit to the PRC their respective annual work program with a definite statement as to how they will undertake their mandated functions and responsibilities under RA No. 8981, and a clear identification of expected outputs or deliverables. They shall likewise submit regularly a report on actual performance.

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5.0 Responsibilities of the Head of the PRC and All Others Concerned

The Chairperson of the PRC and all other officials/employees concerned shall be jointly and severally held responsible and liable for the grant of any honoraria and/or other forms of compensation not in accordance with the provisions of this Circular without prejudice, however, to the refund by the personnel concerned of any excess payment made to him/her.

6.0 Funding Source

The amount required for the payment of the honoraria shall be charged against the budget of the PRC.

7.0 Resolution of Issues

Issues and conflicts arising from the implementation of this Circular, and cases not covered by the provisions herein shall be resolved jointly by the PRC and DBM.

8.0 Repealing Clause

The provisions of DBM-PRC Joint Circular No. 2002-1 and all other administrative issuances that are inconsistent with this Circular are hereby rescinded/superseded accordingly.

9.0 Effectivity

This Circular shall take effect immediately.


ROLANDO G. ANDAYA, JR
Secretary
Department of Budget and Management


NICOLAS P. LAPENA, JR
Chairperson
Professional Regulation Commission