



REPUBLIC OF THE PHILIPPINES

## Department of Budget and Management

Malacañang, Manila

### CIRCULAR LETTER

No. 2010-4  
February 12, 2010

**FOR : HEADS OF DEPARTMENTS, AGENCIES, BUREAUS, OFFICES AND COMMISSIONS OF THE NATIONAL GOVERNMENT AND ALL OTHERS CONCERNED**

**SUBJECT : Seminar on the Guidelines in the Release of Funds for FY 2010**

- 1.0 In order to inform national government agencies of the policies and procedures to be adopted in the release of funds for FY 2010, the Department of Budget and Management shall conduct a half-day seminar on **February 17, 2010 (Wednesday), at the Social Hall (4<sup>th</sup> Floor), Arcache Building**, General Solano Street, San Miguel, Manila. The schedule by department/agency is shown in **Annex A**.
- 2.0 In this regard, departments and/or agencies are requested to send two (2) representatives from their Financial Management Services preferably the Chief Accountant and Budget Officer.
- 3.0 Copies of the Guidelines on the Release of Funds for FY 2010 shall be distributed during the seminar.
- 4.0 Please be guided accordingly.

  
**ROLANDO G. ANDAYA, JR.**  
Secretary